

FLINT HILLS REGION

Flint Hills Regional Council Board of Directors
December 10, 2021
8:00 am – 10:00 am

Join Zoom Meeting: <https://us02web.zoom.us/j/81542023254>
Meeting ID 815 4202 3254

Invited: Directors from Member Jurisdictions, Fort Riley, Kansas State University, Community Stakeholders – Open to the Public

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| 1. Welcome / Roll Call / Establish Quorum | Richard Weixelman, President |
| 2. Approval November 30 FHEDD Steering Committee & Bd Meeting Minutes | Richard Weixelman, President |
| 3. Approval December 8 FHRC Board Meeting Minutes | Richard Weixelman, President |
| 4. New Business | Richard Weixelman, President |
| a. Consider Resolution granting signatory authority of the Flint Hills Regional Council, Inc. to Board President & designating Board Treasurer authority for specific financial duties | Christy Rodriguez |
| b. Consider Resolution authorizing the extension of the loan with Central National Bank | Christy Rodriguez |
| c. Consider a policy that requires the Flint Hills Regional Council, Inc.'s Executive Director to live within the FHRC service area effective December 11, 2021. | Christy Rodriguez |

Recommend Tabling December 8th agenda item for future meeting to ensure more time for discussion and more members to be present in order to contribute to the discussion - Consider adoption of a fee schedule to provide grant writing services to members & non-members to cover organizational expenses for which staff time is not eligible under FHRC grant scopes.

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|----------------------|------------------------------|
| 5. Community Updates | Round Table |
| 6. Adjourn | Richard Weixelman, President |

Next Regularly Scheduled Board meeting January 21, 2021 - Location to be determined.

Enhancing the economic viability and improving the quality of life through regional collaboration in the Flint Hills

FLINT HILLS REGION

Flint Hills Regional Council
Board of Directors

December 10, 2021



Roll Call / Quorum

Clay County

Voting Board Member

1. Clay Center – James Thatcher
2. Wakefield – Chris Dumler

Dickinson County

Voting Board Member

1. Herington – Debi Urbanek

Non-Voting Board Member

- Chapman – Mark Campbell

Geary County

Voting Board Member

1. Geary County – Trish Giordano
2. *Junction City – Tim Brown

Lyon County

Non-Voting Board Member

1. Reading – Tonya Coppock

Morris County

Voting Board Member

1. *Council Grove – Sharon Haun
2. Morris County - David Fox

Non-Voting Board Member

- Dwight – Heather Brown
- White City – Susan McKenzie

Pottawatomie County

Voting Board Member

1. *Pottawatomie County – Dee McKee
2. * Wamego - Richard Weixelman
- 3a. St George Deb Werth
- 3b. Westmoreland Jeff Rosell

Non-Voting Board Member

- Onaga - Sarah McKinsey

Riley County

Voting Board Member

1. *Manhattan – Linda Morse
2. Riley County - Kathryn Focke

Non-Voting Board Member

- Leonardville - Deandra Anderson
- Ogden - Angela Schnee

Wabaunsee County

Voting Board Member

1. *Alma – Pam Bales
2. Wabaunsee County - Nancy Hier
- 3a. Alta Vista Ryan Armbrust
- 3b. Eskridge Dolly Mercer

Non-Voting Board Member

- Harveyville - Roy Rickel

Ex-Officio

Non-Voting Board Member

1. Fort Riley – Ben Van Becelaere / Kelly Paskow
2. Kansas State University - Linda Cook

AGENDA

1. CALL TO ORDER / ROLL CALL / QUORUM
2. CONSIDER APPROVAL OF NOVEMBER 30 MINUTES
3. NEW BUSINESS
 - Consider Resolution Granting Signatory Authority
 - Consider Resolution to Extend Loan Agreement to May 2022
 - Consideration of a Residency Policy
 - Consider Tabling Fee Schedule Option Agenda Item
5. COMMUNITY UPDATES
6. ADJOURN



New Business

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Consider Resolution granting signatory authority of the Flint Hills Regional Council, Inc. to Board President and granting Board Treasurer signatory authority for specific financial duties.

Consider Resolution granting authority to extend loan term to May 14, 2022 under the same terms.

Consider a policy that requires the Flint Hills Regional Council, Inc.'s Executive Director to live within the FHRC service area effective December 11, 2021.

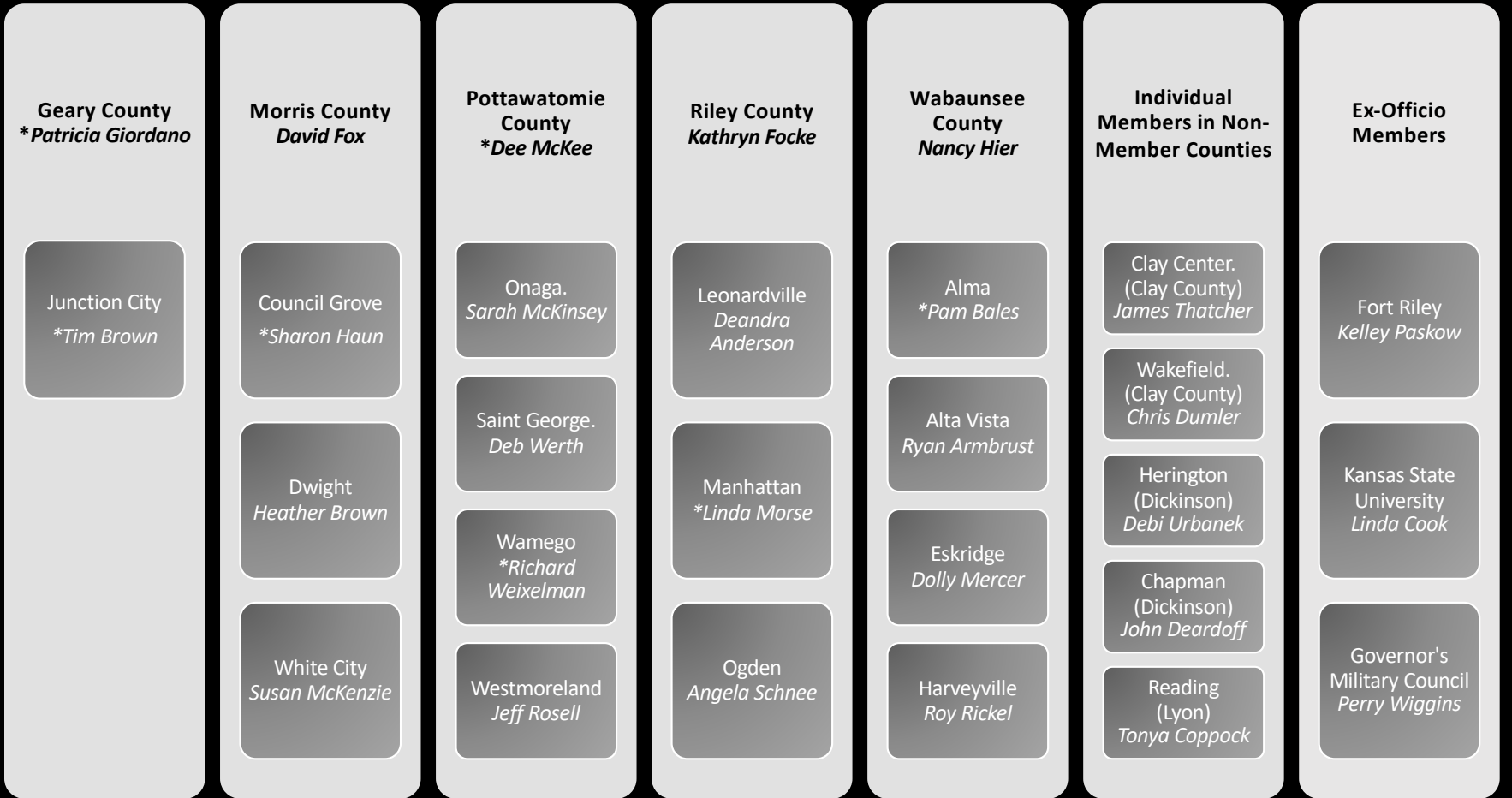
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Consider adoption of a fee schedule to provide grant writing services to members & non-members to cover organizational expenses for which staff time is not eligible under FHRC grant scopes.

Community Updates

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Community Updates



Flint Hills Economic Development District – EDA Designation
(Chase County & Lyon County are also within FHEDD District, but are not a current members of FHRC)

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Questions?

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Joint FHEDD Steering Committee & FHRC Board of Directors Meeting Minutes

November 30, 2021
Zoom Meeting

Present from Board: **Pam Bales**, City of Alma Council Member; **Ryan Armbrust**, City of Alta Vista Council Member; **James Thatcher**, Mayor City of Clay Center; **Dolly Mercer**, Mayor City of Eskridge; **Kelley Paskow**, Fort Riley; **Trish Giordano**, Geary County Commissioner; **Branden Dross**, City of Herington City Manager; **Tim Brown**, City of Junction City Commissioner; **Linda Morse**, City of Manhattan Commissioner; **Angela Schnee**, City of Ogden Zoning Administrator; **Dee McKee**, Pottawatomie County Commissioner; **Nancy Hier**, Wabaunsee County Commissioner; **Richard Weixelman**, City of Wamego Commissioner.

Absent from Board: **Mark Campbell**, City of Chapman; **Sharon Haun**, City of Council Grove Council Member; **Heather Brown**, City of Dwight; **Ben Van Becelaere**, Fort Riley; **Perry L. Wiggins**, Governor's Military Council; **Roy Rickel**, City of Harveyville; **Debi Urbanek**, City of Herington Council Member; **Linda Cook**, Kansas State University, Chief of Staff; **Deandra Anderson**, City of Leonardville; **David Fox**, Morris County Commissioner; **Sarah McKinsey**, City of Onaga; **Tonya Coppock**, City of Reading; **Kathryn Focke**, Riley County Commissioner; **Chris Dumler**, City of Wakefield Mayor; **Jeff Rosell**, City of Westmoreland; **Susan McKenzie**, City of White City.

Present from Steering Committee & General Public:

Allen Dinkel, City of Junction City; **Amanda Gnad**, Wabaunsee County; **Bruce McMillan**, McMillan Architects; **Caron Daugherty**, Flint Hills Technical College; **Craig Bender**, Junction City Area Chamber of Commerce, Military Affairs; **Daryn Soldan**, Manhattan Area Chamber of Commerce; **Jessica Venneberg**, Pottawatomie County Economic Development Corporation; **Jim Genandt**, Manhattan Area Technical College; **Jim MacGregor**, Wabaunsee County; **Kara Holle**, Wamego Area Chamber of Commerce; **Kaylene Plummer**, Farmers State Bank; **Kerri Keller**, Kansas State University Career Center; **Nancy Burton**, BBN Architects & Greater Manhattan Economic Partnership; **Rob Gilligan**, Ignite Emporia/City of Emporia; **Ron Fehr**, City of Manhattan, Administration; **Stephanie Peterson**, Flint Hills MPO; **Terry Butler**, Junction City Main Street; **Vern Henricks**, GMCF; **Wayne Sloan**, BHS Construction.

Present from Staff Support: **Christy Rodriguez**, Executive Director; **Janna Williams**, Regional Planner; **Marissa Jones-Flaget**, Recovery Planner & Grant Specialist; **Rachel Foss-Peterson**, Planner.

1. Welcome

Richard Weixelman, President

Richard Weixelman called the meeting to order at 8:03 a.m. Roll Call. A quorum was present.

2. FHEDD Steering Committee to consider recommending the FHEDD Plan

Update for adoption by the Flint Hills Regional Council and submit to EDA **Christy Rodriguez & Team**
Christy Rodriguez thanked participants for their engagement and efforts to assist with the Plan Update.

Rachel Foss-Peterson presented most recent version of the draft FHEDD Plan noting that only grammatical changes were made in the first two chapters. Rachel stated that Chapter 3 is the meat and potatoes of the plan and that there were some technical issues regarding the formatting of Chapter 3, but that all of the content is current in the most recent version. Rachel stated two requests for hard copies of the FHEDD Plan were received during the public comment period but that no comments were submitted associated with

those requests; only one public comment was received during the public comment period.

Rachel stated that we initially had 79 responses to the SWOT survey, but since last presented that total increased to 144. The new responses were consistent with the original responses, so the content of the SWOT section remained the same as before. Christy thanked Rachel for processing the new responses and for the communities for pushing out the survey to their networks. Christy stated that comments received in the SWOT survey that were inappropriate or named specific people were removed. Christy noted that the public comment period ended this last weekend.

Rachel stated that a table of population figures for communities within the FHEDD was added as an appendix.

Christy outlined the next steps in the FHEDD Plan Update process.

Linda Morse stated she is pleased with the Plan and that it provides a foundation for future funding.

Christy clarified that the elected officials that serve on the FHRC Board refrain from voting, but that the rest of the Steering Committee is making a recommendation to the FHRC Board for action.

Richard Weixelman called for a motion. Allen Dinkel moved to recommend to the governing body of the FHRC acceptance of this plan. Ron Fehr seconded the motion. Motion carried unanimously.

4. New Business

Richard Weixelman, President

a. Consider adopting the FHEDD Plan Update and approve authority to submit to the Economic Development Administration to ensure compliance with EDA regulations, 13 C.F.R. § 303.7

Christy Rodriguez recognized the Economic Development Administration for providing half of the funding for staff to work on this plan. Christy stated the other half was provided by our match money through our Partnership Planning Grant. The partners that provided the match was some from the FHRC, City of Junction City, Manhattan Area Chamber of Commerce, Junction City Area Chamber of Commerce, Pottawatomie County Economic Development Corporation, Greater Morris Development Corporation, and Wabaunsee County Office of Economic Development. Christy stated that all those contributions helped to pay for our match for the grant that supported our staff time to get to this point.

Linda Morse moved to adopt the 2021-2026 Flint Hills Economic Development District Plan Update and authorize the submission to the Economic Development Administration to ensure compliance with EDA regulations, 13 C.F.R. § 303.7. Tim Brown seconded the motion. The Board voted unanimously to adopt the FHEDD Plan and approve authority to submit to the EDA. Motion carried unanimously.

Christy recognized the Manhattan Area Chamber of Commerce for some of the framework that was created from a prior process that then allowed us to use that to build that out for each county. Christy also recognized the individuals that worked on the Riley County portion that helped form the rest of the Plan.

Linda Morse stated we are fortunate that the Flint Hills Regional Council has the EDA District that serves as a platform to apply for and bring this region together. Linda stated that this is an effort to highlight those things we have in common. Linda indicated that we must think more regionally with this and apply it to our individual jurisdictions the best we can and is enthusiastic about the future of the regional council and its approach to projects like this that are bigger than one or two of us.

3. Approval of November 19 FHEDD Steering Committee & Board Meeting Minutes

Richard Weixelman, President

Pam Bales moved to approve the minutes as presented. Tim Brown seconded. The Board voted unanimously

to approve. Motion carried unanimously. The November 19th FHEDD Steering Committee and Board Meeting Minutes were approved.

4. New Business

Richard Weixelman, President

b. Consider authorization to submit the Environmental Protection Agency Brownfield Assessment Grant in the amount of \$500,000 and accept if awarded

Janna Williams stated that we are currently preparing grant application for EPA for \$500,000 for three years. Janna stated that we are asking approval for that grant. Christy Rodriguez stated that the grant we had the last three years was for \$600,000 and was considered a Coalition Grant. Christy stated the EPA decided this year to not have a coalition program, so this one is going to function very similar to the last program but is under a different funding source. Christy noted the application is due tomorrow should the Board give us the authority to submit.

Pam Bales moved to approve submitting the Brownfield Assessment Grant. Tim Brown seconded the motion.

Ryan Armbrust inquired if the grant was already targeted to specific communities. Janna verified it is not already targeted and that once we get the grant we will visit with the communities. Christy stated that the application submitted the work plan should follow what is in the work plan pretty closely. Christy stated that the application is going to identify communities that have certain statistics that ensure we are competitive. Christy noted that eligibility for services is our entire service area. Christy stated there will be language in the application that makes it flexible so it is open to everyone, but that there will be some catalyst sites that are selected.

Linda Morse inquired if it is a continuation of the EPA we just completed. Christy stated it would be a new grant award but that it would function very similarly.

The Board voted unanimously to approve submitting the Brownfield Assessment Grant and accept if awarded. Motion carried unanimously.

c. Continue discussion and consider increasing membership dues from \$.60/capita to \$.90/capita beginning in January 2022

Christy stated that we had this discussion on the 19th and that due to the length of the meeting many had to drop off, so we sent out the meeting link in hopes the majority could get caught up. Christy provided an overview of the scenarios presented by the accountant at the last meeting.

Christy stated we made a huge shift this last year with the new EDA Partnership Planning Grant when the economic development organizations agreed to make in-kind and cash contributions but that we are not out of the clear yet. Christy stated that what we talked about last time was three different options: to consider increasing the cost per capita in 2022, consider a one-time special assessment to get in a more stable financial situation and then to increase the dues in 2023, or to retain the \$.60/capita knowing this is not sustainable and therefore may not be able to hire an executive director willing to take on the financial risk. Christy stated that at the last meeting there were two different scenarios presented with an option to consider increasing the cost per capita to a more sustainable level with a proposal of increasing the dues from \$.90 per capita for \$1 per capita from \$.60 per capita. Christy noted that the information previously presented was with outdated 2010 data and that staff has updated the figures for 2020.

Christy provided background on the amount collected annually from dues and grants. Christy stated that everyone should have received service value information on Sunday about the value that the Flint Hills Regional Council brings to each community. Christy provided details on how the service value was derived.

Nancy Hier stated that she appreciated Christy's response yesterday via email and that while she did not agree with the allocation basis used for the service value but understands that it is a logical way to handle it. Nancy Hier stated that with County Commission meeting yesterday they understand keeping the Council viable. Nancy Hier noted that it helped that one of their other commissioners had been participating in the Council for awhile. Nancy Hier stated that even though they are a small community or county that contributes they do believe that is a reasonable expectation to go up to the \$.90 per capita and they got that feedback from their commissioners yesterday.

Tim Brown stated he spoke with Allen Dinkel and they both think it is a necessary thing for the Flint Hills Regional Council to become sustainable. Tim Brown stated it would go before Commission when the dues are due but that he supports it and thinks Allen Dinkel supports it also. Tim Brown indicated that he thinks \$.90 is a necessary thing to do to keep the Council sustainable.

Linda Morse stated she spoke with Ron Fehr and that Manhattan supports the move to \$.90. Linda Morse stated the Regional Council benefits this region tremendously. Linda Morse stated she is eager to continue the resourceful and positive trajectory the Council is on.

Ryan Armbrust stated that the bump to \$.90 was not the problem at all for their community as they see quite a bit of value being associated with the Regional Council. Ryan Armbrust noted that based on the breakdown, dividing everything into 20 pieces, actually worked against that and weakened the argument. Ryan Armbrust reiterated that he think the Flint Hills Regional Council is important and does not see a problem moving to \$.90.

Pam Bales stated that she thinks they are good. Pam Bales noted that they do not have a mayor yet and have two new council members. Pam Bales stated she thinks the information provided is excellent and should be a big help, but that she will not know yet. Pam Bales stated she supports the \$.90.

Linda Morse stated that she agrees with Pam and it is important to communicate with our colleagues and to be an advocate on a regular basis for the Flint Hills Regional Council.

Richard Weixelman stated that Wamego is on board as far as he can tell.

Dee McKee stated that she did not necessarily get an answer from her commissioners, but that they are likely to be on board. Dee McKee stated that she would like to go back to and reiterate that she, Kathryn Focke, and Jack Allston have been talking to the bank about the loan and she does not think they need to pay it back as soon as we think we do. Dee McKee suggested they may be able to negotiate, but that is just a suggestion and not a promise.

Pam Bales moved to increase the dues to \$.90 per capita in the future. Tim Brown seconded.

Dolly Mercer stated that Justin Rush brought the proposal of the increase for joining the group. Dolly stated that they have a new mayor coming on and new council person. Dolly stated it would benefit Eskridge if someone could come down and review what the Regional Council does for the area and the value. Dolly stated the new mayor will have to become familiar with the Regional Council and the opportunities you have. Dolly stated the rest of the council wants to know more and to have a representative come down before joining again. Christy thanked Dolly and stated she can get someone out there. Dolly stated that the council is impressed with Jim MacGregor when he came down and that he is a very good representative for the county. Christy stated that Janna Williams has big plans for Eskridge so that a visit will be arranged.

unanimously.

Christy provided details on the process for membership dues. General Discussion ensued.

Christy stated that she would like to discuss a fee schedule with no decisions today. Christy stated that Nancy Hier indicated that if they are going to be considering a fee schedule that she would like to see it first. Christy verified that the Board would be able to view the schedule prior to deciding. Christy stated that the dues was the first part of this discussion and the second part is the pay-as-you-play model. Christy provided background on how membership dues were previously used and the challenges that presented with providing match and operating funds.

Christy brought up the idea that some projects only benefit certain communities so those communities would pay the match portion for that project. Christy stated that makes sure that jurisdictions agree that the scope or that project is actually going into the grant applications as well.

Ryan Armbrust stated it was difficult to understand how those regional grants were benefitting each community. Ryan Armbrust stated that with a regional grant it could be characterized that every community would receive a bill from FHRC that could easily exceed budget. Ryan Armbrust expressed concern about the logistics and possible pushback from individual members and governing bodies.

Christy provided overview of grants and projects that require matching funds and the source of the match. Dee McKee inquired about Pottawatomie County's prior matching contribution. General discussion between Dee McKee and Christy ensued about specific grants and matching contributions, agreeing to discuss more in depth later.

Christy agreed with Ryan Armbrust's assertion that from a logistical standpoint it would be a lot of work, but there is not another choice. Ryan Armbrust acknowledged Christy's comments and expressed concern that since you have to have an agreement up front, that probably based on time the system will prioritize seeking out partnerships with larger bodies that can find the match and have more financial resources. Ryan Armbrust stated that he does not want to forget the whole idea is regionalism and that we do not move to a model that loses that aspect of regionalism.

Christy stated we want to make sure we are providing all of our members with a high level of service value. Christy stated that staff researched how other councils handle their finances and are sustainable. Christy described core programs and that some also develop a fee schedule for services. Christy reiterated that this is a discussion.

Angela Schnee stated she is for a fee schedule and there are certain grants they do not have staff that will be able to work on. Angela Schnee noted that should not be paid for by FHRC. Angela Schnee stated that there are grants that she works on that she have asked for technical assistance from the regional council and inquired if that service would still be available. Christy confirmed that for just review and to provide feedback the regional council can still do that.

Dolly Mercer stated that she is in the same position as other small communities and has a small staff but a couple of brilliant people and a council person that enjoys these meetings. Dolly Mercer stated that they will have to reach out and need assistance. Dolly Mercer noted that they have to go out there and grab some of this and it means that we would need to take on more staff but that in Eskridge they would not be able to do that. Dolly Mercer stated that they have to be made to realize they have more bang for their buck if they are in the Flint Hills Regional Council. Dolly Mercer stated they have staff that can do that, but they need one more person. Dolly Mercer stated she has been trying to impress on them that they need to raise their taxes a little bit, but that she needs someone to come down to our next council meeting and

in December.

Christy noted that the fee schedule would not be on all grants, but that it would be on grants that we do not have a way to pay for our time. Christy provided details on different ways grants may pay for time.

Linda Morse stated that Item 3 talks about using the Needs Assessment System and inquired about when we expect that to be finished. Christy provided insight into current priorities and stated that by Thursday she should be able to get everyone their login information. Christy provided details on who would get logins and what the process will be for entering and prioritizing needs.

Linda Morse inquired about the timeline to enter the needs. Christy stated that three to four weeks is probably adequate as long as everyone has log-in information. Christy indicated the process is dynamic and needs can be added throughout the year and reprioritized annually.

Christ inquired if the Board would like staff to put together a few different options for a fee schedule. Angela Schnee stated she thinks there should be something they can review. Linda Morse stated it would be helpful to know what other councils use as a model or what fits us best. Tim Brown stated he thinks they need to come back with some recommendations on this. Jim MacGregor stated they need to tie a couple of these conversations together and have a conversation about how do we measure impact across the region. Jim MacGregor stated that it may benefit everyone but not everyone equally. Jim MacGregor stated that having some way to determine impact in individual communities should be part of this discussion. Christy stated that overall there are some communities that want to see direct benefit and provided explanation of direct and indirect benefits.

Christy stated she would prepare a couple of different options to continue the discussion at the December meeting.

d. Consider authorization to develop a Good Jobs Challenge grant application, submit and accept, if awarded.

Marissa Jones-Flaget provided background information on the Good Jobs Challenge and indicated that initially the application may be focused on the healthcare industry, using the Build Back Better Regional Challenge application as the foundation, but that the application can extend to multiple industries.

Dee McKee inquired about if the Health Innovations Network and the Sunflower Foundation had been engaged in this process. Marissa indicated that they have not been engaged yet but that if any Board members have specific contacts or organizations they would like to have included, to email them to her directly.

Marissa noted that the Board authorization does not guarantee that an application will be submitted but gives the FHRC the flexibility to submit an application given the January deadline.

Linda Morse inquired about if the EDA grant supports the staff to write this EDA grant. Marissa indicated that since this grant is recovery and resilience-oriented then the CARES grant will cover staff time to work on the grant.

Linda Morse moved that we authorize the Flint Hills Regional Council staff to develop a Good Jobs Challenge application and submit and accept if awarded. Ryan Armbrust seconded the motion. Linda Morse requested that if an application is developed that it be sent to the Board. The Board voted unanimously to authorize. Motion carried unanimously.

e. Consider granting Executive Committee authority to advertise and hire an Interim Executive Director for

3-6 months and reassess to determine next steps based on updated funding projections based on recommendation from FHRC Accounting team and FHRC staff, while also posting the Executive Director as both a part-time and a full-time position to keep hiring options flexible.

Christy Rodriguez stated that from the last time they spoke before they lost a quorum was to consider granting the Executive Committee the authority to hire a part-time Interim Executive Director for a three-to-six-month period, while at the same time posting the permanent Executive Director position as both a part-time and full-time position to keep the hiring options flexible. Christy noted that then prior to hiring that permanent position they would want to reassess funding projections to determine the next steps.

Christy stated that if a part-time Director is selected then they may need to backfill with a lower-level position to do some of the other work. Christy stated that assuming each of the member jurisdictions votes to approve the \$.90 increase then that will greatly help with the debt burden and put us in a different position. Christy provided general information about financial projections as they relate to the different hiring options. Christy stated that it had been asked previously if the Interim Executive Director position would need to be posted and that since it is grant-funded it would need to be posted. Christy noted that the job posting will be one way to try to identify an Interim and that Stephanie Peterson was also discussed as a potential option, but that Stephanie is not able to do that anymore.

Christy recommended the Board sign a resolution or consider signing a resolution giving signatory authority to either someone on the Board or designating who that might be. Christy provided details on the importance of signatory authority particularly as it relates to the loan extension agreement. Christy stated that Central National Bank has requested to meet but has not set a timeframe, which may mean the meeting does not happen until after her last day of December 10.

Dee McKee stated that Jack Allston, some of the economic development people, and Kathryn Focke have been looking at it and within the context of what she could find within the county records that process is not concluded, but those people might be good people to do the discussion as well on behalf of the Board as all of them are participants and have gained depth of the background of some of what is going on with that.

Christy stated that Kathryn Focke voiced that she was communicating but stated that Jack Allston is not on our Board.

Dee McKee acknowledged Christy's comments but stated that in terms of economic development she values him as a participant in the Board because he donates. Dee McKee stated that was a question that those people actually be Board members and that relationship needs to be richer. Dee McKee stated that we are tied to economic development directors in the region to collaborate and to be more aligned with what they are doing as we go across county lines as they are very valuable to this process.

Christy acknowledged that they are very valuable, but expressed concerns about someone that is not an actual Board member speaking on behalf of the Flint Hills Regional Council. Christy indicated that she could include Dee and Jack if that is what Dee would like to do. Christy stated that she thinks this is a Board decision.

Dee McKee acknowledged Christy's comments and stated that she raised money and is passionate about trying to do it. Dee McKee stated she is not trying to make any harm to the group and that they came up with a pretty good donation over in Wamego based on discussions with people who were not even in their county.

Christy asked for clarification if they would like a group of people in the meeting with Central National Bank. Dee McKee stated that the economic development professionals are willing to help and that if we

want to be stronger those people being part of this is helpful. Christy stated that the Flint Hills Economic Development District Steering Committee helps bring all those partners together. Dee McKee stated that because of COVID there have been commissioners who have been to only one meeting with the group in person and they do not have the depth of field that those of sitting on the Board have, so she reached back through their people to try and tie to them. Dee McKee stated she is encouraging building a network that is strong with everybody that is working.

Christy stated that for the purposes of signing off on the loan extension she can call a meeting with Central National Bank and call in whoever would like to be on that call, but that they will need a resolution from someone to be able to sign off as the authorized official.

Angela Schnee stated that although she is not a voting member, she is also leery of having people who are not actually on the board attending the meeting and making financial negotiations on behalf of the Regional Council. Angela Schnee noted that she does not think that is a good practice to get into.

Richard Weixelman stated he would be willing to be that person for a short period of time until we can get another director on board. Christy inquired if the Board was comfortable with Richard serving in that role and that there would be a resolution later defining that role. The Board concurred.

Linda Morse expressed concern about individual Board members going to the bank. Linda Morse indicated that if individuals are digging around, they need to report to the Board on a regular basis what they are learning, otherwise they are not on board when it comes to them making a recommendation. Linda Morse noted that she is the Treasurer and does not know what they are doing.

Christy stated that she appreciates the thought and interest in getting the loan paid off but is unaware of any of the conversations that have been had with the bank. Christy provided an overview of what she has been working on with the bank and details on the loan repayment. Dee McKee stated that Kathryn Focke probably has the most to update on this and that it was talked about online two months ago, so it is not totally a surprise.

Christy stated that she will need to be brought up to speed on all communication prior to the meeting with Central National Bank. Christy and Dee McKee agreed to touch base after the meeting and to talk with Kathryn Focke and Jack Allston as well.

General discussion between Christy and Dee McKee ensued regarding the details of the loan.

Christy asked for a vote on the current item, Item E. Richard Weixelman inquired if the motion could be to approve Item E as printed. Trish Giordano moved. Pam Bales seconded the motion. The Board voted unanimously to approve Item E as printed. Motion carried unanimously.

Christy stated she has two different versions of the job posting and asked if they would like to review and approve now that they have authority to post an as Executive Committee or would they like her to just post it.

Richard Weixelman stated that he thinks it might be wise as a committee to approve that but that it could be done individually. Christy asked if electronic vote would work. Richard Weixelman stated that it would. Linda Morse inquired about salary range for the position. General discussion ensued. Linda Morse stated that she wants to be careful that we can sustain the high salaries that are discussed. Christy concurred and noted it is also important to bring in the skillset needed to make sure everything operates like it is supposed to.

f. Discuss and consider approving a new policy regarding employment agreements to better safeguard the organization financially and to ensure consistent treatment of all employees

Christy Rodriguez stated there was discussion at the last meeting about adopting a new policy as it relates to our employment agreements. Christy stated that right now we have both full-time and part-time positions that have a term end date and based on the funding source that is being used to pay their salary. Christy stated that as new people are brought on a date is put in as part of their term for either when the funding runs out, or the end of the grant period, whichever comes first. Christy stated that this item is to help safeguard the organization from hiring staff it cannot afford. Christy presented three options for consideration for new policy: one, to consider a new policy to amend all employee agreements to include a term end date based on available funding with an option to renew should additional funding become available to financially support the position in full and include this term in all future employment agreements; two, instead grandfathering in those existing employees that do not already have that term, end date, and only including a term end date, based on available funding of all future employment agreements; and three, would be since there are already termination clauses in employment agreements to not consider a new policy related to term end-dates based on available funding.

Richard Weixelman inquired if option one was implemented how many employees that would affect that are currently on a non-ending contract. Christy answered two and provided further context. Christy explained that it would require looking at the funding that is available and for how long, and if it would be used to keep a full-time employee and a part-time executive director or if the executive director would be full-time and the existing employee would be reduced to part-time.

Linda Morse stated that she appreciated the term end date but that the overriding thing is that as an employer they have the ability to lay someone off. Linda noted that she does not want to require an end date be added to an existing employee's contract since we can also lay off. Linda stated that she would like to see that term in future agreements but that she does not want to force an existing fulltime employee to do that until the position turns over.

Janna Williams stated that if option one was entertained there would need to be language specifying how much funding she has to provide for because she has pursued funding for her position, but if there is not enough funding for herself and a director would she be the one that would be laid off. Janna stated she is not for option one, but if that is the option pursued there needs to be discussion on what the wording is and what her position needs to accomplish.

Richard Weixelman agreed. Christy acknowledged Janna's comments and stated it is her goal for the organization to operate with all the things we have, noting that the organization needs two full-time people. Richard Weixelman inquired if a part-time director was hired if the position could be automatically advanced to full-time down the road or if it would have to be opened to interviewed. Christy stated she would need clarification from the grant perspective, but she believes that could be accomplished through a staffing plan amendment since you already went through a competitive process.

Dolly Mercer indicated she wanted to know which option most protects Janna's job and asked for clarification on the options. Richard Weixelman provided a summary of the options.

Christy stated that these options are really about funding, the flow of funding, and adequate communication with employees regarding the amount of funding available. Christy noted that all employees need to be treated equally in this matter. General discussion ensued.

Pam Bales moved to adopt option two for the new policy. Linda Morse seconded the motion. The Board voted unanimously to adopt option two for the new policy. Motion carried unanimously.

5. Community Updates

Round Table

Tabled until next meeting.

6. Adjournment

Richard Weixelman, President

Christy Rodriguez stated that there are two goals for the last meeting, the first being to sign a resolution granting Richard signatory authority and the second is the loan extension. General discussion about the next election, the project list, and other closing items ensued. Next meeting is December 8, 2021, at 8:00 a.m. via Zoom.

**A RESOLUTION OF THE FLINT HILLS REGIONAL COUNCIL, INC. DESIGNATING AND
AUTHORIZING THE BOARD PRESIDENT TO ACT ON BEHALF OF THE FLINT HILLS
REGIONAL COUNCIL, INC. & DESIGNATING BOARD TREASURER AUTHORITY TO ACT ON
SPECIFIC FINANCIAL DUTIES**

RESOLUTION NO. 12102021

WHEREAS, the Flint Hills Regional Council (FHRC), formed in 2010, as a voluntary service association of local Kansas governments, which has grown to include more than 20 member jurisdictions to provide service of mutual benefit to the region best gained from cooperation and partnership, and

WHEREAS, the FHRC has designated the Board President of the FHRC, and other officer positions to serve on the Executive Committee for specific purposes;

LET IT BE KNOWN TO ALL PERSONS that the FHRC authorizes the Board President to represent the FHRC to the public, the media, and our partners, and serve as the authorized representative with signatory authorization to sign and submit grant applications, certifications, agreements, amendments, reports, and draws, contracts for services, conduct all banking business; loan extensions, and bank checks.

LET IT ALSO BE KNOWN TO ALL PERSONS that the FHRC authorizes the Board Treasurer to serve as an additional authorized representative with signatory authorization to sign financial-related documents, including financial reports, draws, contracts for services, banking business, loan extensions, and bank checks.

LET IT ALSO BE KNOWN TO ALL PERSONS that contracts and/or agreements including those that are financially obligating the organization require the signatures of both the Board President and the Board Treasurer as authorized by the Flint Hills Regional Council.

This resolution amends Resolution 06102021 and shall take effect on December 11, 2021.

Richard Weixelman, President
Flint Hills Regional Council

Date

Dee McKee, Vice President
Flint Hills Regional Council

Date

Linda Morse, Treasurer
Flint Hills Regional Council

Date

Pam Bales, Secretary
Flint Hills Regional Council

Date

**A RESOLUTION OF THE FLINT HILLS REGIONAL COUNCIL, INC.'S ENDORSEMENT OF A 2016 LOAN
EXTENSION THROUGH CENTRAL NATIONAL BANK TO MAY 14, 2022**

RESOLUTION 12102021-2

WHEREAS, the Flint Hills Regional Council (FHRC) passed a resolution on November 20, 2015 to enter into a loan in the amount of \$150,000 at a 4% interest rate with Central National Bank that per Resolution 11202015 was to be prepared to cover expenditures of a Federal Transit Administration (FTA) grant as to not jeopardize the financial management of the Flint Hills Regional Council in the event of a shortage of funds;

WHEREAS, the Flint Hills Regional Council entered into a loan with Central National Bank on January 5, 2016, of which was for a one-year term through January 5, 2017, with a line of credit feature in the amount of \$150,000;

WHEREAS, the Central National Bank agreed to extend the maturity date by one year in 2017, and in 2018, retaining the line of credit in the amount of \$150,000 through January 2019;

WHEREAS, the Flint Hills Area Transportation Agency (ATA) assumed management responsibility of the FTA grant award in 2018, with the Flint Hills Regional Council serving as a pass through fiscal agency only with the last payment made in January 2020, and Flint Hills ATA and Flint Hills Regional Council worked together to close out the Federal Transportation Authority grant award on November 6, 2020;

WHEREAS, the Central National Bank agreed to extend the maturity date by one year again in 2019 through January 2020 in the amount of \$150,000, with a term to end the advancement feature;

WHEREAS, the Flint Hills Regional Council requested Central National Bank to refinance the loan in January 2020, and to enter a new agreement with a two-year term with an interest rate of 4.5% and set minimum payments of \$1,500 each month, with a balloon payment for the remaining balance to be paid in full due at maturity on January 14, 2022, and per Resolution 01102020 the Flint Hills Regional Council entered into the new loan agreement on January 14, 2020 with a starting balance of \$128,400;

WHEREAS, the balance of the loan as of January 2021 was \$117,051;

WHEREAS, the Flint Hills Regional Council has taken several actions in 2021 in an effort to pay down the loan including in February 2021 the Board of Directors voting to approve a tentative three-year pay off plan;

WHEREAS, the Flint Hills Regional Council converted to a pay-to-play model in February 2021 with the 2021-2024 Economic Development Administration Partnership Planning Grant, as the Flint Hills Regional Council requested and obtained commitments from economic development organizations to pay cash and/or in-kind contribution totaling \$66,048 of a \$70,000 match requirement prior to submitting a three-year grant application in February 2021;

WHEREAS, the Flint Hills Regional Council began in April 2021 to increase payments each month to meet the year-one tentative pay-off plan goal of paying \$44,460 and successfully met this goal by December 2021;

WHEREAS, the Flint Hills Regional Council has been in continuous communication with Central National Bank throughout 2021 about the loan to provide updates as to strategies being considered to assist with paying off the loan;

WHEREAS, the Flint Hills Regional Council accepted a grant award in August 2021 through the Department of Defense that will assist the organization in developing a sustainability plan in an effort to continue progress toward becoming a more sustainable organization in order to continue to provide support to Fort Riley and the Flint Hills region;

WHEREAS, the Flint Hills Regional Council Board of Directors voted to increase membership dues from \$0.60 to \$0.90 on November 30, 2021 for operational purposes;

WHEREAS, the Flint Hills Regional Council has stayed on track with the goal to pay off the loan as quickly as financially feasible in order to financially stabilize the organization, and is committed if financial capacity allows to pay off the loan in 2022 or alternatively to continue to implement the tentative three-year pay-off plan goal of paying off the loan by December 2023.

WHEREAS, the balance of the loan as of the date of this resolution is \$77,039.10, and the Central National Bank has offered to extend the loan to May 14, 2022 with the same terms including a 4.5% interest rate with minimum payments of \$1,500.

NOW THEREFORE BE IT RESOLVED that the Flint Hills Regional Council Board of Directors accept Central National Bank's proposal to extend the loan to May 14, 2022 under the same terms; and to be signed by both the Board President and the Board Treasurer as authorized by the Flint Hills Regional Council on or before its existing maturity date of January 14, 2022.

This resolution replaces Resolution 01102020 and is adopted by the Flint Hills Regional Council Board of Directors effective on December 10, 2021.

Richard Weixelman, President
Flint Hills Regional Council

Date

Dee McKee, Vice President
Flint Hills Regional Council

Date

Linda Morse, Treasurer
Flint Hills Regional Council

Date

Pam Bales, Secretary
Flint Hills Regional Council

Date

Fee Schedule Research

Lake of the Ozarks-Margie CFO

- Grant writing at \$25/ hour
- Cities pay match for grants, above dues
- Write Hazard Mitigation Plans every five years for 2 counties. Cost is \$32K + 25% match provided by county

North West Planning Commission Randall Hrabec 785-421-2151

- Receive 1/10 of a mil from the counties which equates to \$1.40 per capita
- Write CDBG & Hansen fund grants for free with a contract to be the administrator if awarded

North Central Regional Planning Commission

- See attached document.

North Central Regional Planning Commission Proposed Fees for Community Development & Housing Services, 2021

Program Name	Application	Administration	Notes
FEMA Assistance to Firefighters Grant	\$150 + Mileage	Not to Exceed \$1,000	\$50/hour + Mileage
KDOC Community Service Tax Credits	\$150 + Mileage	Not to Exceed \$2,500	\$50/hour + Mileage
KDOT Programs	\$150 + Mileage	Not to Exceed \$2,500	\$50/hour + Mileage
KDWPT Programs	\$150 + Mileage	Not to Exceed \$2,500	\$50/hour + Mileage
Dane G. Hansen Foundation	\$150 + Mileage	Not to Exceed \$1,000	\$50/hour + Mileage

Many agency applications outside EDA, CDBG, KDHE, USDA are fairly simple. We have worked with these programs enough to know the hours and overhead involved. Additionally, these applications many times involve a 3rd party (i.e. engineers) who provides a majority of the application information.

Application Example:

Location: Clyde, Kansas – 94-mile round trip
 2 Meetings = 188 miles x \$0.575 per mile = \$108.00
 Total Cost - \$150 Fee + \$108 Mileage = \$258.00

Administration Example:

Location: Clyde, Kansas – 94-mile round trip
 2 Meetings = 188 miles x \$0.575 per mile = \$108.00
 12 Hours of Work x \$50/hour = \$600.00
 Total Cost - \$600 Hourly + \$108 Mileage = \$708.00

Program Name	Application	Administration	Notes
CDBG Water/Sewer and Community Facilities	\$500	10% of Construction or \$20,000 maximum	Plus ER or EA Fee
CDBG Housing	\$500	\$25,000	Plus ER or EA Fee
CDBG Commercial Rehabilitation	No Fee	10% of Construction or \$17,000 maximum	Plus ER or EA Fee

For annual round CDBG applications (Water/Sewer, Community Facilities, Housing), we will charge a \$500 application fee. If the project is awarded, this fee will be waived.

If the project is *not* awarded and the City decides to *not* reapply, the fee will be billed as soon as that determination is made by the City.

If the project is *not* awarded and the City decides to reapply, the fee will not be billed until results of the updated application are announced. At this time, refer to the statements above for billing based on if they apply again or decide to stop applying.

Environmental Reviews (ER): \$2,500

Environmental Assessments (EA): \$3,000

North Central Regional Planning Commission Proposed Fees for Community Development & Housing Services, 2021

Program Name	Application	Administration	Notes
KDHE Loans under \$500,000	\$100 (Pre-App)	\$2,000	Plus ER/EA if not connected to CDBG
	\$400 (Application)		
KDHE Loans over \$500,000	\$100 (Pre-App)	\$4,500	Plus ER/EA if not connected to CDBG
	\$400 (Application)		

KDHE has a 3-part fee schedule: Pre-Application, Application and Administration. Because of the effort and publications involved in the pre-application and application, it is necessary to charge multiple fees for each phase.

Also, if the application is submitted and the project does not go through, we can regain some payment for effort. Administration of KDHE projects is tedious and time extensive. The larger the project, the more requests for payment and correspondence are necessary. This is why larger loan amounts justify higher administration fees.

If KDHE is being utilized in conjunction with CDBG funding or as temporary financing for USDA RD, we will only charge the environmental review or environmental assessment fee one time.

Program Name	Application	Administration	Notes
USDA Community Facilities Direct Loan/Grant Program	\$100 (Pre-App)	\$2,500	Plus ER/EA if not connected to CDBG; Utilize KDHE Administration only if that is their source of temporary financing
	\$400 (Application)		
USDA Water/Sewer Direct Loan/Grant Program	\$500 (Pre-App)	\$2,500	Plus ER/EA if not connected to CDBG; Utilize KDHE Administration only if that is their source of temporary financing
	\$1,000 (Application)		
USDA Water/Sewer Direct Loan/Grant Program (Midwest Assistance Program Involved)	\$100 (Pre-App)	\$2,500	Plus ER/EA if not connected to CDBG; Utilize KDHE Administration only if that is their source of temporary financing; Smaller Application fee is MAP is involved in the project
	\$400 (Application)		

Midwest Assistance Program offers to help communities with water/sewer loan packaging at no cost. They will also complete the environmental reviews or assessments for USDA. That being said, the process still involves time, effort and communication from NCRPC with the Cities/Counties, engineers and Midwest Assistance Program. NCRPC will be solely responsible for USDA Administration, Midwest Assistance only helps with applications. Administration fees covers our time and mileage for administration.

If USDA is being utilized in conjunction with CDBG funding or KDHE, or if Midwest Assistance is completing the environmental work, we will only charge the environmental review or environmental assessment fee one time.

NOTE: IF CDBG, KDHE AND USDA ARE ALL BEING UTILIZED FOR ONE PROJECT, PROJECT ADMINISTRATION FEES FOR ALL PRORGRAMS SHOULD BE CHARGED IN FULL. ENVIRONMENTAL REVIEWS (ER) OR ASSESSMENTS (EA) WILL ONLY BE CHARGED ONCE. We must charge administration and application fees for each program separately because utilizing more than one program for a project still requires the same amount of work and travel for each program.

North Central Regional Planning Commission Proposed Fees for Community Development & Housing Services, 2021

USDA offers a wide range of funding opportunities for government, commercial and residential programs. Application and administration fees will be project specific and, on a case-by-case basis.

Program Name	Set Fee
Environmental Reviews	\$2,500
Environmental Assessments	\$3,000

Program Name	Set Fee	Notes
LMI Surveys	Not to Exceed \$100	Populations between 75 and 500
	Not to Exceed \$200	Populations 500 - 1,000
	Not to Exceed \$300	Populations over 1,000
	Not to Exceed \$500	County Wide

Low to Moderate Income surveys are used to qualify Cities or Counties for CDBG funding. If a City or County is over 51% low to moderate income according to the census, they do not need to complete a survey.

LMI surveys take a tremendous amount of time for NCRPC staff. LMI surveys are typically mailed to our office where they are opened and tabulated. Tabulation takes time and requires full attention for accuracy. We also typically have several staff double and triple check LMI survey tabulations to ensure numbers are correct. These fees will not come close to covering our expenses but will at least compensate for some time involved; whereas, before we were not charging a fee.

Fees are based on population size because the larger the population, the more time extensive the process becomes.

Program Name	Application	Administration	Set Fee	Notes
EDA Public Works	No Fee	See Set Fee	\$25,000	Tend to be Multi-Million Dollar Projects
EDA Economic Adjustments	No Fee	See Set Fee	\$25,000	Tend to be Multi-Million Dollar Projects
EDA Technical Assistance	No Fee	10% of Project, Not to Exceed \$3,000	\$3,000	\$50/hour + Mileage

FLINT HILLS REGION

Executive Director Job Posting Flint Hills Regional Council, Inc.

Classification Title	Executive Director		
FLSA Status	Exempt	Job Family:	Professional
Position Type: Seeking Both Interim & Non-Interim Full-Time or Part-Time Position			
Full-Time Salary: \$65,000-\$85,000 with benefits		Part-Time Rate: Commensurate with qualifications (hourly, with no benefits)	
Deadline to Apply for Non-Interim Position: Review of non-interim applications will begin January 3, 2022, but applications will continue to be accepted until the position is filled.		Deadline to Apply for Interim Position: Applications will be reviewed immediately upon receipt.	

The Flint Hills Regional Council's desire is to hire an Interim Executive Director until the Non-Interim Executive Director position is filled, which is anticipated to be between 2-5 months. Both positions are being offered as a full-time and part-time position in an effort to accept and consider as many applicants as possible. Workload would be adjusted accordingly. Should the Flint Hills Regional Council move forward with hiring a part-time non-interim position, this position could grow into full-time status in time.

The Executive Director position is an exciting opportunity to work with more than twenty member jurisdictions with a mission to enhance the economic viability and improve quality of life through regional collaboration in the Flint Hills. The Flint Hills Regional Council (FHRC) serves as the administrator of the seven-county Flint Hills Economic Development District (FHEDD), as designated by the Economic Development Administration. The FHEDD Steering Committee just completed a new five-year regional economic development plan for the region. The FHRC also provides support to communities surrounding Fort Riley through the implementation of the Flint Hills / Fort Riley Joint Land Use Study. FHRC manages a variety of grant awards. Current active grant awards include funding through the Economic Development Administration, the Department of Defense, and the Environmental Protection Agency. Most recently the FHRC accepted a non-monetary technical assistance award with the National Park Service, Rivers, Trails and Conservation Program, which is supported by 22 community partners throughout the region to work toward the development of a regional river and trail plan along the National Kansas River Water Trail. Our region is home to Fort Riley, Kansas State University, Emporia State University, the National Bio & Agro-Defense Facility, and many rural and semi-urban communities. The FHRC is funded largely by both membership dues and grant funding, and the position reports directly to the Board of Directors.

GENERAL SUMMARY

Assists in the planning, directing, managing and oversight of the activities and operations of the Flint Hills Regional Council. Performs a variety of professional level duties and coordinates projects and programs; coordinates assigned activities with other outside agencies; and provides complex administrative support to the Board of Directors.

ESSENTIAL DUTIES & RESPONSIBILITIES

The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Incumbents may be requested to perform job-related tasks other than those specifically presented in this description.

1. Supervises staff, which includes prioritizing and assigning work; conducting performance evaluations; provide training opportunities for staff; ensuring employees follow policies and procedures; and, making hiring, termination, and disciplinary decisions or recommendations.
2. Assumes management responsibility for activities and operations of the organization. Oversees the organization's research, planning, programs, contracts, grants, and leases; coordinates assigned activities with member jurisdictions and outside agencies; and provides responsible support to the Board of Directors.
3. Plans, directs, and coordinates the organization's work plan; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures; and interfaces with key staff to identify and resolve problems.
4. Develop a comprehensive grant program to sustain and grow the council while implementing the strategic plan and mission.
5. Lead Board of Director meetings and ensure compliance with regulations and bylaws.
6. Assist with the implement of the 2021-2026 Flint Hills Economic Development District Plan and facilitate the FHEDD Steering Committee meetings, monitor, track and report plan progress.
7. Seek and secure new funding sources to meet the FHRC's mission and ensure the continued viability of the organization.
8. Represent the agency before media, the public, and legislative bodies.
9. Assesses and monitors workloads; administers and supports systems and internal reporting relationships; and recommends and implements improvements.
10. Oversees and participates in the development and administration of the annual budget. Participates in the forecasting of funds needed for staffing, equipment, materials, and supplies; monitors and approves expenditures; and implements adjustments.
11. Conducts a variety of organizational studies, investigations, and operational studies; and recommends modifications to programs, policies, and procedures as appropriate.
12. Serves as the liaison for member jurisdictions and outside agencies. Assist as a neutral party organization to facilitate discussion surrounding controversial issues.
13. Serves on a variety of boards and committees; and prepares and presents staff reports and other necessary correspondence.
14. Responsible for presenting an annual budget to the Board and oversees all financial transactions, audits and reporting.
15. Adheres to the organization's policies and procedures.
16. Performs other related duties as required.

KNOWLEDGE & SKILLS

- Technical writing, report preparation, presentation skills and overall verbal communication skills.
- Understanding operational characteristics, needs, and cultures of local government in both rural and semi-urban communities.
- Understanding operational characteristics and cultures of military installations, higher education institutions, business community, and chambers / economic development organizations.
- Ability to facilitate discussions surrounding politically sensitive topics
- Understanding all aspects of grant management, including regulations and procedures to ensure compliance.
- Modern principles and practices of project/program management, planning, and public administration.

- Ability to develop and maintain interpersonal relations and create partnerships with all sectors and community stakeholders.
- Methods and techniques of conducting research.
- Principles of public finance, budget preparation and control.
- Principles and practices of financial record keeping and reporting.
- Principles and practices of asset management.
- Principles of supervision, training, performance evaluation, and overall human resource best practices, policies and procedures.
- Ability to manage databases, websites, and various software and applications to conduct business efficiently.
- Pertinent Federal, State and local laws, codes and regulations.
- Principles and procedures for developing project/program goals and objectives
- Understanding best practices for public participation, facilitation, and conflict resolution methods

ABILITIES

- Interpret, explain and apply policies and procedures.
- Compile, organize and present information in a clear and logical manner.
- Prepare clear and concise oral and written reports.
- Operate a computer and other office equipment.
- Oversee, develop, execute and manage a variety of complex contracts and grant funded programs.
- Communicate clearly and concisely, both orally and in writing.
- Respond tactfully, clearly, concisely and appropriately to inquiries from the public or other agencies on sensitive issues in area of responsibility.
- Establish and maintain effective working relationships.

MINIMUM JOB REQUIREMENTS

Bachelor degree from an accredited college or university with major course work in planning, public administration, business administration, mass communications or a related field and ten years of increasingly responsible experience in public or business administration or a related field;

OR

Master degree from an accredited college or university with major course work in planning, public administration, business administration, mass communications or a related field and five years of increasingly responsible experience in public or business administration or a related field;

OTHER REQUIREMENTS

- Valid driver's license.
- Must be available to attend both in-person & zoom meetings throughout the region both during and outside of regular work hours.
- Must have own reliable transportation.
- Must pass a background check.

PREFERENCES

- Demonstrated executive level administrative management experience

WORKING CONDITIONS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Depending on assignment, positions in this class typically require touching, talking, hearing, seeing, grasping, standing, walking and repetitive motions.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Sedentary Work – Depending on assignment, positions in this class typically exert up to 10 pounds of force occasionally, a negligible amount of force frequently, and/or or constantly having to lift, carry, push, pull or otherwise move objects. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

APPLY BY SUBMITTING A COVER LETTER & RESUME ONLY TO: Flinthillsregionalcouncil@yahoo.com
All questions regarding the position should be directed to Board President, Richard Weixelman at 785-458-9365.

COVER LETTER CONTENT REQUIREMENT

All applicants are required to indicate which position is of interest:

1) the Interim-only position; OR 2) Non-Interim position;

AND

1) Full-Time; 2) Part-Time; OR 3) Open to either full-time or part-time

2021 Work Plan

(May be Adjusted as Additional Opportunities Arise)

Last Updated –
December 6, 2021



Communication, Policy Updates & Sustainability Planning

- ✓ New Website
- ✓ Constant Contact & Social Media
- ✓ Revised Bylaws - May
- Revised Employee Handbook – (In-Progress)
- Fiscal Management Policy (In-Progress)
- ✓ Secure Sustainability Plan, Grant Management Training & Policy Development Funding
- ✓ Apply for New Funding Opportunities
- ✓ Assess Membership Dues
- ✓ EDA Peer Review (3-year requirement)



2016-2021 EDA Partnership Planning

- ✓ Saint George Comp Plan
- ✓ Entrepreneurial Assistance to Regional Businesses via K-State Center
- ✓ Chase County: Housing Conditions Assessment
- ✓ Economic Development-Related Grant Writing
- ✓ CEDS Review & Cross-pollinate opportunity
- ✓ Partnership with K-State LARCP – Plan Making Spring 2021
- ✓ Develop PP Annual Report
- ✓ Submit 5-yr Performance Report
- ✓ Grant Close-out Financial Report June 2021

ENDS

March 31, 2021



2018-2021 - Office of Local Defense Community Cooperation

- ✓ Grant Budget Amendment Request
- ✓ Finalize Ogden Community Survey
- ✓ Conduct Ogden Housing Assessment
- ✓ Finalize Ogden Comp Plan
- ✓ Submit Final Performance Report
- ✓ Grant Close-out Financial Report June 2021

ENDS

March 31, 2021



2018 - 2021 - EPA Community-wide Brownfield Assessment

- ✓ Inventory
- ✓ Junction City Area Plan
- ✓ Manhattan Plaza West Area Plan
- ✓ ESA I
- ✓ ESA II
- ✓ Community Outreach & Website
- ✓ Stantec Hires K-State LARCP Interns, Funded by TAB with Leveraged Funds
- ✓ Requested Budget Amendment & Extension to expend remaining 2021 balance of \$504,000 – Still awaiting approval

ENDS

Dec. 31, 2021



2020 -2021- Office of Local Defense Community Cooperation

- ✓ Wind Turbine Legislation
- ✓ Junction City Housing Conditions Assessment
- Military Infrastructure Resiliency Analysis (In-Progress)
- Planning & Outreach (In-Progress)
- Green Valley Transportation Plan (In-Progress)
- Unmanned Aircraft System Corridor – Phase II (In-Progress)
- ✓ GIS Mapping
- ✓ Apply & Obtain Supplemental Award - \$126,000

ENDS

Dec 31, 2021



2020-2022 EDA CARES

- ✓ Recovery & Resiliency Plan
- ✓ Regional Business Confidence Survey
- ✓ Needs Assessment System Development
- Partner on Training Opportunities in support of businesses
- ✓ Recovery Grant Writing
- Regional Economic Impact Analysis (In-Progress)
- Regional Skills-Gap Analysis (In-Progress)
- ✓ Skills2Career Online App
- ✓ Support Role on Recovery Task Force

ENDS

June 30, 2022



2021-2024 EDA Partnership Planning

- ✓ Standard Work Program Elements
- ✓ Flint Hills Economic Development District Plan Update & Implementation
- ✓ Revamp FHEDD Steering Committee
- ✓ Regional SWOT Survey
- Economic Development Infrastructure
- ✓ Recovery, Disaster Preparedness & Resiliency
- Business & Talent Support
- ✓ Communication
- Procure Online Dashboard (RFP in Progress)

ENDS

March 31, 2024



2021 - Regional River /Trail Proposed Project

- ✓ Confirm Regional Interest – 22 Letters of Commitment /Support (including 4 counties & 5 cities)
- ✓ Submit National Park Service Application for Technical Assistance to Develop Regional Concept Plan
- ✓ Launch Technical Committee
- Launch Community Focus Groups
- ✓ Consider Applying for PASFunding
- ✓ Launch Survey & Planning Process

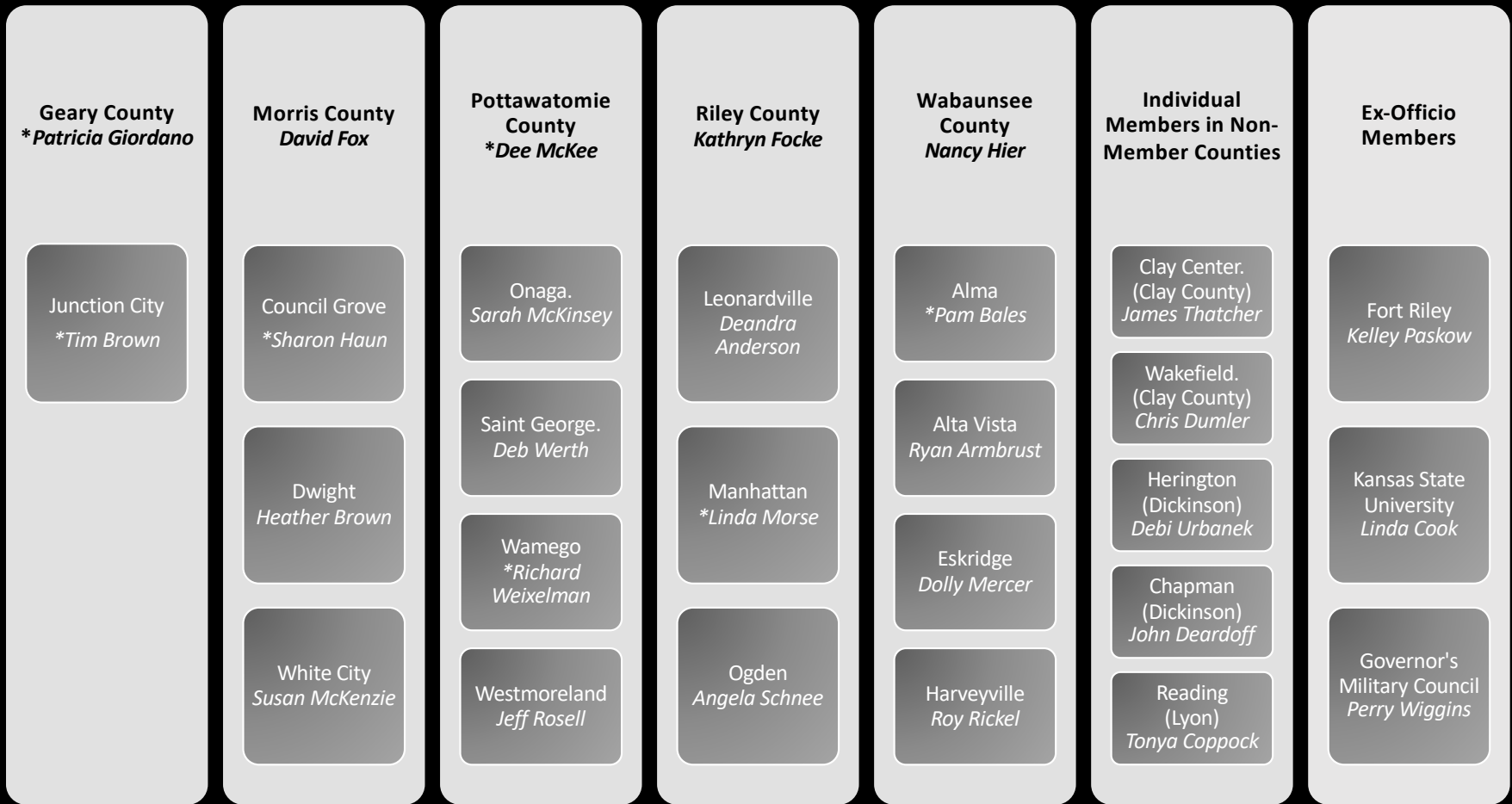
Opportunities to Generate Funding

FLINT HILLS REGION

Flint Hills Regional Council
2021 Service Value Per Member

December 6, 2021

FHRC Members



Flint Hills Economic Development District – EDA Designation
(Chase County & Lyon County are also within FHEDD District, but are not a current members of FHRC)

FLINT HILLS REGION

Geary County Member Jurisdictions

Flint Hills Regional Council 2021 Service Value to Geary County Member Jurisdictions

Specific FHRC Grants from which Geary County Received Some Benefit (This does not include other FHRC grants awarded that benefit other geographic areas of the FHRC service area & Fort Riley that may indirectly benefit Geary County.)	FHRC Member Jurisdictions	2021 Geary County Jurisdiction's Membership Dues (\$0.60/capita)	FHRC 2021 Estimated Service Value to Geary County	EDA 2021 Partnership Planning Service Value	EDA 2021 CARES Service Value	EPA Brownfield Program Service Value	Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefiting 13 Jurisdictions	Department of Defense, OLDCC, Phase II - JC Housing Conditions Assessment	Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS Licenses	Technical Service Value - National Park Service Application, Planning & Implementation	Specific FHRC Grants from which Geary County Received Some Benefit
2021 Grant & Match Funding Breakdown By Source & 2021 Technical Service Value Contribution Benefiting Specific Members (including Geary County Member Jurisdictions)											
Total Value of 2021 Federal Funding				\$76,300	\$199,943	\$504,000	\$161,540	\$15,347.20	\$63,779.94	\$0	\$1,020,910.24
*FHRC Match or General Fund Contribution				\$26,764	\$0	\$0	\$1,450	\$1,706.10	\$7,086.66	\$0	\$37,006.56
*Donated Cash Match (JC contributed \$10,710; Other Economic Development Organizations within the FHEDD Contributed Toward the Remaining Cash Match Requirement for the Partnership Planning.)				\$29,474	\$0	\$0	\$0	\$0.00		\$0	\$29,474.00
*In-Kind (\$6,642 Value from Junction City Chamber; Remaining In-Kind from other economic development organizations from throughout the FHEDD to meet total match requirement.)				\$20,061	\$0	\$0	\$16,500	\$0.00		\$0	\$36,561.00
Federal Technical Service Value (Non-Monetary)				\$0	\$0	\$0	\$0			\$25,000	\$25,000
2021 Total Value of Select Grant Awards & Services that Relate to Geary County				\$152,599	\$199,943	\$504,000	\$179,489	\$17,053.30	\$70,866.60	\$25,000	\$1,148,950.90
Benefit Value to Geary County Member Jurisdictions											
	Geary County	\$5,351.40	\$39,662.98	\$7,629.93	\$9,997.15		\$13,806.85		\$5,451.28	\$2,777.78	\$39,662.98
	Grandview Plaza	\$0.00	\$19,258.12	\$0.00			\$13,806.85		\$5,451.28		\$19,258.12
	Milford	\$0.00	\$19,258.12	\$0.00			\$13,806.85		\$5,451.28		\$19,258.12
	Subtotal Geary County + Non-Member Service Value	\$5,351.40	\$78,179.22	\$7,629.93	\$9,997.15				\$16,353.83	\$2,777.78	\$78,179.22
	City of Junction City	\$14,011.80	\$234,391.28	\$7,629.93	\$9,997.15	\$177,675	\$13,806.85	\$17,053.30	\$5,451.28	\$2,777.78	\$234,391.28
	Total	\$19,363.20	\$312,570.50	\$22,889.78	\$29,991.45	\$177,675	\$55,227	\$17,053	\$38,159	\$8,333.33	\$312,570.50

FHRC 2021 Service Value to Geary County & Junction City = \$312,570.

(This value includes \$10,710 Junction City Cash Contribution & \$6,642 JC Chamber In-Kind Contribution for EDA Match Requirement.)

Methodology Notes for FHRC Service Value Calculations & Purpose of Funding / Grant Scope Details Geary County Member Jurisdictions

Methodology of FHRC Service Value Calculations & Purpose of Funding/ Grant Scope Details	
Economic Development Administration Partnership Planning Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) - Geary County is within the Flint Hills Economic Development District as designated by the Economic Development Administration. The Partnership Planning grant supports FHRC staff time to update the regional economic development plan and assist to implement, track and report progress of all seven-counties. The FHEDD Steering Committee brings together both public and private stakeholders, including economic development professionals throughout the region to discuss, collaborate and work to implement the FHEDD Plan.
Economic Development Administration CARES Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) Key scope elements include incorporating strategies to become more resilient as a region within the FHEDD Plan Update, provide recovery and resiliency related grant writing services including a Build Back Better Regional Challenge application and more, the development of a needs assessment system to identify unfunded needs that FHRC could potential assist jurisdictions to identify alternative funding strategies to move priorities forward, a regional skills gap analysis, an economic impact analysis, developer software that assisted to provide data needed for the Plan Update and for FHRC staff to run reports upon request, SkillsFit app on the www.flinthillsregion.org website, etc.
Environmental Protection Agency Brownfield Grant	Value of Direct Service to Junction City (Commercial Property Owners in JC Receiving 100% paid for Environmental Assessment Services & Area Plan)
Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefitting 13 Jurisdictions	The goal of this project is to assist in providing critical information that enables communities to make informed decisions related to resiliency and to work in partnership with the Fort Riley Garrison Command to respond to, address, and mitigate activities that are either impairing or may impair the installation mission. In response to growth surrounding military bases across the nation, the Department of Defense is focusing on installation resiliency, which is defined as: "the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recover from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to, adversely affect the military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly reestablish installation mission assurance and mission-essential functions."
Department of Defense, OLDCC, Phase II - JC Housing Conditions Assessment	The purpose of the Junction City Housing Condition Assessment is to provide the empirical basis on which the City, Fort Riley, community groups, organizations, and residents can develop an understanding of the current conditions of the housing stock in specific neighborhoods that then can be shared and provide a basis for future recommendations and grant funding opportunities.
Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS Licenses	This DoD OLDCC scope element pertains to a variety of recommendations that the FHRC staff are in the process of implementing that derived from the Flint Hills / Fort Riley Joint Land Use Study
National Park Service Grant	Value of Technical Services for Regional River & Trail Project - FHRC & NPS Planning Service in Prep to Launch Visioning Project (Geary County & Junction City are 2 of 9 jurisdictions that will benefit from this project.)

Geary County Return on Investment from FHRC Services

Return on Investment (ROI) Calculator

Amount Invested

Amount Returned

Investment Time:

Use Dates Use Length

From

To

Result

Investment Gain	\$293,207.00
ROI	1,514.26%
Annualized ROI	1,514.26%
Investment Length	1.00 years



\$19,363 = Total Investment from all Geary County Member Jurisdictions Paying FHRC Membership Dues Based on \$0.60 / capita

\$312,570 = Returned

\$293,207 = Investment Gain

1,514% = Return on Investment

FLINT HILLS
REGION

6% Invested for 94% Gain

Flint Hills Regional Council - Proposed 2022 Membership Dues Geary County Member Jurisdictions

Municipality	Current Dues	Proposed Dues \$0.90/Capita	FHRC 2021 Service Value
Geary County	\$5,351.40	\$10,531.80	\$39,662.98
Grandview Plaza	\$0.00	\$0.00	\$19,258.12
Milford	\$0.00	\$0.00	\$19,258.12
Sub-Total Value to Geary County + Non- Member Jurisdictions	\$5,351.40	\$10,531.80	\$78,179.22
City of Junction City	\$14,011.80	\$20,638.80	\$234,391.28
Total	\$19,363.20	\$31,170.60	\$312,570.50

Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equating to \$5,180.40 more than last year for the County.

Board Member	Municipality	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
Tim Brown	City of Junction City	23,353	\$14,011.80	22,932	-421	\$13,759.20	(\$252.60)	\$20,638.80	\$6,627.00
Trish Giordano	Geary County	8,919	\$5,351.40	11,702	2,783	\$7,021.20	\$1,669.80	\$10,531.80	\$5,180.40

Population figures do not include non-member jurisdictions.

FLINT HILLS REGION

Morris County Member Jurisdictions

Flint Hills Regional Council 2021 Service Value to Morris County Member Jurisdictions

Specific FHRC Grants from which Morris County Received Some Benefit (This does not include other FHRC grants awarded that benefit other geographic areas of the FHRC service area & Fort Riley that may indirectly benefit Morris County.)	FHRC Member Jurisdictions	2021 Morris County Jurisdiction's Membership Dues (\$0.60/capita)	FHRC 2021 Estimated Service Value to Morris County	EDA 2021 Partnership Planning Service Value	EDA 2021 CARES Service Value	Specific FHRC Grants from which Morris County Received Some Benefit
2021 Grant & Match Funding Breakdown By Source & 2021 Technical Service Value Contribution Benefitting Specific Members (including Morris County Member Jurisdictions)						
Total Value of 2021 Federal Funding				\$76,300	\$199,943	\$276,243
*FHRC Match or General Fund Contribution				\$26,764	\$0	\$26,764
*Donated Cash Match (Economic Development Organizations within the FHEDD Contributed Cash Toward the Match Requirement for the Partnership Planning.)				\$29,474	\$0	\$29,474
*In-Kind (\$1,165 In-Kind Value from Greater Morris County Development Corporation; Remaining portion covered from other economic development organizations from throughout the FHEDD to meet total match requirement.)				\$20,061	\$0	\$20,061
Federal Technical Service Value (Non-Monetary)				\$0	\$0	\$0
2021 Total Value of Select Grant Awards & Services that Relate to Morris County				\$152,599	\$199,943	\$352,542
Benefit Value to Morris County Member Jurisdictions						
	Morris County	\$1,553.40	\$17,627.08	\$7,629.93	\$9,997.15	\$17,627
	City of Council Grove	\$1,309.20	\$17,627.08	\$7,629.93	\$9,997.15	\$17,627
	City of White City	\$370.80	\$17,627.08	\$7,629.93	\$9,997.15	\$17,627
	City of Dwight	\$163.20	\$17,627.08	\$7,629.93	\$9,997.15	\$17,627
	Total	\$3,396.60	\$70,508.30	\$30,519.70	\$39,988.60	\$70,508

FHRC 2021 Service Value to Morris County Member Jurisdictions = ~\$70,508.

(This value includes \$1,165 of In-Kind Value from Greater Morris County Development Corporation contributing toward the EDA Match Requirement.)

Methodology Notes for FHRC Service Value Calculations & Purpose of Funding / Grant Scope Details Morris County Member Jurisdictions

Methodology of FHRC Service Value Calculations & Purpose of Funding/ Grant Scope Details	
Economic Development Administration (EDA) Partnership Planning Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) - Morris County is within the Flint Hills Economic Development District as designated by the Economic Development Administration. The Partnership Planning grant supports FHRC staff time to update the regional economic development plan and assist to implement, track and report progress of all seven-counties. The FHEDD Steering Committee brings together both public and private stakeholders, including economic development professionals throughout the region to discuss, collaborate and work to implement the FHEDD Plan.
Economic Development Administration (EDA) CARES Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) Key scope elements include incorporating strategies to become more resilient as a region within the FHEDD Plan Update, provide recovery and resiliency related grant writing services including a Build Back Better Regional Challenge application and more, the development of a needs assessment system to identify unfunded needs that FHRC could potentially assist jurisdictions to identify alternative funding strategies to move priorities forward, a regional skills gap analysis, an economic impact analysis, developer software that assisted to provide data needed for the Plan Update and for FHRC staff to run reports upon request, SkillsFit app on the www.flinthillsregion.org website, etc.

Morris County Return on Investment from FHRC Services

Return on Investment (ROI) Calculator

Amount Invested

Amount Returned

Investment Time:
 Use Dates Use Length

From

To

Result

Investment Gain	\$67,112.00
ROI	1,976.21%
Annualized ROI	1,976.21%
Investment Length	1.00 years



\$3,396 = Total Investment from all Morris County Member Jurisdictions Paying FHRC Membership Dues Based on \$0.60 / capita

\$70,508 = Returned

\$67,112 = Investment Gain

1,976% = Return on Investment

FLINT HILLS
REGION

5% Invested for 95% Gain

Flint Hills Regional Council - Proposed 2022 Membership Dues Morris County Member Jurisdictions

City / County	Current Dues	Proposed Dues \$0.90/Capita	FHRC 2021 Estimated Service Value to Morris County
Morris County	\$1,553.40	\$2,105.10	\$17,627.08
City of Council Grove	\$1,309.20	\$1,926.00	\$17,627.08
City of White City	\$370.80	\$402.30	\$17,627.08
City of Dwight	\$163.20	\$195.30	\$17,627.08
Total	\$3,396.60	\$4,628.70	\$70,508.30

Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equates to \$551.70 more than last year for the County, and \$1,232.10 more total for all Morris County Member Jurisdictions.

Board Member	City / County	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
David Fox	Morris County	2,589	\$1,553.40	2,339	-250	\$1,403.40	(\$150.00)	\$2,105.10	\$551.70
Sharon Haun	City of Council Grove	2,182	\$1,309.20	2,140	-42	\$1,284.00	(\$25.20)	\$1,926.00	\$616.80
Susan McKenzie	City of White City	618.00	\$370.80	447	-171	\$268.20	(\$102.60)	\$402.30	\$31.50
currently vacant	City of Dwight	272.00	\$163.20	217	-55	\$130.20	(\$33.00)	\$195.30	\$32.10

Population figures do not include non-member jurisdictions.

FLINT HILLS REGION

Pottawatomie County Member Jurisdictions

Flint Hills Regional Council 2021 Service Value to Pottawatomie County Member Jurisdictions

Specific FHRC Grants from which Pottawatomie County Received Some Benefit (This does not include other FHRC grants awarded that benefit other geographic areas of the FHRC service area & Fort Riley that may indirectly benefit Pottawatomie County.)	FHRC Member Jurisdictions	2021 Pottawatomie County Jurisdiction's Membership Dues (\$0.60/capita)	FHRC 2021 Estimated Service Value to Pottawatomie County	EDA 2021 Partnership Planning Service Value	EDA 2021 CARES Service Value	EPA Brownfield Program Service Value	EPA - Pottawatomie County Courthouse Reuse and Structural Assessment	Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefitting 13 Jurisdictions	Department of Defense, OLDCC, Phase II - Pottawatomie County Transportation Plan	Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS Licenses	Technical Service Value - National Park Service Application, Planning & Implementation	EMSI Burning Glass Developer Software Licenses (FHRC negotiated discounted licenses for Pott County EDC)	Specific FHRC Grants from which Pottawatomie County Received Some Benefit
2021 Grant & Match Funding Breakdown By Source & 2021 Technical Service Value Contribution Benefitting Specific Members (including Pottawatomie County Member Jurisdictions)													
Total Value of 2021 Federal Funding				\$76,300	\$199,943	\$504,000	\$0	\$161,540	\$105,840.90	\$63,779.94	\$0	\$0	\$1,111,403.94
*FHRC Match or General Fund Contribution				\$26,764	\$0	\$0	\$0	\$1,450	\$761.20	\$7,086.66	\$0	\$0	\$36,061.66
*Donated Cash Match (Pottawatomie County EDC contributed \$5,361; Other Economic Development Organizations within the FHEDD Contributed Toward the Remaining Cash Match Requirement for the Partnership Planning.)				\$29,474	\$0	\$0	\$0	\$0	\$0.00	\$0.00	\$0	\$0	\$29,474.00
*In-Kind (\$3,325 In-Kind Value from Pottawatomie County EDC; Remaining from other economic development organizations from throughout the FHEDD to meet total match requirement.)				\$20,061	\$0	\$0	\$0	\$16,500	\$11,000.00	\$0.00	\$0	\$0	\$47,561.00
Federal Technical Service Value (Non-Monetary)				\$0	\$0	\$0	\$30,000	\$0	\$0.00	\$0.00	\$25,000	\$0	\$55,000
Value of FHRC negotiated discounted Developer software license for Pottawatomie County EDC				\$0	\$0	\$0	\$0	\$0	\$0.00	\$0.00	\$0	\$12,000	\$12,000
2021 Total Value of Select Grant Awards & Services that Relate to Pottawatomie County				\$152,599	\$199,943	\$504,000	\$30,000	\$179,489	\$117,602.10	\$70,866.60	\$25,000	\$12,000	\$1,291,500.60
Benefit Value to Pottawatomie County Member Jurisdictions													
	Pottawatomie County	\$5,801.40	\$214,425.08	\$7,629.93	\$9,997.15	\$21,160	\$30,000.00	\$13,806.85	\$117,602.10	\$5,451.28	\$2,777.78	\$6,000.00	\$214,425.08
	City of Wamego	\$2,623.20	\$72,662.98	\$7,629.93	\$9,997.15	\$33,000		\$13,806.85		\$5,451.28	\$2,777.78		\$72,662.98
	City of Saint George	\$383.40	\$39,662.98	\$7,629.93	\$9,997.15			\$13,806.85		\$5,451.28	\$2,777.78		\$39,662.98
	City of Westmoreland	\$466.80	\$32,627.08	\$7,629.93	\$9,997.15	\$15,000							\$32,627.08
	City of Onaga	\$421.20	\$17,627.08	\$7,629.93	\$9,997.15								\$17,627.08
		\$9,696.00	\$377,005.18	\$38,149.63	\$49,985.75	\$69,160	\$30,000	\$41,421	\$117,602	\$16,354	\$8,333.33	\$6,000.00	\$377,005.18

FHRC 2021 Service Value to Pottawatomie County Member Jurisdictions = \$377,005.
(This value includes \$3,325 Pottawatomie County EDC Cash Contribution & \$5,361 In-Kind Value for EDA Match Requirement.)

Methodology Notes for FHRC Service Value Calculations & Purpose of Funding / Grant Scope Details Pottawatomie County Member Jurisdictions

Methodology of FHRC Service Value Calculations & Purpose of Funding/ Grant Scope Details	
Economic Development Administration (EDA) Partnership Planning Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) - Pottawatomie County is within the Flint Hills Economic Development District as designated by the Economic Development Administration. The Partnership Planning grant supports FHRC staff time to update the regional economic development plan and assist to implement, track and report progress of all seven-counties. The FHEDD Steering Committee brings together both public and private stakeholders, including economic development professionals throughout the region to discuss, collaborate and work to implement the FHEDD Plan.
Economic Development Administration (EDA) CARES Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) Key scope elements include incorporating strategies to become more resilient as a region within the FHEDD Plan Update, provide recovery and resiliency related grant writing services including a Build Back Better Regional Challenge application and more, the development of a needs assessment system to identify unfunded needs that FHRC could potentially assist jurisdictions to identify alternative funding strategies to move priorities forward, a regional skills gap analysis, an economic impact analysis, developer software that assisted to provide data needed for the Plan Update and for FHRC staff to run reports upon request, SkillsFit app on the www.flinthillsregion.org website, etc.
Environmental Protection Agency (EPA) Brownfield Grant	Value of Direct Service to the County, Wamego, & Westmoreland (Commercial Property Owners Receiving 100% paid for Environmental Assessment Services, and Pottawatomie County now has inventory of potential brownfield sites for potential future environmental assessments and funding assistance)
Environmental Protection Agency (EPA) Reuse Study and Structural Assessment	The EPA is providing technical assistance at no cost to the County by conducting a reuse analysis on the Pottawatomie County Courthouse, as well as, a structural assessment to determine potential cost to renovated the facility. This is an estimated value of \$30,000 in services to the County at no charge. The FHRC assisted as a liaison between Pottawatomie County and EPA regarding this application and scope development once awarded. FHRC paid out of general fund to cover the cost of this service, as FHRC staff time is not eligible under any grant scope. The value of FHRC staff time has not been captured for purposes of this assessment of service value to Pottawatomie County.
Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefiting 13 Jurisdictions	Benefits Wamego, Saint George and Pottawatomie County - The goal of this project is to assist in providing critical information that enables communities to make informed decisions related to resiliency and to work in partnership with the Fort Riley Garrison Command to respond to, address, and mitigate activities that are either impairing or may impair the installation mission. In response to growth surrounding military bases across the nation, the Department of Defense is focusing on installation resiliency, which is defined as: "the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recover from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to, adversely affect the military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly reestablish installation mission assurance and mission-essential functions."
Department of Defense, OLDCC, Phase II - Pottawatomie County Transportation Plan	FHRC serves as the fiscal agency of the Dod Grant, and Pottawatomie County serves as a sub-recipient on the award. This project is valued at \$117,602, and is a direct result of FHRC effort to bring resources into the region for the benefit of our members and Fort Riley.
Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS Licenses	This DoD OLDCC scope element pertains to a variety of recommendations that the FHRC staff are in the process of implementing that derived from the Flint Hills / Fort Riley Joint Land Use Study
National Park Service Grant	Value of Technical Services for Regional River & Trail Project - FHRC & NPS Planning Service in Prep to Launch Visioning Project (Pottawatomie County, Saint George, & Wamego are 3 of 9 jurisdictions that will benefit from this project.)
EMSI Burning Glass Developer Software Licenses (FHRC negotiated discounted licenses for GMEP)	FHRC negotiated for a discounted Developer license (one-year only) that is directly benefiting the Pottawatomie County Economic Development Corporation -- a cost savings of \$6,000.

Pottawatomie County Return on Investment from FHRC Services

Return on Investment (ROI) Calculator

Amount Invested

Amount Returned

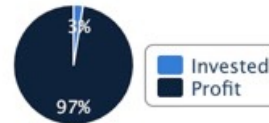
Investment Time:
 Use Dates Use Length

From

To

Result

Investment Gain	\$367,309.00
ROI	3,788.25%
Annualized ROI	3,788.25%
Investment Length	1.00 years



\$9,696 = Total Investment from all Pottawatomie County Member Jurisdictions Paying FHRC Membership Dues Based on \$0.60 / capita

\$377,005 = Returned

\$367,309 = Investment Gain

3,788% = Return on Investment

FLINT HILLS
REGION

3% Invested for 97% Gain

Flint Hills Regional Council - Proposed 2022 Membership Dues Pottawatomie County Member Jurisdictions

City / County	Current Dues	Proposed Dues \$0.90/Capita	FHRC 2021 Estimated Service Value to Pottawatomie County
Pottawatomie County	\$5,801.40	\$12,925.80	\$214,425.08
City of Wamego	\$2,623.20	\$4,356.90	\$72,662.98
City of Saint George	\$383.40	\$948.60	\$39,662.98
City of Westmoreland	\$466.80	\$666.00	\$32,627.08
City of Onaga	\$421.20	\$611.10	\$17,627.08
Total	\$9,696.00	\$19,508.40	\$377,005.18

Pottawatomie County has been undercharged for at least 10 years due to a clerical error on the population estimate, equating to more than \$10,000. Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equating to \$7,124.40 more than last year for the County.

Board Member	City / County	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
Dee McKee	Pottawatomie County	9,669	\$5,801.40	14,362	4,693	\$8,617.20	\$2,815.80	\$12,925.80	\$7,124.40
Richard Weixelman	City of Wamego	4,372	\$2,623.20	4,841	469	\$2,904.60	\$281.40	\$4,356.90	\$1,733.70
Debbie Werth	City of Saint George	639	\$383.40	1,054	415	\$632.40	\$249.00	\$948.60	\$565.20
Jeff Rosell	City of Westmoreland	778	\$466.80	740	-38	\$444.00	(\$22.80)	\$666.00	\$199.20
Sarah McKinsey	City of Onaga	702	\$421.20	679	-23	\$407.40	(\$13.80)	\$611.10	\$189.90

Population figures do not include non-member jurisdictions.

FLINT HILLS
REGION

Riley County Member Jurisdictions

Flint Hills Regional Council 2021 Service Value to Riley County Member Jurisdictions

Specific FHRC Grants from which Riley County Received Some Benefit (This does not include other FHRC grants awarded that benefit other geographic areas of the FHRC service area & Fort Riley that may indirectly benefit Riley County.)	FHRC Member Jurisdictions	2021 Riley County Jurisdiction's Membership Dues (\$0.60/capita)	FHRC 2021 Estimated Service Value to Riley County	EDA 2021 Partnership Planning Service Value	EDA 2021 CARES Service Value	EPA Brownfield Program Service Value	Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefitting 13 Jurisdictions	Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS licenses	Department of Defense, OLDCC, Phase I - 2021 Value - Ogden Comp Plan	Technical Service Value - National Park Service Application, Planning & Implementation	EMSI Burning Glass Developer Software Licenses (FHRC negotiated discounted licenses for GMEP)	Specific FHRC Grants from which Riley County Received Some Benefit
2021 Grant & Match Funding Breakdown By Source & 2021 Technical Service Value Contribution Benefitting Specific Members (including Riley County Member Jurisdictions)												
Total Value of 2021 Federal Funding				\$76,300	\$199,943	\$504,000	\$161,540	\$63,779.94	\$20,430	\$0	\$0	\$1,025,993.04
*FHRC Match or General Fund Contribution				\$26,764	\$0	\$0	\$1,450	\$7,086.66	\$2,270	\$0	\$0	\$37,570.46
*Donated Cash Match (Manhattan Chamber contributed \$23,228; Other Economic Development Organizations within the FHEDD Contributed Toward the Remaining Cash Match Requirement for the Partnership Planning.)				\$29,474	\$0	\$0	\$0		\$0	\$0	\$0	\$29,474.00
*In-Kind (\$14,410 In-Kind Value from Manhattan Chamber; Remaining from other economic development organizations from throughout the FHEDD to meet total match requirement.)				\$20,061	\$0	\$0	\$16,500		\$0	\$0	\$0	\$36,561.00
Federal Technical Service Value (Non-Monetary)				\$0	\$0	\$0	\$0		\$0	\$25,000	\$0	\$25,000
Value of FHRC negotiated discounted Developer software license for Manhattan Chamber of Commerce				\$0	\$0	\$0	\$0	\$0.00	\$0	\$0	\$12,000	\$12,000
2021 Total Value of Select Grant Awards & Services that Relate to Riley County				\$152,599	\$199,943	\$504,000	\$179,489	\$70,866.60	\$22,700	\$25,000	\$12,000	\$1,166,598.50
Benefit Value to Riley County Member Jurisdictions												
	City of Manhattan	\$31,368.60	\$316,917.98	\$7,629.93	\$9,997.15	\$271,255	\$13,806.85	\$5,451.28		\$2,777.78	\$6,000.00	\$316,917.98
	Riley County	\$9,117.60	\$39,662.98	\$7,629.93	\$9,997.15		\$13,806.85	\$5,451.28		\$2,777.78		\$39,662.98
	City of Ogden	\$1,252.20	\$62,362.98	\$7,629.93	\$9,997.15		\$13,806.85	\$5,451.28	\$22,700	\$2,777.78		\$62,362.98
	City of Leonardville	\$269.40	\$17,627.08	\$7,629.93	\$9,997.15							\$17,627.08
	City of Riley	\$0.00	\$39,258.12	\$0.00	\$0.00	\$20,000	\$13,806.85	\$5,451.28				\$39,258.12
	Total	\$42,007.80	\$475,829.13	\$30,519.70	\$39,988.60	\$291,255	\$55,227	\$21,805	\$22,700	\$8,333.33	\$6,000.00	\$475,829.13

FHRC 2021 Service Value to Riley County Member Jurisdictions = \$475,829.

(This value includes \$23,228 Manhattan Chamber Cash Contribution & \$14,410 Manhattan Chamber In-Kind Value for EDA Match Requirement.)

Methodology Notes for FHRC Service Value Calculations & Purpose of Funding / Grant Scope Details Riley County Member Jurisdictions

Methodology of FHRC Service Value Calculations & Purpose of Funding/ Grant Scope Details	
Economic Development Administration Partnership Planning Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) - Riley County is within the Flint Hills Economic Development District as designated by the Economic Development Administration. The Partnership Planning grant supports FHRC staff time to update the regional economic development plan and assist to implement, track and report progress of all seven-counties. The FHEDD Steering Committee brings together both public and private stakeholders, including economic development professionals throughout the region to discuss, collaborate and work to implement the FHEDD Plan.
Economic Development Administration CARES Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) Key scope elements include incorporating strategies to become more resilient as a region within the FHEDD Plan Update, provide recovery and resiliency related grant writing services including a Build Back Better Regional Challenge application and more, the development of a needs assessment system to identify unfunded needs that FHRC could potentially assist jurisdictions to identify alternative funding strategies to move priorities forward, a regional skills gap analysis, an economic impact analysis, developer software that assisted to provide data needed for the Plan Update and for FHRC staff to run reports upon request, SkillsFit app on the www.flinthillsregion.org website, etc.
Environmental Protection Agency Brownfield Grant	Value of Direct Service to Manhattan & City of Riley (Commercial Property Owners Receiving 100% paid for Environmental Assessment Services & Manhattan's Plaza West Area Plan)
Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefitting 13 Jurisdictions	The goal of this project is to assist in providing critical information that enables communities to make informed decisions related to resiliency and to work in partnership with the Fort Riley Garrison Command to respond to, address, and mitigate activities that are either impairing or may impair the installation mission. In response to growth surrounding military bases across the nation, the Department of Defense is focusing on installation resiliency, which is defined as: "the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recover from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to, adversely affect the military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly reestablish installation mission assurance and mission-essential functions."
Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS Licenses	This DoD OLDCC scope element pertains to a variety of recommendations that the FHRC staff are in the process of implementing that derived from the Flint Hills / Fort Riley Joint Land Use Study
Department of Defense, OLDCC, Phase I - 2021 Value - Ogden Comp Plan	The DoD OLDCC Phase I Grant Award funded FHRC staff time to develop a Comprehensive Plan for the City of Ogden, which was adopted May 19, 2021.
National Park Service Grant	Value of Technical Services for Regional River & Trail Project - FHRC & NPS Planning Service in Prep to Launch Visioning Project (Riley County, Ogden, & Manhattan are 3 of 9 jurisdictions that will benefit from this project.)
EMSI Burning Glass Developer Software Licenses (FHRC negotiated discounted licenses for GMEP)	FHRC negotiated for a discounted Developer license (one-year only) that is directly benefiting the Manhattan Area Chamber of Commerce -- a cost savings of \$6,000.

Riley County Return on Investment from FHRC Services


Return on Investment (ROI) Calculator


Amount Invested


Amount Returned

Investment Time:

Use Dates Use Length

From 

To 



Result

Investment Gain	\$433,822.00
ROI	1,032.74%
Annualized ROI	1,032.74%
Investment Length	1.00 years



\$42,007 = Total Investment from all Riley County Member Jurisdictions Paying FHRC Membership Dues Based on \$0.60 / capita

\$475,829 = Returned

\$433,822 = Investment Gain

1,032% = Return on Investment

FLINT HILLS
REGION

9% Invested for 91% Gain

Flint Hills Regional Council - Proposed 2022 Membership Dues Riley County Member Jurisdictions

Municipality	Current Dues	Proposed Dues \$0.90/Capita	FHRC 2021 Estimated Service Value to Riley County
Riley County	\$9,117.60	\$13,202.10	\$39,662.98
City of Manhattan	\$31,368.60	\$48,690.00	\$316,917.98
City of Ogden	\$1,252.20	\$1,494.90	\$62,362.98
City of Leonardville	\$269.40	\$388.80	\$17,627.08
City of Riley	\$0.00	\$0.00	\$39,258.12
Total	\$42,007.80	\$63,775.80	\$475,829.13

Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equating to \$4,084.50 more than last year for the County.

Board Member	Municipality	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
Kathryn Focke	Riley County	15,196	\$9,117.60	14,669	-527	\$8,801.40	(\$316.20)	\$13,202.10	\$4,084.50
Linda Morse	City of Manhattan	52,281	\$31,368.60	54,100	1,819	\$32,460.00	\$1,091.40	\$48,690.00	\$17,321.40
Angela Schnee	City of Ogden	2,087	\$1,252.20	1,661	-426	\$996.60	(\$255.60)	\$1,494.90	\$242.70
Deandra Anderson	City of Leonardville	449	\$269.40	432	-17	\$259.20	(\$10.20)	\$388.80	\$119.40

Population figures do not include non-member jurisdictions.

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Wabaunsee County Member Jurisdictions

Flint Hills Regional Council 2021 Service Value to Wabaunsee County Member Jurisdictions

Specific FHRC Grants from which Wabaunsee County Received Some Benefit (This does not include other FHRC grants awarded that benefit other geographic areas of the FHRC service area & Fort Riley that may indirectly benefit Wabaunsee County.)	FHRC Member Jurisdictions	2021 Wabaunsee County Jurisdiction's Membership Dues (\$0.60/capita)	FHRC 2021 Estimated Service Value to Wabaunsee County	EDA 2021 Partnership Service Value	EDA 2021 CARES Service Value	EPA Brownfield Program Service Value	Technical Service Value - National Park Service Application, Planning & Implementation	Technical Service Value - FHRC General Fund Grant Writing Services - Mount Mitchell Sunflower Grant Application	Specific FHRC Grants from which Wabaunsee County Received Some Benefit
2021 Grant & Match Funding Breakdown By Source & 2021 Technical Service Value Contribution Benefitting Specific Members (including Wabaunsee County Member Jurisdictions)									
Total Value of 2021 Federal Funding				\$76,299.75	\$199,943	\$504,000	\$0		\$780,242.75
*FHRC Match or General Fund Contribution				\$26,763.75	\$0	\$0	\$0	\$1,442	\$28,205.75
*Donated Cash Match (Three Economic Development Organizations within the FHEDD Contribute Toward the Cash Match Requirement for the Partnership Planning.)				\$29,474.00	\$0	\$0	\$0		\$29,474.00
*In-Kind (\$1,206 from Wabaunsee County Office of Economic Development, and remaining from other economic development organizations from throughout the FHEDD to meet total match requirement.)				\$20,061.00	\$0	\$0	\$0		\$20,061.00
Federal Technical Service Value (Non-Monetary)					\$0	\$0	\$25,000		\$25,000
2021 Total Value of Select Grant Awards & Services that Relate to Wabaunsee County				\$152,598.50	\$199,943	\$504,000	\$25,000	\$1,442	\$882,983.50
Benefit Value to Wabaunsee County Member Jurisdictions									
	Wabaunsee County	\$2,290.80	\$21,846.85	\$7,629.93	\$9,997.15		\$2,777.78	\$1,442.00	\$21,846.85
	City of Alma	\$499.20	\$17,627.08	\$7,629.93	\$9,997.15				\$17,627.08
	City of Eskridge	\$320.40	\$17,627.08	\$7,629.93	\$9,997.15				\$17,627.08
	City of Alta Vista	\$266.40	\$17,627.08	\$7,629.93	\$9,997.15				\$17,627.08
	City of Harveyville	\$141.60	\$17,627.08	\$7,629.93	\$9,997.15				\$17,627.08
	City of Paxico	\$0.00	\$5,493.00	\$0.00		\$5,493			\$5,493.00
	Total	\$3,518.40	\$97,848.15	\$38,149.63	\$49,985.75	\$5,493	\$2,777.78	\$1,442.00	\$97,848.15

Methodology Notes for FHRC Service Value Calculations & Purpose of Funding / Grant Scope Details Wabaunsee County Member Jurisdictions

Methodology of FHRC Service Value Calculations & Purpose of Funding/ Grant Scope Details	
EDA Partnership Planning Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) - Wabaunsee County is within the Flint Hills Economic Development District as designated by the Economic Development Administration. The Partnership Planning grant supports FHRC staff time to update the regional economic development plan and assist to implement, track and report progress of all seven-counties. The FHEDD Steering Committee brings together both public and private stakeholders, including economic development professionals throughout the region to discuss, collaborate and work to implement the FHEDD Plan.
EDA CARES Grant	Annual Grant Value Divided by 20 (Number of FHEDD Member Jurisdictions) Key scope elements include incorporating strategies to become more resilient as a region within the FHEDD Plan Update, provide recovery and resiliency related grant writing services including a Build Back Better Regional Challenge application and more, the development of a needs assessment system to identify unfunded needs that FHRC could potential assist jurisdictions to identify alternative funding strategies to move priorities forward, a regional skills gap analysis, an economic impact analysis, developer software that assisted to provide data needed for the Plan Update and for FHRC staff to run reports upon request, SkillsFit app on the www.flinthillsregion.org website, etc.
EPA Brownfield Grant	Value of Direct Service to Community within Wabaunsee County (Commercial Property Owner in Paxico Receiving 100% paid for Environmental Assessment Services)
NPS Grant	Value of Technical Services for Regional River & Trail Project - FHRC & NPS Planning Service in Prep to Launch Visioning Project (Wabaunsee County is 1 of 9 jurisdictions that could benefit from this project.)
FHRC Grant Writing Services	Value of FHRC grant writing services - paid from FHRC General Fund at Request of Mount Mitchell for Sunflower Grant. FHRC Board recommended staff to assist Mount Mitchell's proposed project.


Wabaunsee County Member Jurisdiction - ROI


Return on Investment (ROI) Calculator


Amount Invested

Amount Returned

Investment Time:
 Use Dates Use Length

From 

To 

Calculate 

Result

Investment Gain	\$94,330.00
ROI	2,681.35%
Annualized ROI	2,681.35%
Investment Length	1.00 years



\$3,518 = Total Investment from all Wabaunsee Member Jurisdictions Paying FHRC Membership Dues Based on \$0.60 / capita

\$97,848 = Returned

\$94,330 = Investment Gain

2,681% = Return on Investment

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REGION

4% Invested for 96% Gain

Flint Hills Regional Council - Proposed 2022 Membership Dues Wabaunsee County Member Jurisdictions

Municipality	2021 Membership Dues (\$0.60/capita)	2022 Proposed Membership Dues (\$0.90)	FHRC 2021 Service Value (\$0.60 / Capita)
Wabaunsee County	\$2,290.80	\$3,475.80	\$21,846.85
City of Alma	\$499.20	\$721.80	\$17,627.08
City of Eskridge	\$320.40	\$395.10	\$17,627.08
City of Alta Vista	\$266.40	\$368.10	\$17,627.08
City of Harveyville	\$141.60	\$160.20	\$17,627.08
Total	\$3,518.40	\$5,121.00	\$97,848.15

Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equating to \$1,185 more than last year for the County.

Board Member	Municipality	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
Nancy Hier	Wabaunsee County	3,818	\$2,290.80	3,862	44	\$2,317.20	\$26.40	\$3,475.80	\$1,185.00
Pam Bales	City of Alma	832.00	\$499.20	802	-30	\$481.20	(\$18.00)	\$721.80	\$222.60
Dolly Mercer	City of Eskridge	534.00	\$320.40	439	-95	\$263.40	(\$57.00)	\$395.10	\$74.70
Ryan Armbrust	City of Alta Vista	444.00	\$266.40	409	-35	\$245.40	(\$21.00)	\$368.10	\$101.70
Dustin Kuntz	City of Harveyville	236.00	\$141.60	178	-58	\$106.80	(\$34.80)	\$160.20	\$18.60

FLINT HILLS REGION

Individual Members in Clay and Dickinson Counties
Clay Center, Wakefield, Herington & Chapman

Flint Hills Regional Council 2021 Service Value to Clay Center & Wakefield Members

Specific FHRC Grants from which Clay Center & Wakefield Received Some Benefit (This does not include other FHRC grants awarded that benefit other geographic areas of the FHRC service area & Fort Riley that may indirectly benefit Clay Center & Wakefield.)	FHRC Member Jurisdictions	2021 Clay Center & Wakefield Jurisdiction's Membership Dues (\$0.60/capita)	FHRC 2021 Estimated Service Value to Clay Center & Wakefield	Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefitting 13 Jurisdictions	Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS licenses	Specific FHRC Grants from which Clay Center & Wakefield Received Some Benefit
2021 Grant & Match Funding Breakdown By Source & 2021 Technical Service Value Contribution Benefitting Specific Members (including Clay Center & Wakefield Member Jurisdictions)						
Total Value of 2021 Federal Funding				\$161,540	\$63,779.94	\$225,320.04
*FHRC Match or General Fund Contribution				\$1,450	\$7,086.66	\$8,536.46
*Donated Cash Match (Economic Development Organizations within the FHEDD Contributed Toward the Remaining Cash Match Requirement for the Partnership Planning.)				\$0.00	\$0.00	\$0.00
*In-Kind (In-Kind Time was donated from economic development organizations from throughout the FHEDD to meet total match requirement.)				\$16,500	\$0.00	\$16,500.00
Federal Technical Service Value (Non-Monetary)				\$0.00	\$0.00	\$0
2021 Total Value of Select Grant Awards & Services that Relate to Clay Center & Wakefield				\$179,489	\$70,866.60	\$250,355.60
Benefit Value to Clay Center & Wakefield Member Jurisdictions						
	City of Clay Center	\$2,600.40	\$19,258.12	\$13,806.85	\$5,451.28	\$19,258.12
	City of Wakefield	\$588.00	\$19,258.12	\$13,806.85	\$5,451.28	\$19,258.12
	Total	\$3,188.40	\$38,516.25	\$27,613.69	\$10,902.55	\$38,516.25

FHRC 2021 Service Value to Clay Center & Wakefield Member Jurisdictions = ~\$38,516.25.

Methodology Notes for FHRC Service Value Calculations & Purpose of Funding / Grant Scope Details Clay Center & Wakefield

Methodology of FHRC Service Value Calculations & Purpose of Funding/ Grant Scope Details	
Department of Defense, OLDCC Service Value - Military Infrastructure Resiliency Project Benefitting 13 Jurisdictions	information that enables communities to make informed decisions related to resiliency and to work in partnership with the Fort Riley Garrison Command to respond to, address, and mitigate activities that are either impairing or may impair the installation mission. In response to growth surrounding military bases across the nation, the Department of Defense is focusing on installation resiliency, which is defined as: “the capability of a military installation to avoid, prepare for, minimize the effect of, adapt to, and recover from extreme weather events, or from anticipated or unanticipated changes in environmental conditions, that do, or have the potential to, adversely affect the military installation or essential transportation, logistical, or other necessary resources outside of the military installation that are necessary in order to maintain, improve, or rapidly reestablish installation mission assurance and mission-essential functions.”
Department of Defense, OLDCC, Phase II - Planning & Outreach Scope Elements & GIS Licenses	This DoD OLDCC scope element pertains to a variety of recommendations that the FHRC staff are in the process of implementing that derived from the Flint Hills / Fort Riley Joint Land Use Study

Clay Center & Wakefield Return on Investment from FHRC Services

Amount Invested

Amount Returned

Investment Time:
 Use Dates Use Length

From

To

Calculate

Result

Investment Gain	\$35,328.00
ROI	1,108.16%
Annualized ROI	1,108.16%
Investment Length	1.00 years



\$3,188 = Total Investment from Clay Center & Wakefield Member Jurisdictions Paying FHRC Membership Dues Based on \$0.60 / capita

\$38,516 = Returned

\$35,328 = Investment Gain

1,108% = Return on Investment

FLINT HILLS
REGION

8% Invested for 92% Gain

Flint Hills Regional Council - Proposed 2022 Membership Dues Clay Center & Wakefield Member Jurisdictions

City / County	Current Dues	Proposed Dues \$0.90/Capita	FHRC 2021 Estimated Service Value to Clay Center & Wakefield
City of Clay Center	\$2,600.40	\$3,779.10	\$19,258.12
City of Wakefield	\$588.00	\$772.20	\$19,258.12
Total	\$3,188.40	\$4,551.30	\$38,516.25

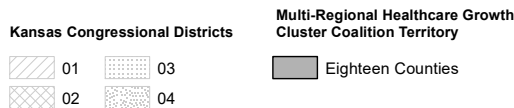
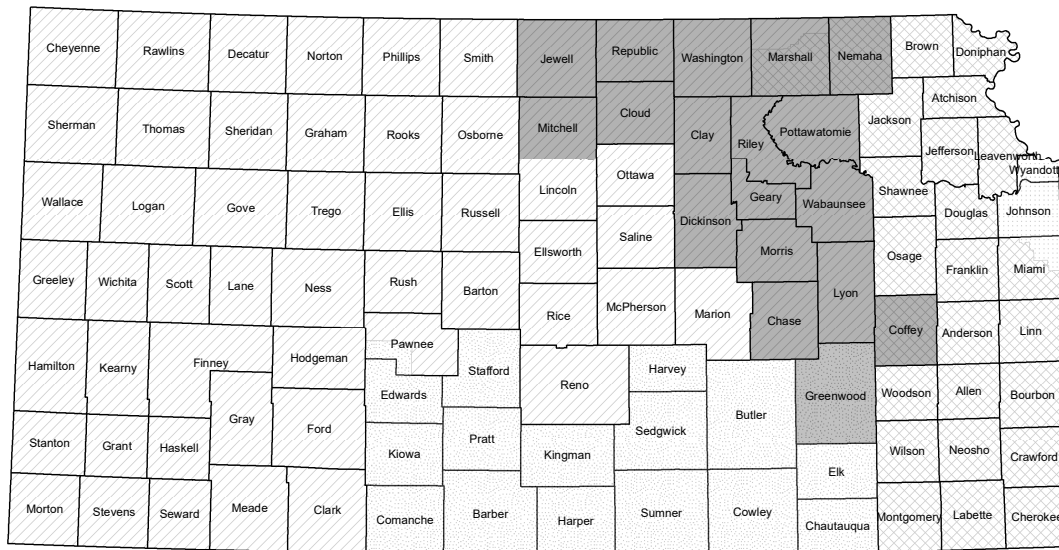
Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equates to \$1,178.70 more for Clay Center and \$184.20 more for Wakefield.

Board Member	City / County	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
James Thatcher	City of Clay Center	4334.00	\$2,600.40	4,199	-135	\$2,519.40	(\$81.00)	\$3,779.10	\$1,178.70
Julie Murphy	City of Wakefield	980.00	\$588.00	858	-122	\$514.80	(\$73.20)	\$772.20	\$184.20

Population figures do not include non-member jurisdictions.

Flint Hills Regional Council 2021 Service Value to Herington & Chapman Members

The Kansas Eighteen-County, Multi-Regional Healthcare Growth Cluster



FHRC 2021 Service Value to Herington & Chapman Member Jurisdictions =

1. Seat on the Board of Directors
2. Inclusion into the Build Back Better – Regional Challenge – Focus on Healthcare Industry
3. Eligible for Services under the Environmental Protection Agency Brownfield Program
4. Access to Needs Assessment System for staff to research funding opportunities for your jurisdiction’s unfunded needs
5. Collaboration & Regional Updates
6. And More to Come!

Inclusion in the Build Back Better Regional Challenge Application

Flint Hills Regional Council - Proposed 2022 Membership Dues Herington & Chapman Member Jurisdictions

City / County	Current Dues	Proposed Dues \$0.90/Capita
City of Chapman	\$835.80	\$1,239.30
City of Herington	\$1,515.60	\$1,898.10

Proposed Membership Rate Increase from \$0.60/capita to \$0.90/capita using 2020 Census Population Data, equates to \$403.50 more for Chapman and \$382.50 more for Herington.

Board Member	City / County	2010 Population from Census Bureau	Current Dues	2020 Census Population for Assessment*	Population Change from 2010 - 2020	Dues Using \$0.60/Capita	Difference Between 2010 & 2020 (Using \$0.60/Capita)	Proposed Dues \$0.90/Capita	Difference Between 2010 & 2020 (Using \$0.90/Capita)
Mark Campbell	City of Chapman	1,393	\$835.80	1,377	-16	\$826.20	-\$9.60	\$1,239.30	\$403.50
Debi Urbanek	City of Herington	2,526	\$1,515.60	2,109	-417	\$1,265.40	-\$250.20	\$1,898.10	\$382.50

Population figures do not include non-member jurisdictions.

FLINT HILLS
REGION



Grant Budgets Active in 2021

Multi-Year Grants	Federal Share	FHRC Cash Match	Donated Cash Match	In-Kind
2018 OLDCC (OEA) - JLUS I	\$402,394	\$14,998	\$0	\$29,772
2020 OLDCC (OEA) - JLUS II	\$466,421	\$15,670	\$0	\$36,155
2021 OEA - Supplement	\$120,295	\$6,332	\$0	\$0
2021 EDA Partnership Planning	\$210,000	\$11,856	\$117,897	\$80,247
2016 EDA Partnership Planning	\$42,409	\$42,409	\$0	\$0
2020 EDA CARES	\$399,886	\$0	\$0	\$0
2018 EPA Brownfields	\$600,000	\$0	\$12,000	\$0
Total	\$2,241,405	\$91,265	\$129,897	\$146,174

This table represents the grant budgets of multi-year grants active in 2021.