

# FLINT HILLS REGION

## FHRC Board of Directors Agenda April 16, 2021 8:00 am – 10:00 am

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Join Zoom Meeting

<https://us02web.zoom.us/j/87102030462>

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**Invited:** Directors from Member Jurisdictions, Fort Riley, Kansas State University, Governor’s Military Council, Community Stakeholders – Open to the Public

- |   |                              |
|---|------------------------------|
| 1. Welcome / Roll Call / Establish Quorum           | Richard Weixelman, President |
| 2. Review & Approval March 19 <sup>th</sup> Minutes | Richard Weixelman, President |
| 3. Review & Approval of March Financial Report      | Richard Weixelman, President |
| 4. Announcements & Progress Highlights              | Christy Rodriguez, Director  |
| 5. New Business                                     | Richard Weixelman, President |
- a. Authorize the acceptance of the National Park Service Rivers, Trails and Conservation Assistance (RTCA) for technical assistance to Flint Hills Region River/Trails Connections Project--Inclusive Recreation for All.
  - b. Authorize the acceptance of the Economic Development Administration 2021-2024 Partnership Planning Grant Award.
  - c. Consider approving the formation of an updated CEDS Steering Committee, for the purpose of assisting with the 2021-2026 CEDS Plan Update and supporting the implementation of the plan over the next three-year period in support of the Flint Hills Economic Development District (FHEDD), and appointing the FHRC Executive Committee to serve on the CEDS Steering Committee, and delegating the Director to make private sector and other appointments in compliance with EDA guidelines while ensuring representation from each the FHEDD counties.
  - d. Discussion and consider approval to post meeting video footage to the website.
  - e. Discuss and consider authorization to submit a proposal to the Kansas Health Foundation (KHF) in response to the Impact and Capacity Grants (ICG) Initiative 2021 Request for Proposals (RFP). Proposals will be accepted starting May 3, 2021 through August 31, 2021, or until all funds are dispersed. The goal would be to submit the proposal under the “Capacity Building Grants” track to support the FHRC’s internal capacity (e.g., staffing) to help address health disparities through rebranding and expanding the Regional Healthcare Consortium to all member jurisdictions. The amount requested in the proposal would not exceed \$25,000.

- |   |                               |
|---|-------------------------------|
| 6. Wabaunsee County Travel Plaza Development Update | Thane Brethour & Jim McGregor |
| 7. Dark Stores Update                               | Tom Phillips                  |
| 8. Community Updates                                | Round Table                   |
| 9. Adjourn  | Richard Weixelman, President  |

**The next regularly scheduled Board meeting will be Friday, May 21, 2021.**

*Enhancing the economic viability and improving the quality of life  
through regional collaboration in the Flint Hills*

# FLINT HILLS REGION

Flint Hills Regional Council  
Board of Directors

April 16, 2021

# Agenda



1. CALL TO ORDER / ROLL CALL / ESTABLISH QUORUM
2. CONSIDER APPROVAL OF MARCH 19<sup>th</sup> MINUTES
3. CONSIDER APPROVAL OF MARCH FINANCIAL REPORT
4. ANNOUNCEMENTS & PROGRESS HIGHLIGHTS
5. NEW BUSINESS
  - Authorize acceptance of the National Park Service, Rivers, Trails and Conservation Assistance (RTCA)--Non-monetary technical assistance for Flint Hills Region River/Trails Connections Project – Inclusive Recreation for All.
  - Authorize acceptance of the Economic Development Administration 2021-2026 Partnership Planning Grant Award.
  - Consider approving the formation of an updated CEDS Steering Committee
  - Consider approval to post meeting videos to website
  - Consider authorization to submit proposal to the Kansas Health Foundation, Impact and Capacity Grants Initiative.
6. THANE BRETHER & JIM MCGREGOR – WABAUNSEE COUNTY TRAVEL PLAZA DEVELOPMENT UPDATE
7. TOM PHILLIPS – DARK STORES UPDATE
8. COMMUNITY UPDATES



## Roll Call / Quorum

### Clay County

#### **Voting Board Member**

1. Clay Center – James Thatcher
2. Wakefield – Chris Dumler

### Dickinson County

#### **Voting Board Member**

1. Herington – Debi Urbanek

#### **Advisory Board Member (Non-Voting)**

- Chapman – Mark Campbell

### Geary County

#### **Voting Board Member**

1. Geary County – Trish Giordano
2. \*Junction City – Tim Brown

### Lyon County

#### **Advisory Board Member (Non-Voting)**

1. Reading – Tonya Coppock

### Morris County

#### **Voting Board Member**

1. \*Council Grove – Sharon Haun
2. Morris County - David Fox

#### **Advisory Board Member (Non-Voting)**

- Dwight – Heather Brown
- White City – Susan McKenzie

### Pottawatomie County

#### **Voting Board Member**

1. \*Pottawatomie County – Dee McKee
2. \* Wamego - Richard Weixelman
- 3a. St George Deb Werth
- 3b. Westmoreland Jeff Rosell

#### **Advisory Board Member (Non-Voting)**

- Onaga - Sarah McKinsey

### Riley County

#### **Voting Board Member**

1. \*Manhattan – Linda Morse
2. Riley County - Kathryn Focke

#### **Advisory Board Member (Non-Voting)**

- Leonardville - Deandra Anderson
- Ogden - Angela Schnee

### Wabaunsee County

#### **Voting Board Member**

1. \*Alma – Pam Bales
2. Wabaunsee County - Nancy Hier
- 3a. Alta Vista Ryan Armbrust
- 3b. Eskridge Dolly Mercer

#### **Advisory Board Member (Non-Voting)**

- Harveyville - Roy Rickel

### Ex-Officio

#### **Advisory Board Member**

1. Fort Riley – Ben Van Becelaere / Kelly Paskow
2. Kansas State University - Linda Cook

# Announcements & Progress Highlights

FLINT HILLS  
**REGION**

## 2021 Strategic Goals

Serve as a support to all member communities by creating partnerships, leveraging resources and obtaining grant funding to move priorities forward.

Lead the Flint Hills Economic Development District through a Plan Update, and continue our role in coordinating plan implementation, and tracking and reporting progress to enhance regional economic viability.

Work towards becoming a sustainable organization and communicating our region's story.

Seek and implement opportunities that support the priorities of our region's largest economic generators, including but not limited to Fort Riley and Kansas State University while also supporting surrounding communities.

Create opportunities that improve quality of place for the region--enhancing community assets while increasing the region's ability to attract and retain a diverse, innovative and healthy population of all ages.

Identify and support efforts that assist in creating a more resilient region.

Implement ways to support individuals and families in making this region their home by working to overcome regional challenges and assisting to connect to regional basic human need resources including childcare, education, employment, suitable housing, adequate infrastructure, and community assets that support healthy lifestyles, and recreational and social opportunities that promote connectivity and enhance sense of belonging.

# 2021 Work Plan

(May be Adjusted as Additional Opportunities Arise)



**Communication, Policy Updates & Sustainability Planning**

- New Website
- Constant Contact & Social Media
- Revised Bylaws
- Revised Employee Handbook
- Fiscal Management Policy
- Identify Strategy for Sustainable Path Forward
- Apply for New Funding Opportunities
- Assess Membership Structure & Membership Dues



**2016-2021 EDA Partnership Planning**

- Saint George Comp Plan
- Entrepreneurial Assistance to Regional Businesses via K-State Center
- Chase County: Housing Conditions Assessment
- Grant Writing
- CEDS Review & Cross-pollinate opportunity discussions & proposals
- Partnership with K-State LARCP – Plan Making Spring 2021

**ENDS**  
March 31, 2021



**2018-2021 - Office of Local Defense Community Cooperation**

- Grant Budget Amendment Request
- Finalize Community Survey
- Conduct Housing Assessment
- Finalize Ogden Comp Plan
- Grant Close-out March 2021

**ENDS**  
March 31, 2021



**2018 - 2021 - EPA Community-wide Brownfield Assessment**

- Inventory
- Junction City Area Plan
- Manhattan Plaza West Area Plan
- Manhattan McCall Extension Area Plan
- ESA I
- ESA II
- Community Outreach & Website
- Stantec Hires K-State LARCP Interns, Funded by TAB with Leveraged Funds

**ENDS**  
Sept. 31, 2021



**2020 -2021- Office of Local Defense Community Cooperation**

- Wind Turbine Legislation
- Junction City Housing Conditions Assessment
- Military Infrastructure Resiliency Analysis
- Planning & Outreach
- Green Valley Transportation Plan
- Unmanned Aircraft System Corridor – Phase II
- GIS Mapping

**ENDS**  
Dec 31, 2021



**2020-2022 EDA CARES**

- Recovery & Resiliency Plan
- Regional Business Confidence Survey
- Needs Assessment System Development
- Partner on Training Opportunities in support of businesses
- Research
- Website Enhancements to Provide Information to the Region
- Support Role on Recovery Task Force

**ENDS**  
June 30, 2022



**Proposed if Awarded - 2021-2024 EDA Partnership Planning**

- Standard Work Program Elements
- Plan Update & Implementation
- Economic Development Infrastructure
- Recovery, Disaster Preparedness & Resiliency
- Business & Talent Support
- Communication

**3-Year APPLICATION SUBMITTED**



**2021 - Regional River /Trail Proposed Project**

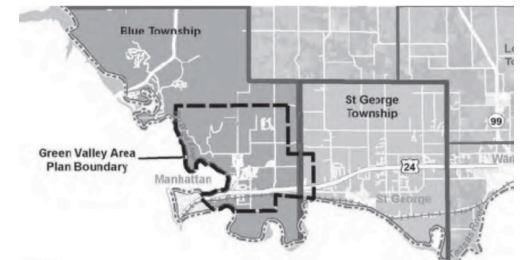
- Confirm Regional Interest
- Submit National Park Service Application for Technical Assistance to Develop Regional Concept Plan
- Launch Technical Committee
- Launch Community Focus Groups
- Identify Greenways Plan Estimated Cost
- Consider Applying for PAS & Community Foundation Funding
- Launch Planning Process

**Opportunities to Generate Funding**



## Fort Riley / Flint Hills Joint Land Use Study (JLUS) Implementation

- Pottawatomie County Green Valley Transportation Study RFP Evaluation Committee & Selection Update
- North Central Regional Planning Commission RFP Evaluation Committee & Selection Update
- Military Installation Resiliency RFP posted & advertised.
  - Pre-Proposal Conference held April 9th.
  - Submitted 1<sup>st</sup> Addendum.
  - Proposals due April 30<sup>th</sup>
- Junction City Housing Conditions Assessment
  - K- State LARCP Housing Course Project – Funded by OLDCC
  - Students began work as scheduled March 9<sup>th</sup>
  - Met with a local realtor and JC Historical Society.
  - Compiling report for June completion.
- Next – Begin JLUS Planning and Outreach Scope




## EPA Brownfield Grant

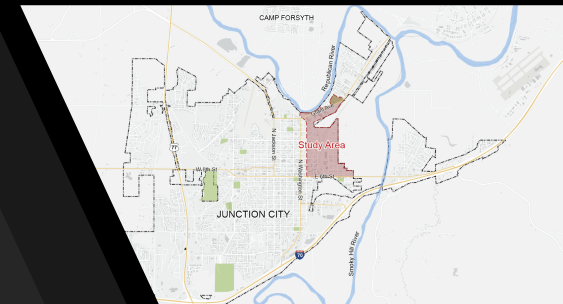
Project Funded by:  
FY 2018 – U.S. EPA Community-wide Assessment Coalition Grant for Hazardous  
Substance & Petroleum Brownfields

1. Entered 72 sites on BIT- Brownfield Inventory App
2. Held 1<sup>st</sup> Junction City Area Wide Plan  
Story Map Posted at <https://cutt.ly/junction-city-awp> for more details  
and survey
3. Held 1<sup>st</sup> Plaza West Area Plan Meeting  
Next step- begin Phase 1 ESA for Plaza West
4. Eligibility of 16 Commercial Sites for area at 3rd and Bluemont. Offering  
Phase 1 ESA's to commercial property owners.
5. Beginning Phase 1 ESA for Pottawatomie County site and a downtown  
site in City of Riley
6. Completed Phase 1 ESA for 4 Emporia sites.
7. Completed Phase 2 ESA for Wamego Site.
8. Added new site in Wabaunsee County: Flint Hills Hardwoods
9. 72 total sites entered on Brownfield Inventory app (TAB)
10. 65 Nominations & 25 Eligibility Determinations
  - Total Phase 1 ESA's-7
  - Total Phase 2 ESA's-2

This grant is 100% funded by EPA



Flint Hills Hardwoods  
Kiln Dried Slabs  
Paxico, KS





KANSAS HEALTH  
FOUNDATION

## 2021 Impact and Capacity Grants (ICG) Initiative – Capacity Building Track

<b>Background</b>	Two categories of grants: impact grants or organizational capacity building grants designed to make progress in one or more of KHF's impact areas -- access to care, healthy behaviors, educational attainment and/or civic and community engagement. Requests to support convenings focused on one of these impact areas are considered but capped at \$5,000.
<b>Funded Activities</b>	Internal capacity building needs of eligible, mission-aligned organizations rooted in their communities, that are addressing health disparities which adversely affect Kansans who have systematically experienced greater obstacles to health based on their race, ethnicity, education or income level, or geography.
<b>Funding Amount</b>	Up to \$25,000
<b>Matching Amount</b>	None
<b>Opening Date</b>	May 3, 2021
<b>Closing Date</b>	August 31, 2021, or until funds are awarded
<b>Eligible Entities</b>	Eligible organizations are Kansas nonprofits classified as: <ul style="list-style-type: none"><li>• Tax-exempt under Section 501(c)(3) of the Internal Revenue Code –sub-sections 509(a)(1) or 509(a)(2) with a filed 990 form</li><li>• Government entity with a Federal Employer Identification number</li><li>• Church with a Group Ruling Letter</li></ul>
<b>Webpage</b>	<a href="https://kansashealth.org/grant-opportunities/icg-2021/">https://kansashealth.org/grant-opportunities/icg-2021/</a>



## Rebrand & Expand Regional Healthcare Consortium\*

### The purpose of the Regional Healthcare Consortium is two-fold:

- 1) Host topic-specific forums throughout the year in each county and pulling in the appropriate groups. Some forums may be appropriate for the public, while others may be focused on a specific issue appropriate for healthcare providers.
- 1) Identify existing initiatives throughout the region and identify gaps that we could collectively work towards, not duplicating any existing efforts. The focus to-date have been centered around the following three areas of discussion:
  - 1) Reviewed Healthcare Input Collected from the 2019 Leaders Retreat
  - 2) Identified Mental Health as Topic for 1st Healthcare Forum
  - 3) Data Review & Information Sharing
    - Overall Health Indicator Data Review
    - Mental Health Statistics for Kansas & Impacts
    - Existing Assets & Niche Opportunities
    - Prior and Existing Mental Health Initiatives
    - Education Institution Efforts
    - Demands for Space, Resources & Advocacy
    - Regulatory Challenges

\*this information is from the original Regional Healthcare Consortium: <https://regionreimagined.org/regional-healthcare-consortium/>

## USDA Distance Learning & Telemedicine Grant Program (DLT)

<b>Background</b>	This grant program helps rural communities acquire the technology and training necessary to connect educational and medical professionals with students, teachers, and patients in rural areas. The intent of the DLT program is to benefit rural areas with populations of 20,000 or less.
<b>Funded Activities</b>	Grant funds may be used for: • Audio, video and interactive video equipment • Broadband facilities that support distance learning or telemedicine • Computer hardware, network components and software • Acquisition of instructional programming • Acquisition of technical assistance and instruction for using eligible equipment
<b>Funding Amount</b>	\$50,000 - \$1,000,000
<b>Matching Amount</b>	15% (cannot be from another federal source)
<b>Opening Date</b>	Open
<b>Closing Date</b>	June 4, 2021
<b>Eligible Entities</b>	Eligible applicants include most entities that provide education or health care through telecommunications, including: Most State and local governmental entities, Federally-recognized Tribes, Non-profits, For-profit businesses, Consortia of eligible entities
<b>Webpage</b>	<a href="https://www.rd.usda.gov/programs-services/distance-learning-telemedicine-grants">https://www.rd.usda.gov/programs-services/distance-learning-telemedicine-grants</a>



INTERNATIONAL  
ECONOMIC DEVELOPMENT  
COUNCIL

The Power of Knowledge and Leadership

## Request for IEDC Economic Recovery Technical Assistance

<b>Background</b>	With the support of the U.S. Economic Development Administration, IEDC has been working in disaster-affected communities and has developed no-cost programs to provide economic resilience and recovery support for over 15 years. Communities in your region are now eligible to receive no-cost assistance from an expert panel of economic development professionals beginning in 2021.
<b>Funded Activities</b>	IEDC expert panels may assist with identifying strategies that focus on one or more of the following economic development functions: strategic planning • economic diversification strategies • business retention, expansion and attraction • entrepreneurship and small business development • real estate redevelopment and land-use planning • downtown and neighborhood revitalization • marketing, branding, and communications • workforce development • financing and funding programs • organizational or program development • infrastructure development • industry and technology-led strategies • talent attraction strategies
<b>Funding Amount</b>	N/A
<b>Opening Date</b>	Open
<b>Closing Date</b>	Rolling
<b>Eligible Entities</b>	Municipalities, counties, regions, and communities located within counties that received FEMA Major Disaster Declarations between October 1, 2017 and September 30, 2019 and the economic development organizations who serve them are eligible for assistance. Counties must be located in the following states: Iowa, Kansas, Missouri, Montana, Nebraska, North Dakota, South Dakota.
<b>Webpage</b>	<a href="https://restoreyoureconomy.org/index.php?src=gendocs&amp;ref=IEDC%20Technical%20Assistance%20&amp;category=Main">https://restoreyoureconomy.org/index.php?src=gendocs&amp;ref=IEDC%20Technical%20Assistance%20&amp;category=Main</a>

- Discussed at March 19<sup>th</sup> Board meeting
- Will discuss again at May 21 Board meeting

## Rural Placemaking Innovation Challenge (RPIC)

<b>Background</b>	Provides planning support and technical assistance to foster placemaking activities in rural communities. Funds will help enhance capacity for broadband access; preserve cultural and historic structures; and support the development of transportation, housing, and recreational spaces
<b>Funded Activities*</b>	Funds can be used to help rural communities access planning resources and technical assistance to develop actionable placemaking plans, convene partners, identify community needs, and implement priorities to build rural prosperity. Since broadband access is an essential component to providing this type of assistance, the Agency encourages planning support and technical assistance that helps build capacity for rural broadband expansion. The assistance must be provided for up to two years. Planning must directly benefit cities or towns with 50,000 residents or less.
<b>Funding Amount</b>	Up to \$250,000 (\$1 million available)
<b>Matching Amount</b>	15% (in-kind allowed)
<b>Opening Date</b>	NOFO in June or July 2021
<b>Closing Date</b>	Last Year: Due September 10
<b>Eligible Entities</b>	Public or private groups, organizations, or institutions that demonstrate experience and expertise in providing placemaking planning support and technical assistance to rural communities. Applicants must demonstrate existing and proposed partnerships with public, private, philanthropic, and community partners to provide assistance.
<b>Webpage</b>	<a href="https://www.rd.usda.gov/about-rd/initiatives/rural-placemaking-innovation-challenge">https://www.rd.usda.gov/about-rd/initiatives/rural-placemaking-innovation-challenge</a>

\*Based on last year's information

Environmental Justice (EJ) Requests for Applications for EJ Small Grants (SG)

<b>Background</b>	Project Purpose - to form collaborative partnerships, educate the community, develop a comprehensive understanding of the local environmental and/or public health issues, and identify ways to address these issues at the local level. This opportunity places special emphasis on projects focusing on COVID-19 impacts, as well as climate and disaster resiliency. Half of the total available funding under this announcement is intended to be reserved for small non-profit organizations
<b>Funded Activities</b>	Range of eligible activities – Examples: Projects addressing Climate, Disaster Resiliency, and/or Emergency Preparedness – The effects of climate change and extreme weather events tend to adversely impact the most vulnerable communities and populations disproportionately. Therefore, EPA may give special consideration to projects that address the needs of underserved and vulnerable communities that have been adversely impacted or are likely to be adversely impacted by natural disasters, including, but not limited to, hurricanes, tornadoes, wildfires, floods, earthquakes, and future pandemics: 1) the COVID-19 pandemic on underserved communities, 2) Climate and Disaster Resiliency as well as Emergency Preparedness for underserved communities, 3) projects Diesel pollution in underserved communities living near ports and railyards as part of EPA’s Ports Initiative, and 4) projects proposed by small non-profit organizations of 10 or fewer full-time employees.
<b>Funding Amount</b>	Up to \$50,000
<b>Matching Amount</b>	
<b>Opening Date</b>	March 2, 2021
<b>Closing Date</b>	May 7, 2021 (Funding begins Oct 1, 2021)
<b>Eligible Entities</b>	Non-Profits, Tribal governments, US Territories.
<b>Webpage</b>	<a href="#">ejsg_2021_rfa_final.pdf (epa.gov)</a> <a href="#">Environmental Justice Small Grants Program</a>   <a href="#">Environmental Justice</a>   <a href="#">US EPAfaqs_ejsg2021.pdf (epa.gov)</a>





## 2021 Region 7 Technical Assistance Grant

<b>Background</b>	EPA Region 7 to provide technical assistance on site or sites based on the following areas.
<b>Funded Activities</b>	<ol style="list-style-type: none"> <li>1. Brownfields Site Design/Market Analysis/Community Engagement <ul style="list-style-type: none"> <li>• Market analysis, labor market and economic research</li> <li>• Site reuse design and revitalization plans</li> <li>• Community engagement and brownfields reuse visioning</li> </ul> </li> <li>2. Brownfields Funding/Financing <ul style="list-style-type: none"> <li>• Funding/financing options, opportunities analysis and redevelopment strategy support</li> <li>• Brownfield financing trainings and financing tool development</li> </ul> </li> </ol>
<b>Funding Amount</b>	<p>Up to \$100K per <u>region</u> for site design, market analysis, community engagement</p> <p>Up to \$50K per <u>region</u> for funding/financing</p>
<b>Matching Amount</b>	None, Technical Assistance Only
<b>Opening Date</b>	April 2021
<b>Closing Date</b>	ASAP
<b>Eligible Entities</b>	Public bodies • Nonprofit organizations • Federally recognized Tribes
<b>Webpage</b>	

# NEW BUSINESS

- Authorize acceptance of the National Park Service, Rivers, Trails and Conservation Assistance (RTCA)--Non-monetary technical assistance for Flint Hills Region River/Trails Connections Project – Inclusive Recreation for All.
- Authorize acceptance of the Economic Development Administration 2021-2026 Partnership Planning Grant Award.
- Consider approving the formation of an updated CEDS Steering Committee
- Consider approval to post meeting videos to website
- Consider authorization to submit proposal to the Kansas Health Foundation, Impact and Capacity Grants Initiative.

FLINT HILLS  
**REGION**

# Wabaunsee County Travel Plaza Development Update

Thane Brethour & Jim McGregor

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# Dark Stores Update

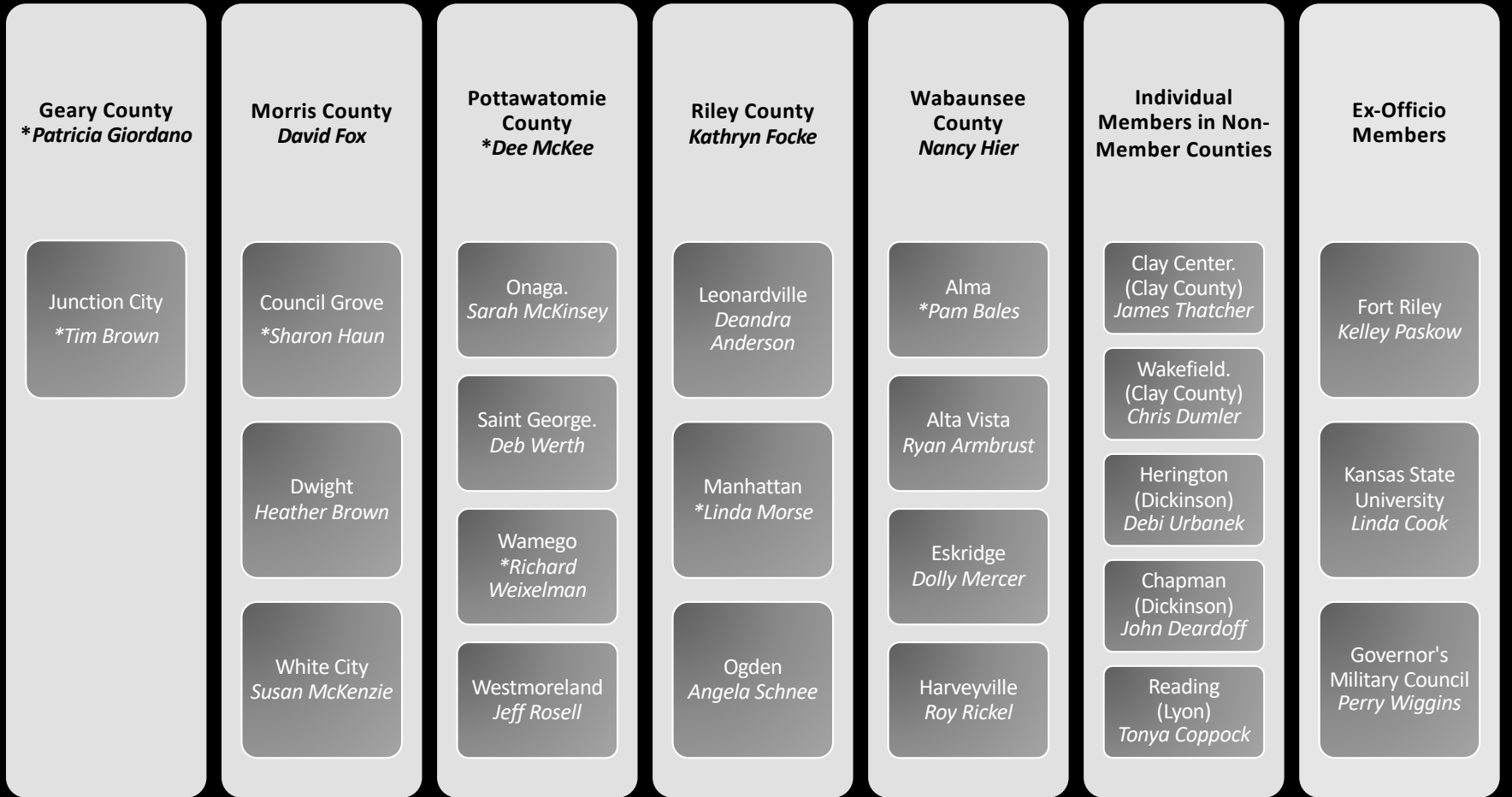
Tom Phillips

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# Community Updates

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# Community Updates



**Flint Hills Economic Development District – EDA Designation**  
(Chase County & Lyon County are also within FHEDD District, but are not a current members of FHRC)

FLINT HILLS  
**REGION**

Questions?



**Flint Hills Regional Council**  
**Board of Directors Meeting Minutes**  
**March 19, 2021**  
*Online Meeting*

Present from Board of the Regional Council:

**Pam Bales**, City of Alma Council Member; **Ryan Armbrust**, City of Alta Vista Council Member; **Sharon Haun**, City of Council Grove Council Member; **Kelley Paskow**, Fort Riley; **Trish Giordano**, Geary County Commissioner; **Debi Urbanek**, City of Herington Council Member; **Tim Brown**, City of Junction City Council Member; **Linda Morse**, Manhattan City Commission; **David Fox**, Morris County Commissioner; **Dee McKee**, Pottawatomie County Commissioner; **Kathryn Focke**, Riley County Commissioner; **Matt Ruhnke**, Saint George (sitting in for Debby Werth); **Jim McGregor**, Wabaunsee County Economic Development Director (sitting in for Nancy Hier); **Richard Weixelman**, City of Wamego Commissioner.

Absent from the Board:

**Jimmy Thatcher**, Mayor City of Clay Center; **John Deardoff**, City of Chapman; **Heather Brown**, City of Dwight; **Dolly Mercer**, Mayor of Eskridge; **Ben Van Beceleure**, Fort Riley Garrison ; **Roy Rickel**, City of Harveyville; **Perry L. Wiggins**, Governor's Military Council; **Linda Cook**, Kansas State University; **Deandra Anderson**, City of Leonardville; **Angela Schnee**, City of Ogden Zoning Administrator; **Sarah McKinsey**, City of Onaga; **Tonya Coppock**, City of Reading; **Todd Hensley**, City of Reading Mayor; **Julie Murphy**, City of Wakefield (for Chris Dumler, Mayor); **Jeff Rosell**, City of Westmoreland; **Susan McKenzie**, City of White City.

Guests: **Susan Harris**, Morris County Chamber of Commerce; **Jack Allston**, Pottawatomie County Economic Development Corporation; **Amanda Smeller**, Riley County Community Development Director.

Present from Staff Support: **Christy Rodriguez**, Executive Director; **Janna Williams**, Regional Planner; **Marriss Jones-Flaget** Recovery Planner & Grant Specialist; **Rachel Peterson**, Planner.

**1. WELCOME:**

Called the meeting to order at 8:04 a.m.

Roll Call

A quorum was present

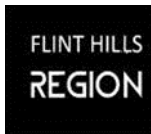
**2. Review & Approval February 19 Minutes**

Pam Bales made a motion and David Fox seconded to approve the March 19th minutes. Motion carried.

**3. Review & Approval of February Financial Reports**

**Pam Bales** made a motion and Tim Brown seconded to approve the February financials as presented. Motion carried.





#### 4. Announcements & Updates

- a. Review of 2021-2024 EDA Planning Partnership grant application as submitted in February 2021. This included match in-kind and cash match commitments from several entities in five counties within the Flint Hills Economic Development District.
- b. Review of the 2021 National Park Service, River, Trail and Conservation Program Application as submitted March 1, 2021, which included 24 letters of support/commitment from throughout the region. Christy Rodriguez and Aaron Deters assembled a Technical Committee of regional experts in the field to provide an overview, discuss the NPS application as submitted, as well as, a guest presenter from the Army Corps of Engineers to provide an overview of the Planning Assistance to States program as an additional potential source of support for the project. The Technical Committee met March 11 at the Flint Hills Discovery Center. More information to come soon.
- c. City of Saint George and Ogden Comprehensive Plans are being finalized and will be adopted over the next two months. A Steering Committee met approximately every two weeks over the last several months. Community surveys were conducted and open houses were held for each plan. JLUS information was incorporated into the Ogden Comprehensive Plan, in an effort to implement JLUS recommendations in support of Fort Riley.

Rachel Peterson was the lead on both of these plans and did an excellent job for the FHRC--very professional! Each community is excited about their plan and looking forward to adoption, so they can begin implementation efforts. Multiple notices were published in the newspaper, advertising the public hearings at the P&Z Commission, which will consider and recommend adoption via resolution, which will be forwarded to the City Council for review and final adoption by the City. The Board will have the ability to review the final plans.

- d. Last Fall, Christy Rodriguez entered into an agreement with Washburn University's Small Business and Nonprofit Transactional Law Clinic to assist FHRC. The first scope item included a review and update to the FHRC bylaws. Last November, the Board approved the first phase of updates to the FHRC bylaws. Each semester, new students are granted an opportunity to gain applied learning experience, of which Christy has continued to work with to make updates to the bylaws this Spring semester. A redlined draft is anticipated to be ready for Board review soon.

#### 5. New Business

- a. **Consider approving authorization to enter agreement with CMA Group, Inc. in the amount of \$8,132.50 for independent audit services for fiscal year ending December 31, 2020, with options to renew for three additional years not to exceed \$41,051.22 over the four-year period.**

Janna Williams reviewed the RFP process and proposals evaluation process. ***Pam Bales moved and Linda Morse seconded to accept the proposal. Motion carried to approved authorization to enter agreement with the CMA Group, Inc. proposal for auditing services.***



**b. Discuss & Consider Adoption of 2021 FHRC Work Plan**

Christy Rodriguez provided an overview of the draft 2021 Work Plan, which was developed to serve as a reference/summary of initiatives currently being worked on by the FHRC. It outlines the grants that will be closed out in 2021. Christy indicated the FHRC has adequate funding to support staff salary through April 1, 2022, but that FHRC would need to apply for additional grant funding in order to fill the gap in funding once these grants close-out. This will be key to continuing operations post April 1, 2022 and implementing the previously approved three-year pay-off proposal. Staff have been researching different funding opportunities to diversify our work that support the FHRC adopted goals, and to work toward sustainability of the FHRC organization. Christy requested the Board to consider adopting the 2021 FHRC Work Plan. ***Motion by Trish Giardano and second by Pam Bales to accept the work plan and post on the website.***

Christy reminded the Council of our discussion from the fall of 2020, to create a small focus group to brainstorm strategies for FHRC to become more sustainable. Linda Morse, Bruce McMillian, Vern Henricks volunteered last fall, and Trish Giardano offered to serve as part of the meeting discussion.

**c. Discussion related to potential change in MSA definition and impact on the Manhattan MSA and consider signing and submitting letter in response during comment period.**

Ron Fehr with the City of Manhattan provided information to FHRC to ensure we were aware and to research and provide information. FHRC researched the potential impacts, and met with the University of Kansas, Institute for Policy & Social Research, which serves as the State of Kansas' demographer and administers the Kansas State Data Center. After a couple of weeks of research, FHRC staff concluded that additional research is needed to better understand the financial impacts this decision would have on the region, and outlined three primary funding-related concerns as it relates to CDBG funding, local federal employee pay program and medicare reimbursements. Christy Rodriguez outlined research to date, which concluded that it would not impact Fort Riley's federal employee pay program as the calculation for the pay program is not based on MSA. Christy also reached out to Bob Copple to learn more about the medicare concern, and he agreed to take a look at the language and request his advocacy contact to research this further to better understand potential impact. Stephanie Peterson, with the Flint Hills MPO researched this about a month ago, and reached out to FTA contact. They use the Urbanized Area as opposed to the MSA, which indicated that this decision would not impact them with this particular decision. This would not impact the boundaries or funding at this stage.

From an analytical standpoint, this decision would make it difficult to compare data over time. Christy reviewed several letters being submitted from representatives from throughout our region, including three legislators, the City of Manhattan and researchers representing Kansas--all requesting a comprehensive review of the implications of any change and delay any decision until the financial impacts are better understood. The consensus was that FHRC should submit public comment and upload a letter to the federal register site today to meet the public comment deadline. ***Motion by Pam Bales and Tim Brown seconded to submit a letter from FHRC asking for more review of the proposed change on the Manhattan MSA. Motion carried.*** Christy will meet Richard to sign the letter as presented today, and submit.



## 6. Grant Research Updates - Capacity Building - Presentations by Marissa Jones-Flaget

- a. Marissa presented two potential grants. Kansas Health Foundation Impact and Capacity Grant (ICG) Program. Funding is up to \$25K with no match. FHRC is eligible and will monitor when the grant opens. Last year's cycle, funding was used to maintain operational stability or bolster responses to support communities and populations impacted by COVID-19. The Board was in favor of pursuing this grant in particular and health/mental health grants in general going forward.
- b. The Rural Placemaking Innovation Challenge (RPIC) for up to \$250K with 15% match. In-kind match is allowed. The NOFO will be out in June or July of 2021. The funds are for rural communities to access planning resources and technical assistance to identify community needs and build rural prosperity. The grant helps build capacity for rural broadband, preserve cultural and historic structures; and support the development of transportation, housing and recreational spaces.
- c. General consensus from the Board was to pursue both grants. These will be added to New Business for the next Board meeting.

## 7. American Rescue Plan Act Update: The American Rescue Act will include

\$1.88 Trillion in federal investments and includes 11 areas of funding. The Kansas allocation is \$2.718 Billion for state, counties, metro cities, non counties, and capital projects. Updates as more information is available.

Marissa outlined Governor Kelly Kansas programs: Direct aid for individuals, emergency rental assistance, extension of unemployment benefits, childcare assistance, support for farm communities and extension of SNAP, WIC and pandemic EBT programs. Kansas Housing: \$200 million. FHRC's 25 member jurisdictions will receive \$47.8 million. The FHEDD (7 counties) will receive \$58.7 million. Please note you cannot add these together due to the overlap in boundaries, but it provides a different way to analyze the funding coming to our region overall.

## 8. Community Updates:

- **Geary County** - Welcomed Association of City Clerks to Acorn Resort.
- **Junction City** - Junction City designated as a Main Street Community.
- **Morris County**: Reissued revitalization plan. Businesses downtown are taking advantage of it.
- **Council Grove**: Neighborhood revitalization will help Council Grove businesses. Amphitheater is partially constructed and Sante Fe Trail 200 year anniversary activities are coming up
- **Pottawatomie County**: Highway 24 project and Green Valley /Highway 24 project coming up. Widening Blackjack Lane as well.
- **Wamego**: Tulip Festival will be April 17-18. It will be COVID-friendly.
- **Manhattan**: Extended the face mask ordinance through May 15<sup>th</sup>. North Campus Corridor improvements continue. The Douglas Activity Center will open soon on Fort Riley Boulevard. Two more will open this year. Plaza West Area Plan Steering Committee kicked-off.
- **Wabaunsee**: Highway 99 project, and working on a project at the next meeting. Child care training available for Wabaunsee County in Topeka. The Smithsonian Traveling Exhibit on Rural Crossroads is currently at the Volland Store--one of six places in U.S. to host. Thanks to the Volland Store. Open by reservation--weekends through April 23.



- **Alma:** Eight apartments being constructed downtown above City Hall. Alma received a loan for their gas bill due to the extreme winter storm. Pool plans to reopen this summer taking COVID precautions. They also received a CDBG grant of \$600K for the gas line relocation due to Highway 99 improvements. Travel Plaza at the I-70 & Highway 99 intersection is going in soon. This project has been in the works since 2008 and will include Sonic, Alma Creamery, Phillips 66, and charging stations for electric vehicles. Children in Alma have been victims of sexting. The FBI is involved. There will be a public town meeting tonight at the High School on the subject.
- **Alta Vista:** Community Pride committee starting per residents request. Received a small grant for ballfield work.
- **Fort Riley:** Medal of Honor Events for the 37 Fort Riley Big Red One recipients. Just under 1800 soldiers deployed currently. Fort Riley / Flint Hills Community Partnership workshop coming up April 15th to discuss potential IGSA's. Limited in-person and streaming to be a part of the workshop. Kelley has been actively involved in each of the Steering Committee meetings with the City of Ogden. Thank you for your support in these processes to implement the JLUS Plan.

**9. ADJOURNMENT:**

Motion by Pam Bales and second by Linda Morse to adjourn the meeting at 10:16 a.m.

**The next regularly scheduled Board meeting will be Friday, April 16th, 2021 at 8 a.m.via Zoom.**



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**Flint Hills Regional Council, Inc.**

**March 31, 2021**

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**Flint Hills Regional Council, Inc.**  
**Statement of Financial Position**  
As of March 31, 2021

	Mar 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Central National Bank Checking	26,743.06
10005 · Central National - Savings	21,086.49
<b>Total Checking/Savings</b>	47,829.55
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	4,974.90
<b>Total Accounts Receivable</b>	4,974.90
<b>Other Current Assets</b>	
10050 · Investment - Wamego Comm. Fdn.	8,728.62
10055 · Investment - Greater Geary Comm	3,664.84
11500 · Prepaid Expenses	1,574.17
<b>Total Other Current Assets</b>	13,967.63
<b>Total Current Assets</b>	66,772.08
<b>Fixed Assets</b>	
15000 · Furniture and Equipment	17,462.20
15900 · Website and logo	126,753.00
15998 · Accumulated Amortization	-126,752.49
15999 · Accumulated Depreciation	-17,462.71
<b>Total Fixed Assets</b>	0.00
<b>TOTAL ASSETS</b>	<b>66,772.08</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	1,213.58
<b>Total Accounts Payable</b>	1,213.58
<b>Other Current Liabilities</b>	
13000 · CNB Loan - 20000371	109,653.53
14501 · Contract Liabilities-EDA CARES	3,305.11
<b>24000 · Payroll Liabilities</b>	
24001 · 941 Payroll liabilities	4,048.64
24003 · KS Withholding Payable	636.00
24301 · Accrued Compensation	11,859.49
24000 · Payroll Liabilities - Other	416.66
<b>Total 24000 · Payroll Liabilities</b>	16,960.79
<b>Total Other Current Liabilities</b>	129,919.43
<b>Total Current Liabilities</b>	131,133.01
<b>Total Liabilities</b>	131,133.01
<b>Equity</b>	
32000 · Net Assets Without Restrictions	-143,434.46
Net Income	79,073.53
<b>Total Equity</b>	-64,360.93
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>66,772.08</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Activities**  
**March 2021**

	<u>Mar 21</u>	<u>Jan - Mar 21</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal	80,144.28	122,168.10
<b>Total 42000 · Grants</b>	80,144.28	122,168.10
43400 · Indirect Public Support		
43460 · In-kind contributions	0.00	150.12
<b>Total 43400 · Indirect Public Support</b>	0.00	150.12
44800 · Direct Public Support		
44835 · Local Match	2,068.50	5,724.01
<b>Total 44800 · Direct Public Support</b>	2,068.50	5,724.01
45000 · Investments		
45030 · Interest	39.21	101.93
45000 · Investments - Other	123.10	316.98
<b>Total 45000 · Investments</b>	162.31	418.91
46400 · Other Types of Income		
46430 · Miscellaneous Revenue	0.00	525.00
46400 · Other Types of Income - Other	30,700.00	30,700.00
<b>Total 46400 · Other Types of Income</b>	30,700.00	31,225.00
47200 · Program Income		
47230 · Membership Dues	0.00	83,660.40
<b>Total 47200 · Program Income</b>	0.00	83,660.40
<b>Total Income</b>	113,075.09	243,346.54
<b>Gross Profit</b>	113,075.09	243,346.54
<b>Expense</b>		
60000 · Salaries and wages		
60003 · Executive Director Salary	6,538.46	19,615.38
60005 · Regional Planner	4,266.83	11,733.76
60006 · Community Planning Intern	0.00	1,725.00
60008 · Donated payroll	0.00	150.12
60009 · Holiday pay	452.03	1,807.81
60010 · Vacation/Sick pay	3,389.67	4,816.98
60011 · Planner	2,800.00	7,750.00
60012 · Planner/Grant Specialist	4,019.22	11,846.12
<b>Total 60000 · Salaries and wages</b>	21,466.21	59,445.17
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	1,342.74	4,201.66
61002 · Employee Benefits Health Ins.	942.08	2,772.12
61004 · Workmen's comp insurance	0.00	210.00
61005 · Employee Benefit - STD	107.58	330.83
61006 · Employee Benefit - LTD	28.10	82.58
61007 · Employee Benefits - AD&D	11.66	34.78
61008 · Employee Retirement	484.84	1,419.48
61009 · Employee Benefit - Vision	165.12	165.12
<b>Total 61000 · Payroll taxes and benefits</b>	3,082.12	9,216.57
62000 · Travel and Meetings		
62002 · Travel	133.28	460.91
<b>Total 62000 · Travel and Meetings</b>	133.28	460.91
64000 · Contract Services		
64003 · Business Registration Fees	0.00	12.50
64005 · Books, Subscriptions, Reference	-390.00	0.00
64010 · Contract Services - Projects	58,734.02	78,913.35
<b>Total 64000 · Contract Services</b>	58,344.02	78,925.85

**Flint Hills Regional Council, Inc.**  
**Statement of Activities**  
**March 2021**

	<u>Mar 21</u>	<u>Jan - Mar 21</u>
<b>65000 · Supplies</b>		
64001 · Accounting and Audit Fees	2,790.00	6,820.25
64004 · Advertising & Promotions	506.09	506.09
65001 · Software	1,081.07	6,140.89
66003 · Printing and Copying	225.17	675.51
65000 · Supplies - Other	87.98	367.32
<b>Total 65000 · Supplies</b>	<u>4,690.31</u>	<u>14,510.06</u>
<b>66000 · Other costs</b>		
66002 · Postage, Mailing Service	4.15	4.15
66004 · Telephone, Telecommunications	80.81	212.15
66010 · Other Costs	14.00	152.39
66016 · Bank and CC fees	12.38	66.33
<b>Total 66000 · Other costs</b>	<u>111.34</u>	<u>435.02</u>
<b>Total Expense</b>	<u>87,827.28</u>	<u>162,993.58</u>
<b>Net Ordinary Income</b>	25,247.81	80,352.96
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
80010 · Interest Expense (LOC)	799.72	1,279.43
<b>Total Other Expense</b>	<u>799.72</u>	<u>1,279.43</u>
<b>Net Other Income</b>	<u>-799.72</u>	<u>-1,279.43</u>
<b>Net Income</b>	<u><u>24,448.09</u></u>	<u><u>79,073.53</u></u>



**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**

January through March 2021

	1000 FHRC General	2000 EDA Planning Partnership	2100 EDA CARES	3500 EPA Brownfields
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
42000 - Grants				
42045 - Grants - Federal				
42045 - Grants - Federal - Other	0.00	9,802.33	26,759.97	85,605.80
<b>Total 42045 - Grants - Federal</b>	<u>0.00</u>	<u>9,802.33</u>	<u>26,759.97</u>	<u>85,605.80</u>
<b>Total 42000 - Grants</b>	0.00	9,802.33	26,759.97	85,605.80
43400 - Indirect Public Support				
43460 - In-kind contributions	0.00	0.00	0.00	0.00
<b>Total 43400 - Indirect Public Support</b>	0.00	0.00	0.00	0.00
44800 - Direct Public Support				
44835 - Local Match	0.00	5,724.01	0.00	0.00
<b>Total 44800 - Direct Public Support</b>	0.00	5,724.01	0.00	0.00
45000 - Investments				
45030 - Interest	101.93	0.00	0.00	0.00
45000 - Investments - Other	316.98	0.00	0.00	0.00
<b>Total 45000 - Investments</b>	418.91	0.00	0.00	0.00
46400 - Other Types of Income				
46430 - Miscellaneous Revenue	525.00	0.00	0.00	0.00
46400 - Other Types of Income - Other	30,700.00	0.00	0.00	0.00
<b>Total 46400 - Other Types of Income</b>	31,225.00	0.00	0.00	0.00
47200 - Program Income				
47230 - Membership Dues	83,660.40	0.00	0.00	0.00
<b>Total 47200 - Program Income</b>	83,660.40	0.00	0.00	0.00
<b>Total Income</b>	<u>115,304.31</u>	<u>15,526.34</u>	<u>26,759.97</u>	<u>85,605.80</u>
<b>Gross Profit</b>	115,304.31	15,526.34	26,759.97	85,605.80
<b>Expense</b>				
60000 - Salaries and wages				
60003 - Executive Director Salary	-408.64	10,871.11	5,270.68	40.87
60005 - Regional Planner	180.32	4,356.95	0.00	3,245.21
60006 - Community Planning Intern	0.00	1,497.00	0.00	0.00
60008 - Donated payroll	0.00	0.00	0.00	0.00
60009 - Holiday pay	27.55	334.74	846.16	215.34
60010 - Vacation/Sick pay	3,128.75	685.40	0.00	357.58
60011 - Planner	0.00	5,290.00	0.00	0.00
60012 - Planner/Grant Specialist	0.00	0.00	11,846.12	0.00
<b>Total 60000 - Salaries and wages</b>	2,927.98	23,035.20	17,962.96	3,859.00
61000 - Payroll taxes and benefits				
61001 - Payroll taxes	-69.31	1,758.57	1,360.18	285.04
61002 - Employee Benefits Health Ins.	59.03	753.29	731.28	533.10
61004 - Workmen's comp insurance	210.00	0.00	0.00	0.00
61005 - Employee Benefit - STD	104.51	69.48	93.91	20.84
61006 - Employee Benefit - LTD	24.92	17.90	10.50	12.70
61007 - Employee Benefits - AD&D	10.86	11.10	3.19	3.18
61008 - Employee Retirement	12.70	487.48	538.88	115.80
61009 - Employee Benefit - Vision	165.12	0.00	0.00	0.00
<b>Total 61000 - Payroll taxes and benefits</b>	517.83	3,097.82	2,737.94	970.66
62000 - Travel and Meetings				
62002 - Travel	53.43	118.38	0.00	30.35
<b>Total 62000 - Travel and Meetings</b>	53.43	118.38	0.00	30.35
64000 - Contract Services				
64003 - Business Registration Fees	12.50	0.00	0.00	0.00
64005 - Books, Subscriptions, Reference	0.00	0.00	0.00	0.00
64010 - Contract Services - Projects	0.00	0.00	0.00	78,913.35
<b>Total 64000 - Contract Services</b>	12.50	0.00	0.00	78,913.35
65000 - Supplies				
64001 - Accounting and Audit Fees	4,377.25	969.00	0.00	1,474.00
64004 - Advertising & Promotions	74.19	101.60	211.05	0.00
65001 - Software	265.06	50.95	5,800.03	0.00
66003 - Printing and Copying	281.46	112.58	0.00	112.58
65000 - Supplies - Other	231.35	0.00	47.99	43.99
<b>Total 65000 - Supplies</b>	5,229.31	1,234.13	6,059.07	1,630.57
66000 - Other costs				
66002 - Postage, Mailing Service	4.15	0.00	0.00	0.00
66004 - Telephone, Telecommunications	212.15	0.00	0.00	0.00
66010 - Other Costs	152.39	0.00	0.00	0.00
66016 - Bank and CC fees	66.33	0.00	0.00	0.00
<b>Total 66000 - Other costs</b>	435.02	0.00	0.00	0.00
<b>Total Expense</b>	<u>9,176.07</u>	<u>27,485.53</u>	<u>26,759.97</u>	<u>85,403.93</u>
<b>Net Ordinary Income</b>	106,128.24	-11,959.19	0.00	201.87
<b>Other Income/Expense</b>				
Other Expense				
80010 - Interest Expense (LOC)	1,279.43	0.00	0.00	0.00
<b>Total Other Expense</b>	1,279.43	0.00	0.00	0.00
<b>Net Other Income</b>	-1,279.43	0.00	0.00	0.00
<b>Net Income</b>	<u><u>104,848.81</u></u>	<u><u>-11,959.19</u></u>	<u><u>0.00</u></u>	<u><u>201.87</u></u>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**

January through March 2021

	5000 OEA Phase 1	5100 OEA Phase 2	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 - Grants			
42045 - Grants - Federal			
42045 - Grants - Federal - Other	0.00	0.00	122,168.10
Total 42045 - Grants - Federal	0.00	0.00	122,168.10
Total 42000 - Grants	0.00	0.00	122,168.10
43400 - Indirect Public Support			
43460 - In-kind contributions	0.00	150.12	150.12
Total 43400 - Indirect Public Support	0.00	150.12	150.12
44800 - Direct Public Support			
44835 - Local Match	0.00	0.00	5,724.01
Total 44800 - Direct Public Support	0.00	0.00	5,724.01
45000 - Investments			
45030 - Interest	0.00	0.00	101.93
45000 - Investments - Other	0.00	0.00	316.98
Total 45000 - Investments	0.00	0.00	418.91
46400 - Other Types of Income			
46430 - Miscellaneous Revenue	0.00	0.00	525.00
46400 - Other Types of Income - Other	0.00	0.00	30,700.00
Total 46400 - Other Types of Income	0.00	0.00	31,225.00
47200 - Program Income			
47230 - Membership Dues	0.00	0.00	83,660.40
Total 47200 - Program Income	0.00	0.00	83,660.40
<b>Total Income</b>	<b>0.00</b>	<b>150.12</b>	<b>243,346.54</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>150.12</b>	<b>243,346.54</b>
<b>Expense</b>			
60000 - Salaries and wages			
60003 - Executive Director Salary	3,146.64	694.72	19,615.38
60005 - Regional Planner	1,262.01	2,689.27	11,733.76
60006 - Community Planning Intern	228.00	0.00	1,725.00
60008 - Donated payroll	0.00	150.12	150.12
60009 - Holiday pay	65.31	318.71	1,807.81
60010 - Vacation/Sick pay	118.20	527.05	4,816.98
60011 - Planner	2,460.00	0.00	7,750.00
60012 - Planner/Grant Specialist	0.00	0.00	11,846.12
Total 60000 - Salaries and wages	7,280.16	4,379.87	59,445.17
61000 - Payroll taxes and benefits			
61001 - Payroll taxes	553.07	314.11	4,201.66
61002 - Employee Benefits Health Ins.	201.83	493.59	2,772.12
61004 - Workmen's comp insurance	0.00	0.00	210.00
61005 - Employee Benefit - STD	20.25	21.84	330.83
61006 - Employee Benefit - LTD	4.80	11.76	82.58
61007 - Employee Benefits - AD&D	3.11	3.34	34.78
61008 - Employee Retirement	137.74	126.88	1,419.48
61009 - Employee Benefit - Vision	0.00	0.00	165.12
Total 61000 - Payroll taxes and benefits	920.80	971.52	9,216.57
62000 - Travel and Meetings			
62002 - Travel	228.59	30.16	460.91
Total 62000 - Travel and Meetings	228.59	30.16	460.91
64000 - Contract Services			
64003 - Business Registration Fees	0.00	0.00	12.50
64005 - Books, Subscriptions, Reference	0.00	0.00	0.00
64010 - Contract Services - Projects	0.00	0.00	78,913.35
Total 64000 - Contract Services	0.00	0.00	78,925.85
65000 - Supplies			
64001 - Accounting and Audit Fees	0.00	0.00	6,820.25
64004 - Advertising & Promotions	0.00	119.25	506.09
65001 - Software	24.85	0.00	6,140.89
66003 - Printing and Copying	56.30	112.59	675.51
65000 - Supplies - Other	0.00	43.99	367.32
Total 65000 - Supplies	81.15	275.83	14,510.06
66000 - Other costs			
66002 - Postage, Mailing Service	0.00	0.00	4.15
66004 - Telephone, Telecommunications	0.00	0.00	212.15
66010 - Other Costs	0.00	0.00	152.39
66016 - Bank and CC fees	0.00	0.00	66.33
Total 66000 - Other costs	0.00	0.00	435.02
<b>Total Expense</b>	<b>8,510.70</b>	<b>5,657.38</b>	<b>162,993.58</b>
<b>Net Ordinary Income</b>	<b>-8,510.70</b>	<b>-5,507.26</b>	<b>80,352.96</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
80010 - Interest Expense (LOC)	0.00	0.00	1,279.43
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>1,279.43</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,279.43</b>
<b>Net Income</b>	<b>-8,510.70</b>	<b>-5,507.26</b>	<b>79,073.53</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**October 2016 through March 2021**

	2002 EDA PP CEDS Implementation (2000 EDA Planning Partnership)	2003 EDA PP St. George Comp Pla (2000 EDA Planning Partnership)	2007 EDA PP GMEP (2000 EDA Planning Partnership)
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 · Grants			
42045 · Grants - Federal	229,043.99	0.00	0.00
<b>Total 42000 · Grants</b>	<b>229,043.99</b>	<b>0.00</b>	<b>0.00</b>
43400 · Indirect Public Support			
43460 · In-kind contributions	3,000.00	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>
44800 · Direct Public Support			
44835 · Local Match	3,087.50	0.00	12,882.23
<b>Total 44800 · Direct Public Support</b>	<b>3,087.50</b>	<b>0.00</b>	<b>12,882.23</b>
46400 · Other Types of Income			
46435 · Tickets/Admission	0.00	0.00	0.00
46440 · Sponsorships	0.00	0.00	0.00
<b>Total 46400 · Other Types of Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
47200 · Program Income			
47240 · Program Service Fees	558.25	0.00	0.00
<b>Total 47200 · Program Income</b>	<b>558.25</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>235,689.74</b>	<b>0.00</b>	<b>12,882.23</b>
<b>Gross Profit</b>	<b>235,689.74</b>	<b>0.00</b>	<b>12,882.23</b>
<b>Expense</b>			
60000 · Salaries and wages			
60001 · Salaries and wages - other	148,384.42	0.00	3,972.59
60003 · Executive Director Salary	28,797.89	5,744.91	52.50
60004 · Community Development Planner	6,175.67	0.00	0.00
60005 · Regional Planner	52,522.65	1,667.67	0.00
60006 · Community Planning Intern	1,539.00	270.00	2,366.00
60007 · Regional Planning Intern	1,083.60	0.00	0.00
60009 · Holiday pay	2,174.08	139.22	0.00
60010 · Vacation/Sick pay	4,809.68	235.98	0.00
60011 · Planner	820.00	4,870.00	0.00
<b>Total 60000 · Salaries and wages</b>	<b>246,306.99</b>	<b>12,927.78</b>	<b>6,391.09</b>
61000 · Payroll taxes and benefits			
61001 · Payroll taxes	18,795.23	994.03	490.53
61002 · Employee Benefits Health Ins.	15,981.24	385.66	18.04
61005 · Employee Benefit - STD	407.13	33.78	0.00
61006 · Employee Benefit - LTD	194.81	6.81	0.00
61007 · Employee Benefits - AD&D	68.67	5.17	0.00
61008 · Employee Retirement	2,391.39	233.63	0.00
61000 · Payroll taxes and benefits - Other	1,710.15	0.00	3.11
<b>Total 61000 · Payroll taxes and benefits</b>	<b>39,548.62</b>	<b>1,659.08</b>	<b>511.68</b>
62000 · Travel and Meetings			
62001 · Conference, Convention, Meeting	1,667.05	0.00	0.00
62002 · Travel	4,953.50	80.14	0.00
62003 · Employee reimbursements	3,981.98	0.00	19.62
<b>Total 62000 · Travel and Meetings</b>	<b>10,602.53</b>	<b>80.14</b>	<b>19.62</b>
64000 · Contract Services			
64003 · Business Registration Fees	680.17	0.00	0.00
64005 · Books, Subscriptions, Reference	381.00	0.00	0.00
64008 · Donated Accounting	3,000.00	0.00	0.00
64010 · Contract Services - Projects	5,642.25	0.00	5,000.00
64000 · Contract Services - Other	7,292.50	0.00	0.00
<b>Total 64000 · Contract Services</b>	<b>16,995.92</b>	<b>0.00</b>	<b>5,000.00</b>
65000 · Supplies			
64001 · Accounting and Audit Fees	30,123.87	25.00	0.00
64004 · Advertising & Promotions	1,442.02	101.60	0.00
65001 · Software	2,693.09	309.52	10,000.00
66003 · Printing and Copying	3,108.50	0.00	0.00
65000 · Supplies - Other	1,213.17	0.00	0.00
<b>Total 65000 · Supplies</b>	<b>38,580.65</b>	<b>436.12</b>	<b>10,000.00</b>
66000 · Other costs			
66002 · Postage, Mailing Service	299.39	0.00	6.70
66004 · Telephone, Telecommunications	1,553.02	0.00	0.00
66008 · Insurance - Surety Bond	414.00	0.00	0.00
66010 · Other Costs	12,692.93	0.00	62.20
<b>Total 66000 · Other costs</b>	<b>14,959.34</b>	<b>0.00</b>	<b>68.90</b>
<b>Total Expense</b>	<b>366,994.05</b>	<b>15,103.12</b>	<b>21,991.29</b>
<b>Net Ordinary Income</b>	<b>-131,304.31</b>	<b>-15,103.12</b>	<b>-9,109.06</b>
<b>Net Income</b>	<b>-131,304.31</b>	<b>-15,103.12</b>	<b>-9,109.06</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**October 2016 through March 2021**

	2008 EDA PP Pott County EIA (2000 EDA Planning Partnership)	2009 EDA PP Regional Conference (2000 EDA Planning Partnership)	2011 EDA PP Wabaunsee Co COMP (2000 EDA Planning Partnership)
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 · Grants			
42045 · Grants - Federal	0.00	0.00	0.00
<b>Total 42000 · Grants</b>	0.00	0.00	0.00
43400 · Indirect Public Support			
43460 · In-kind contributions	0.00	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	0.00	0.00	0.00
44800 · Direct Public Support			
44835 · Local Match	745.84	0.00	25,000.00
<b>Total 44800 · Direct Public Support</b>	745.84	0.00	25,000.00
46400 · Other Types of Income			
46435 · Tickets/Admission	0.00	4,634.24	0.00
46440 · Sponsorships	0.00	3,598.25	0.00
<b>Total 46400 · Other Types of Income</b>	0.00	8,232.49	0.00
47200 · Program Income			
47240 · Program Service Fees	0.00	0.00	0.00
<b>Total 47200 · Program Income</b>	0.00	0.00	0.00
<b>Total Income</b>	745.84	8,232.49	25,000.00
<b>Gross Profit</b>	745.84	8,232.49	25,000.00
<b>Expense</b>			
60000 · Salaries and wages			
60001 · Salaries and wages - other	0.00	172.72	21,083.28
60003 · Executive Director Salary	210.00	87.50	1,336.61
60004 · Community Development Planner	45.44	5,402.90	0.00
60005 · Regional Planner	0.00	300.49	6,667.98
60006 · Community Planning Intern	1,105.00	0.00	488.50
60007 · Regional Planning Intern	22.00	0.00	154.00
60009 · Holiday pay	0.00	153.17	111.70
60010 · Vacation/Sick pay	0.00	237.49	485.31
60011 · Planner	0.00	0.00	0.00
<b>Total 60000 · Salaries and wages</b>	1,382.44	6,354.27	30,327.38
61000 · Payroll taxes and benefits			
61001 · Payroll taxes	105.66	477.94	2,253.30
61002 · Employee Benefits Health Ins.	3.04	428.64	2,418.15
61005 · Employee Benefit - STD	0.32	42.25	31.01
61006 · Employee Benefit - LTD	0.16	19.77	18.35
61007 · Employee Benefits - AD&D	0.06	6.51	6.46
61008 · Employee Retirement	0.00	9.10	227.11
61000 · Payroll taxes and benefits - Other	0.00	0.92	397.57
<b>Total 61000 · Payroll taxes and benefits</b>	109.24	985.13	5,351.95
62000 · Travel and Meetings			
62001 · Conference, Convention, Meeting	0.00	0.00	0.00
62002 · Travel	0.00	190.76	541.73
62003 · Employee reimbursements	0.00	53.41	1,330.91
<b>Total 62000 · Travel and Meetings</b>	0.00	244.17	1,872.64
64000 · Contract Services			
64003 · Business Registration Fees	0.00	0.00	0.00
64005 · Books, Subscriptions, Reference	0.00	0.00	0.00
64008 · Donated Accounting	0.00	0.00	0.00
64010 · Contract Services - Projects	0.00	5,458.95	0.00
64000 · Contract Services - Other	0.00	0.00	0.00
<b>Total 64000 · Contract Services</b>	0.00	5,458.95	0.00
65000 · Supplies			
64001 · Accounting and Audit Fees	0.00	0.00	0.00
64004 · Advertising & Promotions	0.00	0.00	15.00
65001 · Software	0.00	24.85	281.85
66003 · Printing and Copying	0.00	153.00	1,456.19
65000 · Supplies - Other	0.00	0.00	460.36
<b>Total 65000 · Supplies</b>	0.00	177.85	2,213.40
66000 · Other costs			
66002 · Postage, Mailing Service	0.00	0.00	129.79
66004 · Telephone, Telecommunications	0.00	0.00	0.00
66008 · Insurance - Surety Bond	0.00	0.00	0.00
66010 · Other Costs	0.00	0.00	263.48
<b>Total 66000 · Other costs</b>	0.00	0.00	393.27
<b>Total Expense</b>	1,491.68	13,220.37	40,158.64
<b>Net Ordinary Income</b>	-745.84	-4,987.88	-15,158.64
<b>Net Income</b>	-745.84	-4,987.88	-15,158.64

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**October 2016 through March 2021**

	2012 EDA PP Westmoreland COMP (2000 EDA Planning Partnership)	Total 2000 EDA Planning Partnership	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 · Grants			
42045 · Grants - Federal	0.00	229,043.99	229,043.99
<b>Total 42000 · Grants</b>	0.00	229,043.99	229,043.99
43400 · Indirect Public Support			
43460 · In-kind contributions	0.00	3,000.00	3,000.00
<b>Total 43400 · Indirect Public Support</b>	0.00	3,000.00	3,000.00
44800 · Direct Public Support			
44835 · Local Match	8,747.84	50,463.41	50,463.41
<b>Total 44800 · Direct Public Support</b>	8,747.84	50,463.41	50,463.41
46400 · Other Types of Income			
46435 · Tickets/Admission	0.00	4,634.24	4,634.24
46440 · Sponsorships	0.00	3,598.25	3,598.25
<b>Total 46400 · Other Types of Income</b>	0.00	8,232.49	8,232.49
47200 · Program Income			
47240 · Program Service Fees	0.00	558.25	558.25
<b>Total 47200 · Program Income</b>	0.00	558.25	558.25
<b>Total Income</b>	8,747.84	291,298.14	291,298.14
<b>Gross Profit</b>	8,747.84	291,298.14	291,298.14
<b>Expense</b>			
60000 · Salaries and wages			
60001 · Salaries and wages - other	9,546.60	183,159.61	183,159.61
60003 · Executive Director Salary	0.00	36,229.41	36,229.41
60004 · Community Development Planner	96.54	11,720.55	11,720.55
60005 · Regional Planner	0.00	61,158.79	61,158.79
60006 · Community Planning Intern	0.00	5,768.50	5,768.50
60007 · Regional Planning Intern	0.00	1,259.60	1,259.60
60009 · Holiday pay	0.00	2,578.17	2,578.17
60010 · Vacation/Sick pay	0.00	5,768.46	5,768.46
60011 · Planner	0.00	5,690.00	5,690.00
<b>Total 60000 · Salaries and wages</b>	9,643.14	313,333.09	313,333.09
61000 · Payroll taxes and benefits			
61001 · Payroll taxes	709.12	23,825.81	23,825.81
61002 · Employee Benefits Health Ins.	906.27	20,141.04	20,141.04
61005 · Employee Benefit - STD	0.33	514.82	514.82
61006 · Employee Benefit - LTD	0.15	240.05	240.05
61007 · Employee Benefits - AD&D	0.11	86.98	86.98
61008 · Employee Retirement	0.00	2,861.23	2,861.23
61000 · Payroll taxes and benefits - Other	5.03	2,116.78	2,116.78
<b>Total 61000 · Payroll taxes and benefits</b>	1,621.01	49,786.71	49,786.71
62000 · Travel and Meetings			
62001 · Conference, Convention, Meeting	0.00	1,667.05	1,667.05
62002 · Travel	95.38	5,861.51	5,861.51
62003 · Employee reimbursements	792.03	6,177.95	6,177.95
<b>Total 62000 · Travel and Meetings</b>	887.41	13,706.51	13,706.51
64000 · Contract Services			
64003 · Business Registration Fees	0.00	680.17	680.17
64005 · Books, Subscriptions, Reference	0.00	381.00	381.00
64008 · Donated Accounting	0.00	3,000.00	3,000.00
64010 · Contract Services - Projects	0.00	16,101.20	16,101.20
64000 · Contract Services - Other	0.00	7,292.50	7,292.50
<b>Total 64000 · Contract Services</b>	0.00	27,454.87	27,454.87
65000 · Supplies			
64001 · Accounting and Audit Fees	0.00	30,148.87	30,148.87
64004 · Advertising & Promotions	0.00	1,558.62	1,558.62
65001 · Software	0.00	13,309.31	13,309.31
66003 · Printing and Copying	470.18	5,187.87	5,187.87
65000 · Supplies - Other	55.57	1,729.10	1,729.10
<b>Total 65000 · Supplies</b>	525.75	51,933.77	51,933.77
66000 · Other costs			
66002 · Postage, Mailing Service	0.00	435.88	435.88
66004 · Telephone, Telecommunications	0.00	1,553.02	1,553.02
66008 · Insurance - Surety Bond	0.00	414.00	414.00
66010 · Other Costs	0.00	13,018.61	13,018.61
<b>Total 66000 · Other costs</b>	0.00	15,421.51	15,421.51
<b>Total Expense</b>	12,677.31	471,636.46	471,636.46
<b>Net Ordinary Income</b>	-3,929.47	-180,338.32	-180,338.32
<b>Net Income</b>	<b>-3,929.47</b>	<b>-180,338.32</b>	<b>-180,338.32</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**April 2020 through March 2021**

	2002 EDA PP CEDS Implementation (2000 EDA Planning Partnership)	2003 EDA PP St. George Comp Pla (2000 EDA Planning Partnership)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal	38,769.34	0.00
<b>Total 42000 · Grants</b>	38,769.34	0.00
44800 · Direct Public Support		
44835 · Local Match	3,087.50	0.00
<b>Total 44800 · Direct Public Support</b>	3,087.50	0.00
47200 · Program Income		
47240 · Program Service Fees	558.25	0.00
<b>Total 47200 · Program Income</b>	558.25	0.00
<b>Total Income</b>	42,415.09	0.00
<b>Gross Profit</b>	42,415.09	0.00
<b>Expense</b>		
60000 · Salaries and wages		
60003 · Executive Director Salary	20,677.89	5,744.91
60005 · Regional Planner	20,829.55	1,667.67
60006 · Community Planning Intern	1,286.00	270.00
60009 · Holiday pay	764.33	139.22
60010 · Vacation/Sick pay	2,296.37	235.98
60011 · Planner	820.00	4,870.00
<b>Total 60000 · Salaries and wages</b>	46,674.14	12,927.78
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	3,594.30	994.03
61002 · Employee Benefits Health Ins.	3,067.11	385.66
61005 · Employee Benefit - STD	211.44	33.78
61006 · Employee Benefit - LTD	79.43	6.81
61007 · Employee Benefits - AD&D	32.47	5.17
61008 · Employee Retirement	1,341.44	233.63
<b>Total 61000 · Payroll taxes and benefits</b>	8,326.19	1,659.08
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	54.67	0.00
62002 · Travel	1,437.74	80.14
<b>Total 62000 · Travel and Meetings</b>	1,492.41	80.14
64000 · Contract Services		
64003 · Business Registration Fees	319.89	0.00
64005 · Books, Subscriptions, Reference	381.00	0.00
64010 · Contract Services - Projects	441.25	0.00
64000 · Contract Services - Other	7,292.50	0.00
<b>Total 64000 · Contract Services</b>	8,434.64	0.00
65000 · Supplies		
64001 · Accounting and Audit Fees	13,479.47	25.00
64004 · Advertising & Promotions	246.00	101.60
65001 · Software	772.21	309.52
66003 · Printing and Copying	692.46	0.00
65000 · Supplies - Other	132.57	0.00
<b>Total 65000 · Supplies</b>	15,322.71	436.12
66000 · Other costs		
66002 · Postage, Mailing Service	50.46	0.00
66004 · Telephone, Telecommunications	5.69	0.00
66010 · Other Costs	14.59	0.00
<b>Total 66000 · Other costs</b>	70.74	0.00
<b>Total Expense</b>	80,320.83	15,103.12
<b>Net Ordinary Income</b>	-37,905.74	-15,103.12
<b>Net Income</b>	<b>-37,905.74</b>	<b>-15,103.12</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**April 2020 through March 2021**

	2011 EDA PP Wabaunsee Co COMP (2000 EDA Planning Partnership)	Total 2000 EDA Planning Partnership
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal	0.00	38,769.34
<b>Total 42000 · Grants</b>	0.00	38,769.34
44800 · Direct Public Support		
44835 · Local Match	0.00	3,087.50
<b>Total 44800 · Direct Public Support</b>	0.00	3,087.50
47200 · Program Income		
47240 · Program Service Fees	0.00	558.25
<b>Total 47200 · Program Income</b>	0.00	558.25
<b>Total Income</b>	0.00	42,415.09
<b>Gross Profit</b>	0.00	42,415.09
<b>Expense</b>		
60000 · Salaries and wages		
60003 · Executive Director Salary	304.11	26,726.91
60005 · Regional Planner	0.00	22,497.22
60006 · Community Planning Intern	0.00	1,556.00
60009 · Holiday pay	0.00	903.55
60010 · Vacation/Sick pay	0.00	2,532.35
60011 · Planner	0.00	5,690.00
<b>Total 60000 · Salaries and wages</b>	304.11	59,906.03
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	23.27	4,611.60
61002 · Employee Benefits Health Ins.	0.00	3,452.77
61005 · Employee Benefit - STD	1.20	246.42
61006 · Employee Benefit - LTD	0.00	86.24
61007 · Employee Benefits - AD&D	0.18	37.82
61008 · Employee Retirement	9.13	1,584.20
<b>Total 61000 · Payroll taxes and benefits</b>	33.78	10,019.05
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	0.00	54.67
62002 · Travel	0.00	1,517.88
<b>Total 62000 · Travel and Meetings</b>	0.00	1,572.55
64000 · Contract Services		
64003 · Business Registration Fees	0.00	319.89
64005 · Books, Subscriptions, Reference	0.00	381.00
64010 · Contract Services - Projects	0.00	441.25
64000 · Contract Services - Other	0.00	7,292.50
<b>Total 64000 · Contract Services</b>	0.00	8,434.64
65000 · Supplies		
64001 · Accounting and Audit Fees	0.00	13,504.47
64004 · Advertising & Promotions	0.00	347.60
65001 · Software	0.00	1,081.73
66003 · Printing and Copying	0.00	692.46
65000 · Supplies - Other	0.00	132.57
<b>Total 65000 · Supplies</b>	0.00	15,758.83
66000 · Other costs		
66002 · Postage, Mailing Service	0.00	50.46
66004 · Telephone, Telecommunications	0.00	5.69
66010 · Other Costs	0.00	14.59
<b>Total 66000 · Other costs</b>	0.00	70.74
<b>Total Expense</b>	337.89	95,761.84
<b>Net Ordinary Income</b>	-337.89	-53,346.75
<b>Net Income</b>	<b>-337.89</b>	<b>-53,346.75</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**April 2020 through March 2021**

	TOTAL
Ordinary Income/Expense	
Income	
42000 · Grants	
42045 · Grants - Federal	38,769.34
Total 42000 · Grants	38,769.34
44800 · Direct Public Support	
44835 · Local Match	3,087.50
Total 44800 · Direct Public Support	3,087.50
47200 · Program Income	
47240 · Program Service Fees	558.25
Total 47200 · Program Income	558.25
Total Income	42,415.09
Gross Profit	42,415.09
Expense	
60000 · Salaries and wages	
60003 · Executive Director Salary	26,726.91
60005 · Regional Planner	22,497.22
60006 · Community Planning Intern	1,556.00
60009 · Holiday pay	903.55
60010 · Vacation/Sick pay	2,532.35
60011 · Planner	5,690.00
Total 60000 · Salaries and wages	59,906.03
61000 · Payroll taxes and benefits	
61001 · Payroll taxes	4,611.60
61002 · Employee Benefits Health Ins.	3,452.77
61005 · Employee Benefit - STD	246.42
61006 · Employee Benefit - LTD	86.24
61007 · Employee Benefits - AD&D	37.82
61008 · Employee Retirement	1,584.20
Total 61000 · Payroll taxes and benefits	10,019.05
62000 · Travel and Meetings	
62001 · Conference, Convention, Meeting	54.67
62002 · Travel	1,517.88
Total 62000 · Travel and Meetings	1,572.55
64000 · Contract Services	
64003 · Business Registration Fees	319.89
64005 · Books, Subscriptions, Reference	381.00
64010 · Contract Services - Projects	441.25
64000 · Contract Services - Other	7,292.50
Total 64000 · Contract Services	8,434.64
65000 · Supplies	
64001 · Accounting and Audit Fees	13,504.47
64004 · Advertising & Promotions	347.60
65001 · Software	1,081.73
66003 · Printing and Copying	692.46
65000 · Supplies - Other	132.57
Total 65000 · Supplies	15,758.83
66000 · Other costs	
66002 · Postage, Mailing Service	50.46
66004 · Telephone, Telecommunications	5.69
66010 · Other Costs	14.59
Total 66000 · Other costs	70.74
Total Expense	95,761.84
Net Ordinary Income	-53,346.75
Net Income	-53,346.75



**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2020 through March 2021**

	2101 EDA CARES Planning & Coord (2100 EDA CARES)	Total 2100 EDA CARES
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>42000 · Grants</b>		
42045 · Grants - Federal	50,263.64	50,263.64
<b>Total 42000 · Grants</b>	50,263.64	50,263.64
<b>Total Income</b>	50,263.64	50,263.64
<b>Gross Profit</b>	50,263.64	50,263.64
<b>Expense</b>		
<b>60000 · Salaries and wages</b>		
60003 · Executive Director Salary	15,936.54	15,936.54
60005 · Regional Planner	60.10	60.10
60009 · Holiday pay	1,289.67	1,289.67
60012 · Planner/Grant Specialist	16,711.50	16,711.50
<b>Total 60000 · Salaries and wages</b>	33,997.81	33,997.81
<b>61000 · Payroll taxes and benefits</b>		
61001 · Payroll taxes	2,577.41	2,577.41
61002 · Employee Benefits Health Ins.	1,226.40	1,226.40
61005 · Employee Benefit - STD	193.26	193.26
61006 · Employee Benefit - LTD	10.70	10.70
61007 · Employee Benefits - AD&D	9.89	9.89
61008 · Employee Retirement	1,027.89	1,027.89
<b>Total 61000 · Payroll taxes and benefits</b>	5,045.55	5,045.55
<b>62000 · Travel and Meetings</b>		
62002 · Travel	70.76	70.76
<b>Total 62000 · Travel and Meetings</b>	70.76	70.76
<b>65000 · Supplies</b>		
64004 · Advertising & Promotions	212.50	212.50
65001 · Software	6,445.63	6,445.63
66003 · Printing and Copying	291.53	291.53
65000 · Supplies - Other	4,038.81	4,038.81
<b>Total 65000 · Supplies</b>	10,988.47	10,988.47
<b>Total Expense</b>	50,102.59	50,102.59
<b>Net Ordinary Income</b>	161.05	161.05
<b>Net Income</b>	<b>161.05</b>	<b>161.05</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2020 through March 2021**

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	TOTAL
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>42000 · Grants</b>	
42045 · Grants - Federal	50,263.64
<b>Total 42000 · Grants</b>	50,263.64
<b>Total Income</b>	50,263.64
<b>Gross Profit</b>	50,263.64
<b>Expense</b>	
<b>60000 · Salaries and wages</b>	
60003 · Executive Director Salary	15,936.54
60005 · Regional Planner	60.10
60009 · Holiday pay	1,289.67
60012 · Planner/Grant Specialist	16,711.50
<b>Total 60000 · Salaries and wages</b>	33,997.81
<b>61000 · Payroll taxes and benefits</b>	
61001 · Payroll taxes	2,577.41
61002 · Employee Benefits Health Ins.	1,226.40
61005 · Employee Benefit - STD	193.26
61006 · Employee Benefit - LTD	10.70
61007 · Employee Benefits - AD&D	9.89
61008 · Employee Retirement	1,027.89
<b>Total 61000 · Payroll taxes and benefits</b>	5,045.55
<b>62000 · Travel and Meetings</b>	
62002 · Travel	70.76
<b>Total 62000 · Travel and Meetings</b>	70.76
<b>65000 · Supplies</b>	
64004 · Advertising & Promotions	212.50
65001 · Software	6,445.63
66003 · Printing and Copying	291.53
65000 · Supplies - Other	4,038.81
<b>Total 65000 · Supplies</b>	10,988.47
<b>Total Expense</b>	50,102.59
<b>Net Ordinary Income</b>	161.05
<b>Net Income</b>	161.05

**Flint Hills Regional Council, Inc.**  
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	3501 EPA Admin (3500 EPA Brownfields)	3502 EPA Haz Sub Brownfields (3500 EPA Brownfields)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal	23,939.78	127,580.82
<b>Total 42000 · Grants</b>	23,939.78	127,580.82
43400 · Indirect Public Support		
43460 · In-kind contributions	0.00	300.00
<b>Total 43400 · Indirect Public Support</b>	0.00	300.00
<b>Total Income</b>	23,939.78	127,880.82
<b>Gross Profit</b>	23,939.78	127,880.82
<b>Expense</b>		
60000 · Salaries and wages		
60001 · Salaries and wages - other	0.00	1,194.52
60003 · Executive Director Salary	776.46	665.10
60004 · Community Development Planner	0.00	985.32
60005 · Regional Planner	0.00	4,988.38
60007 · Regional Planning Intern	0.00	13.75
60009 · Holiday pay	0.00	290.81
60010 · Vacation/Sick pay	0.00	515.19
<b>Total 60000 · Salaries and wages</b>	776.46	8,653.07
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	59.39	658.75
61002 · Employee Benefits Health Ins.	0.00	947.20
61005 · Employee Benefit - STD	3.06	38.48
61006 · Employee Benefit - LTD	0.00	22.30
61007 · Employee Benefits - AD&D	0.45	5.92
61008 · Employee Retirement	23.30	176.36
61000 · Payroll taxes and benefits - Other	0.00	4.68
<b>Total 61000 · Payroll taxes and benefits</b>	86.20	1,853.69
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	0.00	999.49
62002 · Travel	22.04	397.41
62003 · Employee reimbursements	0.00	141.70
<b>Total 62000 · Travel and Meetings</b>	22.04	1,538.60
64000 · Contract Services		
64005 · Books, Subscriptions, Reference	0.00	100.00
64006 · Donated Books, Subscriptions	0.00	300.00
64010 · Contract Services - Projects	0.00	112,767.73
<b>Total 64000 · Contract Services</b>	0.00	113,167.73
65000 · Supplies		
64001 · Accounting and Audit Fees	2,991.50	5,973.76
66003 · Printing and Copying	187.64	363.50
65000 · Supplies - Other	43.99	0.00
<b>Total 65000 · Supplies</b>	3,223.13	6,337.26
<b>Total Expense</b>	4,107.83	131,550.35
<b>Net Ordinary Income</b>	19,831.95	-3,669.53
<b>Net Income</b>	<b>19,831.95</b>	<b>-3,669.53</b>

**Flint Hills Regional Council, Inc.**  
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	<u>3503 EPA Petroleum Brownfields</u> <u>(3500 EPA Brownfields)</u>	<u>Total 3500 EPA Brownfields</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>42000 · Grants</b>		
42045 · Grants - Federal	104,267.35	255,787.95
<b>Total 42000 · Grants</b>	104,267.35	255,787.95
<b>43400 · Indirect Public Support</b>		
43460 · In-kind contributions	0.00	300.00
<b>Total 43400 · Indirect Public Support</b>	0.00	300.00
<b>Total Income</b>	104,267.35	256,087.95
<b>Gross Profit</b>	104,267.35	256,087.95
<b>Expense</b>		
<b>60000 · Salaries and wages</b>		
60001 · Salaries and wages - other	417.50	1,612.02
60003 · Executive Director Salary	536.84	1,978.40
60004 · Community Development Planner	653.07	1,638.39
60005 · Regional Planner	3,811.31	8,799.69
60007 · Regional Planning Intern	11.00	24.75
60009 · Holiday pay	272.70	563.51
60010 · Vacation/Sick pay	437.01	952.20
<b>Total 60000 · Salaries and wages</b>	6,139.43	15,568.96
<b>61000 · Payroll taxes and benefits</b>		
61001 · Payroll taxes	448.48	1,166.62
61002 · Employee Benefits Health Ins.	659.32	1,606.52
61005 · Employee Benefit - STD	29.23	70.77
61006 · Employee Benefit - LTD	17.14	39.44
61007 · Employee Benefits - AD&D	4.50	10.87
61008 · Employee Retirement	135.45	335.11
61000 · Payroll taxes and benefits - Other	0.00	4.68
<b>Total 61000 · Payroll taxes and benefits</b>	1,294.12	3,234.01
<b>62000 · Travel and Meetings</b>		
62001 · Conference, Convention, Meeting	0.00	999.49
62002 · Travel	0.00	419.45
62003 · Employee reimbursements	0.00	141.70
<b>Total 62000 · Travel and Meetings</b>	0.00	1,560.64
<b>64000 · Contract Services</b>		
64005 · Books, Subscriptions, Reference	325.00	425.00
64006 · Donated Books, Subscriptions	0.00	300.00
64010 · Contract Services - Projects	111,572.69	224,340.42
<b>Total 64000 · Contract Services</b>	111,897.69	225,065.42
<b>65000 · Supplies</b>		
64001 · Accounting and Audit Fees	595.02	9,560.28
66003 · Printing and Copying	547.50	1,098.64
65000 · Supplies - Other	0.00	43.99
<b>Total 65000 · Supplies</b>	1,142.52	10,702.91
<b>Total Expense</b>	120,473.76	256,131.94
<b>Net Ordinary Income</b>	-16,206.41	-43.99
<b>Net Income</b>	<b>-16,206.41</b>	<b>-43.99</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2018 through March 2021**

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	TOTAL
Ordinary Income/Expense	
Income	
42000 · Grants	
42045 · Grants - Federal	255,787.95
Total 42000 · Grants	255,787.95
43400 · Indirect Public Support	
43460 · In-kind contributions	300.00
Total 43400 · Indirect Public Support	300.00
Total Income	256,087.95
Gross Profit	256,087.95
Expense	
60000 · Salaries and wages	
60001 · Salaries and wages - other	1,612.02
60003 · Executive Director Salary	1,978.40
60004 · Community Development Planner	1,638.39
60005 · Regional Planner	8,799.69
60007 · Regional Planning Intern	24.75
60009 · Holiday pay	563.51
60010 · Vacation/Sick pay	952.20
Total 60000 · Salaries and wages	15,568.96
61000 · Payroll taxes and benefits	
61001 · Payroll taxes	1,166.62
61002 · Employee Benefits Health Ins.	1,606.52
61005 · Employee Benefit - STD	70.77
61006 · Employee Benefit - LTD	39.44
61007 · Employee Benefits - AD&D	10.87
61008 · Employee Retirement	335.11
61000 · Payroll taxes and benefits - Other	4.68
Total 61000 · Payroll taxes and benefits	3,234.01
62000 · Travel and Meetings	
62001 · Conference, Convention, Meeting	999.49
62002 · Travel	419.45
62003 · Employee reimbursements	141.70
Total 62000 · Travel and Meetings	1,560.64
64000 · Contract Services	
64005 · Books, Subscriptions, Reference	425.00
64006 · Donated Books, Subscriptions	300.00
64010 · Contract Services - Projects	224,340.42
Total 64000 · Contract Services	225,065.42
65000 · Supplies	
64001 · Accounting and Audit Fees	9,560.28
66003 · Printing and Copying	1,098.64
65000 · Supplies - Other	43.99
Total 65000 · Supplies	10,702.91
Total Expense	256,131.94
Net Ordinary Income	-43.99
Net Income	-43.99

**Flint Hills Regional Council, Inc.**  
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	5001 OEA Admin (5000 OEA Phase 1)	5002 OEA Acoustic Study (5000 OEA Phase 1)	5003 OEA Blue Township (5000 OEA Phase 1)
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 · Grants			
42045 · Grants - Federal	374,074.39	0.00	0.00
<b>Total 42000 · Grants</b>	<b>374,074.39</b>	<b>0.00</b>	<b>0.00</b>
43400 · Indirect Public Support			
43460 · In-kind contributions	4,000.00	9,378.75	19,333.07
<b>Total 43400 · Indirect Public Support</b>	<b>4,000.00</b>	<b>9,378.75</b>	<b>19,333.07</b>
44800 · Direct Public Support			
44835 · Local Match	0.00	0.00	0.00
<b>Total 44800 · Direct Public Support</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
46400 · Other Types of Income			
46443 · External Advance	0.00	0.00	0.00
<b>Total 46400 · Other Types of Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
47200 · Program Income			
47230 · Membership Dues	0.00	0.00	0.00
<b>Total 47200 · Program Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income</b>	<b>378,074.39</b>	<b>9,378.75</b>	<b>19,333.07</b>
<b>Gross Profit</b>	<b>378,074.39</b>	<b>9,378.75</b>	<b>19,333.07</b>
<b>Expense</b>			
60000 · Salaries and wages			
60001 · Salaries and wages - other	4,077.10	549.84	0.00
60003 · Executive Director Salary	3,285.87	70.00	0.00
60004 · Community Development Planner	1,544.73	22.72	0.00
60005 · Regional Planner	7,503.43	0.00	0.00
60006 · Community Planning Intern	0.00	0.00	0.00
60007 · Regional Planning Intern	52.00	0.00	0.00
60008 · Donated payroll	0.00	8,095.79	19,333.07
60009 · Holiday pay	665.84	0.00	0.00
60010 · Vacation/Sick pay	1,049.59	0.00	0.00
60011 · Planner	0.00	0.00	0.00
<b>Total 60000 · Salaries and wages</b>	<b>18,178.56</b>	<b>8,738.35</b>	<b>19,333.07</b>
61000 · Payroll taxes and benefits			
61001 · Payroll taxes	1,356.47	47.74	0.00
61002 · Employee Benefits Health Ins.	1,449.09	34.54	0.00
61005 · Employee Benefit - STD	68.74	0.16	0.00
61006 · Employee Benefit - LTD	34.94	0.08	0.00
61007 · Employee Benefits - AD&D	10.73	0.03	0.00
61008 · Employee Retirement	313.20	0.00	0.00
61000 · Payroll taxes and benefits - Other	90.44	0.00	0.00
<b>Total 61000 · Payroll taxes and benefits</b>	<b>3,323.61</b>	<b>82.55</b>	<b>0.00</b>
62000 · Travel and Meetings			
62001 · Conference, Convention, Meeting	8,645.98	0.00	0.00
62002 · Travel	1,530.62	0.00	0.00
62003 · Employee reimbursements	270.00	0.00	0.00
<b>Total 62000 · Travel and Meetings</b>	<b>10,446.60</b>	<b>0.00</b>	<b>0.00</b>
64000 · Contract Services			
64003 · Business Registration Fees	0.00	0.00	0.00
64008 · Donated Accounting	4,000.00	0.00	0.00
64010 · Contract Services - Projects	326.00	35,000.00	84,445.75
<b>Total 64000 · Contract Services</b>	<b>4,326.00</b>	<b>35,000.00</b>	<b>84,445.75</b>
65000 · Supplies			
64001 · Accounting and Audit Fees	23,737.70	0.00	0.00
64004 · Advertising & Promotions	196.00	0.00	0.00
65001 · Software	917.15	0.00	0.00
66003 · Printing and Copying	1,421.07	0.00	0.00
65000 · Supplies - Other	255.30	0.00	0.00
<b>Total 65000 · Supplies</b>	<b>26,527.22</b>	<b>0.00</b>	<b>0.00</b>
66000 · Other costs			
66002 · Postage, Mailing Service	47.99	0.00	0.00
66004 · Telephone, Telecommunications	1,541.85	0.00	0.00
66010 · Other Costs	113.89	0.00	0.00
66040 · Repayment of External Advance	0.00	0.00	0.00
<b>Total 66000 · Other costs</b>	<b>1,703.73</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>64,505.72</b>	<b>43,820.90</b>	<b>103,778.82</b>
<b>Net Ordinary Income</b>	<b>313,568.67</b>	<b>-34,442.15</b>	<b>-84,445.75</b>
<b>Net Income</b>	<b>313,568.67</b>	<b>-34,442.15</b>	<b>-84,445.75</b>

**Flint Hills Regional Council, Inc.**  
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	5004 OEA Corridor Study (5000 OEA Phase 1)	5006 OEA Grandview Plaza (5000 OEA Phase 1)	5007 OEA Implementation Grant (5000 OEA Phase 1)	
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
42000 · Grants				
42045 · Grants - Federal	0.00	0.00	0.00	
<b>Total 42000 · Grants</b>	0.00	0.00	0.00	0.00
43400 · Indirect Public Support				
43460 · In-kind contributions	23,719.68	0.00	0.00	
<b>Total 43400 · Indirect Public Support</b>	23,719.68	0.00	0.00	0.00
44800 · Direct Public Support				
44835 · Local Match	0.00	0.00	0.00	
<b>Total 44800 · Direct Public Support</b>	0.00	0.00	0.00	0.00
46400 · Other Types of Income				
46443 · External Advance	0.00	0.00	0.00	
<b>Total 46400 · Other Types of Income</b>	0.00	0.00	0.00	0.00
47200 · Program Income				
47230 · Membership Dues	0.00	0.00	0.00	
<b>Total 47200 · Program Income</b>	0.00	0.00	0.00	0.00
<b>Total Income</b>	23,719.68	0.00	0.00	0.00
<b>Gross Profit</b>	23,719.68	0.00	0.00	0.00
<b>Expense</b>				
60000 · Salaries and wages				
60001 · Salaries and wages - other	120.20	50.00	1,921.32	
60003 · Executive Director Salary	0.00	1,085.00	0.00	
60004 · Community Development Planner	0.00	0.00	0.00	
60005 · Regional Planner	150.24	0.00	2,155.24	
60006 · Community Planning Intern	0.00	160.50	0.00	
60007 · Regional Planning Intern	0.00	323.40	0.00	
60008 · Donated payroll	25,002.64	0.00	0.00	
60009 · Holiday pay	0.00	0.00	105.78	
60010 · Vacation/Sick pay	0.00	0.00	172.63	
60011 · Planner	0.00	0.00	0.00	
<b>Total 60000 · Salaries and wages</b>	25,273.08	1,618.90	4,354.97	
61000 · Payroll taxes and benefits				
61001 · Payroll taxes	20.85	123.65	325.61	
61002 · Employee Benefits Health Ins.	32.22	0.00	355.02	
61005 · Employee Benefit - STD	0.81	0.00	13.17	
61006 · Employee Benefit - LTD	0.50	0.00	8.10	
61007 · Employee Benefits - AD&D	0.13	0.00	2.05	
61008 · Employee Retirement	4.51	0.00	73.01	
61000 · Payroll taxes and benefits - Other	3.91	0.00	17.90	
<b>Total 61000 · Payroll taxes and benefits</b>	62.93	123.65	794.86	
62000 · Travel and Meetings				
62001 · Conference, Convention, Meeting	0.00	0.00	2,136.47	
62002 · Travel	99.74	0.00	1,059.80	
62003 · Employee reimbursements	0.00	0.00	104.64	
<b>Total 62000 · Travel and Meetings</b>	99.74	0.00	3,300.91	
64000 · Contract Services				
64003 · Business Registration Fees	0.00	0.00	795.00	
64008 · Donated Accounting	0.00	0.00	0.00	
64010 · Contract Services - Projects	109,648.53	0.00	46.50	
<b>Total 64000 · Contract Services</b>	109,648.53	0.00	841.50	
65000 · Supplies				
64001 · Accounting and Audit Fees	0.00	0.00	50.00	
64004 · Advertising & Promotions	0.00	0.00	0.00	
65001 · Software	0.00	0.00	80.05	
66003 · Printing and Copying	0.00	0.00	0.00	
65000 · Supplies - Other	0.00	0.00	7.29	
<b>Total 65000 · Supplies</b>	0.00	0.00	137.34	
66000 · Other costs				
66002 · Postage, Mailing Service	0.00	0.00	0.00	
66004 · Telephone, Telecommunications	0.00	0.00	0.00	
66010 · Other Costs	0.00	0.00	1,286.04	
66040 · Repayment of External Advance	0.00	0.00	0.00	
<b>Total 66000 · Other costs</b>	0.00	0.00	1,286.04	
<b>Total Expense</b>	135,084.28	1,742.55	10,715.62	
<b>Net Ordinary Income</b>	-111,364.60	-1,742.55	-10,715.62	
<b>Net Income</b>	<b>-111,364.60</b>	<b>-1,742.55</b>	<b>-10,715.62</b>	

**Flint Hills Regional Council, Inc.**  
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	5008 OEA JLUS 1 (5000 OEA Phase 1)	5009 OEA Manhattan Advances (5000 OEA Phase 1)	5011 OEA Milford COMP Plan (5000 OEA Phase 1)
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 · Grants			
42045 · Grants - Federal	0.00	0.00	0.00
<b>Total 42000 · Grants</b>	0.00	0.00	0.00
43400 · Indirect Public Support			
43460 · In-kind contributions	0.00	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	0.00	0.00	0.00
44800 · Direct Public Support			
44835 · Local Match	0.00	0.00	0.00
<b>Total 44800 · Direct Public Support</b>	0.00	0.00	0.00
46400 · Other Types of Income			
46443 · External Advance	0.00	52,205.37	0.00
<b>Total 46400 · Other Types of Income</b>	0.00	52,205.37	0.00
47200 · Program Income			
47230 · Membership Dues	0.00	0.00	0.00
<b>Total 47200 · Program Income</b>	0.00	0.00	0.00
<b>Total Income</b>	0.00	52,205.37	0.00
<b>Gross Profit</b>	0.00	52,205.37	0.00
<b>Expense</b>			
60000 · Salaries and wages			
60001 · Salaries and wages - other	0.00	0.00	50.00
60003 · Executive Director Salary	408.65	0.00	175.00
60004 · Community Development Planner	910.92	0.00	0.00
60005 · Regional Planner	921.17	0.00	233.27
60006 · Community Planning Intern	0.00	0.00	0.00
60007 · Regional Planning Intern	0.00	0.00	0.00
60008 · Donated payroll	0.00	0.00	0.00
60009 · Holiday pay	28.13	0.00	0.00
60010 · Vacation/Sick pay	518.81	0.00	0.00
60011 · Planner	0.00	0.00	0.00
<b>Total 60000 · Salaries and wages</b>	2,787.68	0.00	458.27
61000 · Payroll taxes and benefits			
61001 · Payroll taxes	208.89	0.00	34.47
61002 · Employee Benefits Health Ins.	228.78	0.00	26.80
61005 · Employee Benefit - STD	16.14	0.00	1.27
61006 · Employee Benefit - LTD	7.90	0.00	0.78
61007 · Employee Benefits - AD&D	2.48	0.00	0.19
61008 · Employee Retirement	55.32	0.00	6.99
61000 · Payroll taxes and benefits - Other	0.00	0.00	0.00
<b>Total 61000 · Payroll taxes and benefits</b>	519.51	0.00	70.50
62000 · Travel and Meetings			
62001 · Conference, Convention, Meeting	0.00	0.00	0.00
62002 · Travel	432.33	0.00	101.37
62003 · Employee reimbursements	0.00	0.00	0.00
<b>Total 62000 · Travel and Meetings</b>	432.33	0.00	101.37
64000 · Contract Services			
64003 · Business Registration Fees	0.00	0.00	0.00
64008 · Donated Accounting	0.00	0.00	0.00
64010 · Contract Services - Projects	2,406.05	0.00	0.00
<b>Total 64000 · Contract Services</b>	2,406.05	0.00	0.00
65000 · Supplies			
64001 · Accounting and Audit Fees	1,172.75	0.00	0.00
64004 · Advertising & Promotions	0.00	0.00	0.00
65001 · Software	18.80	0.00	0.00
66003 · Printing and Copying	56.29	0.00	0.00
65000 · Supplies - Other	0.00	0.00	0.00
<b>Total 65000 · Supplies</b>	1,247.84	0.00	0.00
66000 · Other costs			
66002 · Postage, Mailing Service	0.00	0.00	0.00
66004 · Telephone, Telecommunications	0.00	0.00	0.00
66010 · Other Costs	0.00	0.00	0.00
66040 · Repayment of External Advance	0.00	52,205.37	0.00
<b>Total 66000 · Other costs</b>	0.00	52,205.37	0.00
<b>Total Expense</b>	7,393.41	52,205.37	630.14
<b>Net Ordinary Income</b>	-7,393.41	0.00	-630.14
<b>Net Income</b>	-7,393.41	0.00	-630.14



**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**May 2018 through March 2021**

	5012 OEA Ogden COMP Plan (5000 OEA Phase 1)	5013 OEA Riley COMP Plan (5000 OEA Phase 1)	5014 OEA Wakefield COMP Plan (5000 OEA Phase 1)
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
42000 · Grants			
42045 · Grants - Federal	0.00	0.00	0.00
<b>Total 42000 · Grants</b>	0.00	0.00	0.00
43400 · Indirect Public Support			
43460 · In-kind contributions	0.00	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	0.00	0.00	0.00
44800 · Direct Public Support			
44835 · Local Match	2,222.00	2,222.00	2,222.00
<b>Total 44800 · Direct Public Support</b>	2,222.00	2,222.00	2,222.00
46400 · Other Types of Income			
46443 · External Advance	0.00	0.00	0.00
<b>Total 46400 · Other Types of Income</b>	0.00	0.00	0.00
47200 · Program Income			
47230 · Membership Dues	0.00	0.00	0.00
<b>Total 47200 · Program Income</b>	0.00	0.00	0.00
<b>Total Income</b>	2,222.00	2,222.00	2,222.00
<b>Gross Profit</b>	2,222.00	2,222.00	2,222.00
<b>Expense</b>			
60000 · Salaries and wages			
60001 · Salaries and wages - other	3,754.29	9,948.22	50.00
60003 · Executive Director Salary	1,371.73	140.00	717.50
60004 · Community Development Planner	14,775.04	11,074.21	791.83
60005 · Regional Planner	2,569.10	264.97	11,106.86
60006 · Community Planning Intern	640.50	0.00	826.50
60007 · Regional Planning Intern	115.50	253.00	5,368.50
60008 · Donated payroll	0.00	0.00	0.00
60009 · Holiday pay	651.05	362.67	722.50
60010 · Vacation/Sick pay	825.05	1,028.88	1,789.22
60011 · Planner	2,460.00	0.00	0.00
<b>Total 60000 · Salaries and wages</b>	27,162.26	23,071.95	21,372.91
61000 · Payroll taxes and benefits			
61001 · Payroll taxes	2,031.64	1,769.55	1,601.66
61002 · Employee Benefits Health Ins.	1,734.27	1,501.23	1,741.10
61005 · Employee Benefit - STD	101.29	84.32	79.38
61006 · Employee Benefit - LTD	46.93	39.11	47.95
61007 · Employee Benefits - AD&D	18.20	13.94	12.21
61008 · Employee Retirement	117.27	8.11	407.78
61000 · Payroll taxes and benefits - Other	0.00	0.00	0.00
<b>Total 61000 · Payroll taxes and benefits</b>	4,049.60	3,416.26	3,890.08
62000 · Travel and Meetings			
62001 · Conference, Convention, Meeting	0.00	0.00	0.00
62002 · Travel	375.46	235.20	821.21
62003 · Employee reimbursements	43.60	261.60	0.00
<b>Total 62000 · Travel and Meetings</b>	419.06	496.80	821.21
64000 · Contract Services			
64003 · Business Registration Fees	0.00	0.00	0.00
64008 · Donated Accounting	0.00	0.00	0.00
64010 · Contract Services - Projects	0.00	0.00	0.00
<b>Total 64000 · Contract Services</b>	0.00	0.00	0.00
65000 · Supplies			
64001 · Accounting and Audit Fees	113.75	113.75	508.75
64004 · Advertising & Promotions	84.00	97.13	30.24
65001 · Software	312.85	410.83	1,614.12
66003 · Printing and Copying	81.66	906.76	2,017.20
65000 · Supplies - Other	0.00	0.00	338.23
<b>Total 65000 · Supplies</b>	592.26	1,528.47	4,508.54
66000 · Other costs			
66002 · Postage, Mailing Service	0.00	0.00	30.10
66004 · Telephone, Telecommunications	0.00	0.00	0.00
66010 · Other Costs	0.00	140.97	0.00
66040 · Repayment of External Advance	0.00	0.00	0.00
<b>Total 66000 · Other costs</b>	0.00	140.97	30.10
<b>Total Expense</b>	32,223.18	28,654.45	30,622.84
<b>Net Ordinary Income</b>	-30,001.18	-26,432.45	-28,400.84
<b>Net Income</b>	-30,001.18	-26,432.45	-28,400.84

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**May 2018 through March 2021**

	Total 5000 OEA Phase 1	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal	374,074.39	374,074.39
<b>Total 42000 · Grants</b>	374,074.39	374,074.39
43400 · Indirect Public Support		
43460 · In-kind contributions	56,431.50	56,431.50
<b>Total 43400 · Indirect Public Support</b>	56,431.50	56,431.50
44800 · Direct Public Support		
44835 · Local Match	6,666.00	6,666.00
<b>Total 44800 · Direct Public Support</b>	6,666.00	6,666.00
46400 · Other Types of Income		
46443 · External Advance	52,205.37	52,205.37
<b>Total 46400 · Other Types of Income</b>	52,205.37	52,205.37
47200 · Program Income		
47230 · Membership Dues	0.00	0.00
<b>Total 47200 · Program Income</b>	0.00	0.00
<b>Total Income</b>	489,377.26	489,377.26
<b>Gross Profit</b>	489,377.26	489,377.26
<b>Expense</b>		
60000 · Salaries and wages		
60001 · Salaries and wages - other	20,520.97	20,520.97
60003 · Executive Director Salary	7,253.75	7,253.75
60004 · Community Development Planner	29,119.45	29,119.45
60005 · Regional Planner	24,904.28	24,904.28
60006 · Community Planning Intern	1,627.50	1,627.50
60007 · Regional Planning Intern	6,112.40	6,112.40
60008 · Donated payroll	52,431.50	52,431.50
60009 · Holiday pay	2,535.97	2,535.97
60010 · Vacation/Sick pay	5,384.18	5,384.18
60011 · Planner	2,460.00	2,460.00
<b>Total 60000 · Salaries and wages</b>	152,350.00	152,350.00
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	7,520.53	7,520.53
61002 · Employee Benefits Health Ins.	7,103.05	7,103.05
61005 · Employee Benefit - STD	365.28	365.28
61006 · Employee Benefit - LTD	186.29	186.29
61007 · Employee Benefits - AD&D	59.96	59.96
61008 · Employee Retirement	986.19	986.19
61000 · Payroll taxes and benefits - Other	112.25	112.25
<b>Total 61000 · Payroll taxes and benefits</b>	16,333.55	16,333.55
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	10,782.45	10,782.45
62002 · Travel	4,655.73	4,655.73
62003 · Employee reimbursements	679.84	679.84
<b>Total 62000 · Travel and Meetings</b>	16,118.02	16,118.02
64000 · Contract Services		
64003 · Business Registration Fees	795.00	795.00
64008 · Donated Accounting	4,000.00	4,000.00
64010 · Contract Services - Projects	231,872.83	231,872.83
<b>Total 64000 · Contract Services</b>	236,667.83	236,667.83
65000 · Supplies		
64001 · Accounting and Audit Fees	25,696.70	25,696.70
64004 · Advertising & Promotions	407.37	407.37
65001 · Software	3,353.80	3,353.80
66003 · Printing and Copying	4,482.98	4,482.98
65000 · Supplies - Other	600.82	600.82
<b>Total 65000 · Supplies</b>	34,541.67	34,541.67
66000 · Other costs		
66002 · Postage, Mailing Service	78.09	78.09
66004 · Telephone, Telecommunications	1,541.85	1,541.85
66010 · Other Costs	1,540.90	1,540.90
66040 · Repayment of External Advance	52,205.37	52,205.37
<b>Total 66000 · Other costs</b>	55,366.21	55,366.21
<b>Total Expense</b>	511,377.28	511,377.28
<b>Net Ordinary Income</b>	-22,000.02	-22,000.02
<b>Net Income</b>	-22,000.02	-22,000.02

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
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	5101 OEA P2-S2 FHRC Plan & Adm (5100 OEA Phase 2)	5102 OEA P2-S1 Wind Turbine Leg (5100 OEA Phase 2)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>42000 · Grants</b>		
<b>42045 · Grants - Federal</b>		
42046 · Grants - Indirect Revenue	1,043.81	0.00
42045 · Grants - Federal - Other	10,438.14	0.00
<b>Total 42045 · Grants - Federal</b>	<u>11,481.95</u>	<u>0.00</u>
<b>Total 42000 · Grants</b>	11,481.95	0.00
<b>43400 · Indirect Public Support</b>		
43460 · In-kind contributions	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	<u>0.00</u>	<u>0.00</u>
<b>Total Income</b>	<u>11,481.95</u>	<u>0.00</u>
<b>Gross Profit</b>	11,481.95	0.00
<b>Expense</b>		
<b>60000 · Salaries and wages</b>		
60003 · Executive Director Salary	1,634.63	0.00
60005 · Regional Planner	3,635.81	1,126.80
60008 · Donated payroll	0.00	0.00
60009 · Holiday pay	178.79	150.24
60010 · Vacation/Sick pay	373.90	219.85
<b>Total 60000 · Salaries and wages</b>	<u>5,823.13</u>	<u>1,496.89</u>
<b>61000 · Payroll taxes and benefits</b>		
61001 · Payroll taxes	434.75	110.32
61002 · Employee Benefits Health Ins.	561.57	218.91
61005 · Employee Benefit - STD	29.06	8.11
61006 · Employee Benefit - LTD	13.94	4.98
61007 · Employee Benefits - AD&D	4.45	1.24
61008 · Employee Retirement	174.66	44.91
<b>Total 61000 · Payroll taxes and benefits</b>	<u>1,218.43</u>	<u>388.47</u>
<b>62000 · Travel and Meetings</b>		
62001 · Conference, Convention, Meeting	300.00	0.00
62002 · Travel	0.00	0.00
<b>Total 62000 · Travel and Meetings</b>	<u>300.00</u>	<u>0.00</u>
<b>64000 · Contract Services</b>		
64010 · Contract Services - Projects	0.00	0.00
<b>Total 64000 · Contract Services</b>	<u>0.00</u>	<u>0.00</u>
<b>65000 · Supplies</b>		
64004 · Advertising & Promotions	12.50	0.00
65001 · Software	101.02	0.00
66003 · Printing and Copying	187.64	0.00
65000 · Supplies - Other	43.99	0.00
<b>Total 65000 · Supplies</b>	<u>345.15</u>	<u>0.00</u>
<b>Total Expense</b>	<u>7,686.71</u>	<u>1,885.36</u>
<b>Net Ordinary Income</b>	<u>3,795.24</u>	<u>-1,885.36</u>
<b>Net Income</b>	<u><u>3,795.24</u></u>	<u><u>-1,885.36</u></u>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2020 through March 2021**

	5103 OEA P2-S3 Housing Assess (5100 OEA Phase 2)	5104 OEA P2-S4 UAS Corridor St2 (5100 OEA Phase 2)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal		
42046 · Grants - Indirect Revenue	0.00	0.00
42045 · Grants - Federal - Other	0.00	0.00
<b>Total 42045 · Grants - Federal</b>	<u>0.00</u>	<u>0.00</u>
<b>Total 42000 · Grants</b>	0.00	0.00
43400 · Indirect Public Support		
43460 · In-kind contributions	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	<u>0.00</u>	<u>0.00</u>
<b>Total Income</b>	<u>0.00</u>	<u>0.00</u>
<b>Gross Profit</b>	0.00	0.00
<b>Expense</b>		
60000 · Salaries and wages		
60003 · Executive Director Salary	0.00	0.00
60005 · Regional Planner	120.20	240.38
60008 · Donated payroll	0.00	0.00
60009 · Holiday pay	0.00	15.02
60010 · Vacation/Sick pay	9.01	22.84
<b>Total 60000 · Salaries and wages</b>	<u>129.21</u>	<u>278.24</u>
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	9.54	20.58
61002 · Employee Benefits Health Ins.	17.64	36.82
61005 · Employee Benefit - STD	0.70	1.50
61006 · Employee Benefit - LTD	0.43	0.93
61007 · Employee Benefits - AD&D	0.11	0.24
61008 · Employee Retirement	3.87	8.35
<b>Total 61000 · Payroll taxes and benefits</b>	<u>32.29</u>	<u>68.42</u>
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	0.00	0.00
62002 · Travel	30.16	0.00
<b>Total 62000 · Travel and Meetings</b>	<u>30.16</u>	<u>0.00</u>
64000 · Contract Services		
64010 · Contract Services - Projects	0.00	546.53
<b>Total 64000 · Contract Services</b>	<u>0.00</u>	<u>546.53</u>
65000 · Supplies		
64004 · Advertising & Promotions	0.00	0.00
65001 · Software	0.00	0.00
66003 · Printing and Copying	0.00	0.00
65000 · Supplies - Other	0.00	0.00
<b>Total 65000 · Supplies</b>	<u>0.00</u>	<u>0.00</u>
<b>Total Expense</b>	<u>191.66</u>	<u>893.19</u>
<b>Net Ordinary Income</b>	<u>-191.66</u>	<u>-893.19</u>
<b>Net Income</b>	<u><u>-191.66</u></u>	<u><u>-893.19</u></u>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2020 through March 2021**

	5105 OEA P2-S5 Grn Val Trans St (5100 OEA Phase 2)	5106 OEA P2-S6 MIR (5100 OEA Phase 2)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal		
42046 · Grants - Indirect Revenue	0.00	0.00
42045 · Grants - Federal - Other	0.00	0.00
<b>Total 42045 · Grants - Federal</b>	<b>0.00</b>	<b>0.00</b>
<b>Total 42000 · Grants</b>	<b>0.00</b>	<b>0.00</b>
43400 · Indirect Public Support		
43460 · In-kind contributions	150.12	0.00
<b>Total 43400 · Indirect Public Support</b>	<b>150.12</b>	<b>0.00</b>
<b>Total Income</b>	<b>150.12</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>150.12</b>	<b>0.00</b>
<b>Expense</b>		
60000 · Salaries and wages		
60003 · Executive Director Salary	0.00	0.00
60005 · Regional Planner	180.29	1,592.55
60008 · Donated payroll	150.12	0.00
60009 · Holiday pay	22.23	220.35
60010 · Vacation/Sick pay	20.43	277.64
<b>Total 60000 · Salaries and wages</b>	<b>373.07</b>	<b>2,090.54</b>
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	16.50	153.95
61002 · Employee Benefits Health Ins.	29.53	311.54
61005 · Employee Benefit - STD	1.20	11.31
61006 · Employee Benefit - LTD	0.74	6.95
61007 · Employee Benefits - AD&D	0.19	1.74
61008 · Employee Retirement	6.69	62.73
<b>Total 61000 · Payroll taxes and benefits</b>	<b>54.85</b>	<b>548.22</b>
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	0.00	0.00
62002 · Travel	0.00	0.00
<b>Total 62000 · Travel and Meetings</b>	<b>0.00</b>	<b>0.00</b>
64000 · Contract Services		
64010 · Contract Services - Projects	0.00	0.00
<b>Total 64000 · Contract Services</b>	<b>0.00</b>	<b>0.00</b>
65000 · Supplies		
64004 · Advertising & Promotions	0.00	0.00
65001 · Software	0.00	0.00
66003 · Printing and Copying	0.00	0.00
65000 · Supplies - Other	0.00	0.00
<b>Total 65000 · Supplies</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>427.92</b>	<b>2,638.76</b>
<b>Net Ordinary Income</b>	<b>-277.80</b>	<b>-2,638.76</b>
<b>Net Income</b>	<b>-277.80</b>	<b>-2,638.76</b>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2020 through March 2021**

	5107 OEA P2-S7 Mapping Software (5100 OEA Phase 2)	5100 OEA Phase 2 - Other (5100 OEA Phase 2)
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
42000 · Grants		
42045 · Grants - Federal		
42046 · Grants - Indirect Revenue	0.00	554.98
42045 · Grants - Federal - Other	0.00	5,549.74
<b>Total 42045 · Grants - Federal</b>	<u>0.00</u>	<u>6,104.72</u>
<b>Total 42000 · Grants</b>	0.00	6,104.72
43400 · Indirect Public Support		
43460 · In-kind contributions	0.00	0.00
<b>Total 43400 · Indirect Public Support</b>	<u>0.00</u>	<u>0.00</u>
<b>Total Income</b>	<u>0.00</u>	<u>6,104.72</u>
<b>Gross Profit</b>	0.00	6,104.72
<b>Expense</b>		
60000 · Salaries and wages		
60003 · Executive Director Salary	0.00	0.00
60005 · Regional Planner	60.10	0.00
60008 · Donated payroll	0.00	0.00
60009 · Holiday pay	7.51	0.00
60010 · Vacation/Sick pay	9.01	0.00
<b>Total 60000 · Salaries and wages</b>	<u>76.62</u>	<u>0.00</u>
61000 · Payroll taxes and benefits		
61001 · Payroll taxes	5.68	0.00
61002 · Employee Benefits Health Ins.	9.68	0.00
61005 · Employee Benefit - STD	0.41	0.00
61006 · Employee Benefit - LTD	0.25	0.00
61007 · Employee Benefits - AD&D	0.06	0.00
61008 · Employee Retirement	2.30	0.00
<b>Total 61000 · Payroll taxes and benefits</b>	<u>18.38</u>	<u>0.00</u>
62000 · Travel and Meetings		
62001 · Conference, Convention, Meeting	0.00	0.00
62002 · Travel	0.00	0.00
<b>Total 62000 · Travel and Meetings</b>	<u>0.00</u>	<u>0.00</u>
64000 · Contract Services		
64010 · Contract Services - Projects	0.00	0.00
<b>Total 64000 · Contract Services</b>	<u>0.00</u>	<u>0.00</u>
65000 · Supplies		
64004 · Advertising & Promotions	0.00	0.00
65001 · Software	7,176.16	0.00
66003 · Printing and Copying	0.00	0.00
65000 · Supplies - Other	0.00	0.00
<b>Total 65000 · Supplies</b>	<u>7,176.16</u>	<u>0.00</u>
<b>Total Expense</b>	<u>7,271.16</u>	<u>0.00</u>
<b>Net Ordinary Income</b>	<u>-7,271.16</u>	<u>6,104.72</u>
<b>Net Income</b>	<u><u>-7,271.16</u></u>	<u><u>6,104.72</u></u>

**Flint Hills Regional Council, Inc.**  
**Statement of Functional Expenses - Year to Date**  
**July 2020 through March 2021**

	Total 5100 OEA Phase 2	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>42000 · Grants</b>		
<b>42045 · Grants - Federal</b>		
42046 · Grants - Indirect Revenue	1,598.79	1,598.79
42045 · Grants - Federal - Other	15,987.88	15,987.88
<b>Total 42045 · Grants - Federal</b>	17,586.67	17,586.67
<b>Total 42000 · Grants</b>	17,586.67	17,586.67
<b>43400 · Indirect Public Support</b>		
43460 · In-kind contributions	150.12	150.12
<b>Total 43400 · Indirect Public Support</b>	150.12	150.12
<b>Total Income</b>	17,736.79	17,736.79
<b>Gross Profit</b>	17,736.79	17,736.79
<b>Expense</b>		
<b>60000 · Salaries and wages</b>		
60003 · Executive Director Salary	1,634.63	1,634.63
60005 · Regional Planner	6,956.13	6,956.13
60008 · Donated payroll	150.12	150.12
60009 · Holiday pay	594.14	594.14
60010 · Vacation/Sick pay	932.68	932.68
<b>Total 60000 · Salaries and wages</b>	10,267.70	10,267.70
<b>61000 · Payroll taxes and benefits</b>		
61001 · Payroll taxes	751.32	751.32
61002 · Employee Benefits Health Ins.	1,185.69	1,185.69
61005 · Employee Benefit - STD	52.29	52.29
61006 · Employee Benefit - LTD	28.22	28.22
61007 · Employee Benefits - AD&D	8.03	8.03
61008 · Employee Retirement	303.51	303.51
<b>Total 61000 · Payroll taxes and benefits</b>	2,329.06	2,329.06
<b>62000 · Travel and Meetings</b>		
62001 · Conference, Convention, Meeting	300.00	300.00
62002 · Travel	30.16	30.16
<b>Total 62000 · Travel and Meetings</b>	330.16	330.16
<b>64000 · Contract Services</b>		
64010 · Contract Services - Projects	546.53	546.53
<b>Total 64000 · Contract Services</b>	546.53	546.53
<b>65000 · Supplies</b>		
64004 · Advertising & Promotions	12.50	12.50
65001 · Software	7,277.18	7,277.18
66003 · Printing and Copying	187.64	187.64
65000 · Supplies - Other	43.99	43.99
<b>Total 65000 · Supplies</b>	7,521.31	7,521.31
<b>Total Expense</b>	20,994.76	20,994.76
<b>Net Ordinary Income</b>	-3,257.97	-3,257.97
<b>Net Income</b>	<b>-3,257.97</b>	<b>-3,257.97</b>

OFFICIAL CORRESPONDENCE SENT VIA ELECTRONIC MAIL  
National Park Service, DOI Regions 3-4-5, Midwest Regional Office  
Rivers, Trails and Conservation Assistance  
601 Riverfront Drive  
Omaha, NE 68102

**OFFICIAL COPY TO FOLLOW**

April 15, 2021

Ms. Christy Rodriguez  
Flint Hills Regional Council, Inc.  
PO Box 514  
Ogden, KS 66517

Dear Ms. Rodriguez,

Thank you for your application for assistance from the National Park Service Rivers, Trails and Conservation Assistance (RTCA) program and for our recent calls to discuss the project. The National Park Service (NPS) is pleased to announce an award of technical assistance to Flint Hills Region River/Trail Connections Project – Inclusive Recreation for All.

Our assistance will focus on helping you and your partners to:

- Develop a regional river/trail conceptual plan that identifies related opportunities in each community along the Kansas River, from Junction City to Wamego.
- The conceptual plan would also identify potential connections to the Konza Prairie Nature Trail and the California National Historic Trail and better recreation connections to existing parks and facilities, as requested in the submitted application.
- Work together towards preliminary cost estimates a first project phase.
- Co-create a strategic action plan that determines this first implemented project phase for the trail towards your 1-3 year goal, ultimately getting you closer to your goal of a region-wide walk-run-kayak event in 5 years.

Our working relationship is a partnership in which RTCA works with the Flint Hills Regional Council and partners of the Flint Hills Region River/Trail Connections Project, not for it as a private consultant would as we discussed in our recent call. NPS technical assistance is represented by the time and resources that staff invests in each project; RTCA staff members manage several projects concurrently throughout the year. In striving to meet the collective needs of all partners, we will be as flexible as possible in meeting your project needs.

Award Commitment

In return for NPS technical assistance, we encourage you to consider the following requests of you and your project partners during our work together:

- *At the project start, participate with RTCA to develop an annual work plan that builds on this letter to identify specific roles and tasks for project partners, public involvement and specific RTCA assistance;*



- *Identify and commit time and resources (financial, in-kind, overhead, etc.), along with other project partners, to match our assistance;*
- *Acknowledge and credit NPS RTCA assistance in press releases, promotional materials, trailhead and welcoming signs, maps, and publications such as newsletters, surveys, brochures, and final planning documents;*
- *Provide copies of print and media news to RTCA staff;*
- *Provide copies of the final conceptual plan to RTCA staff;*
- *Submit project photographs and videos, along with photo/video releases signed by photographer and subject authorizing the use of these photographs and videos in official National Park Service publications and displays, newspapers, television, magazines, videos, presentations concerning the camp, and on its World Wide Web (WWW) without further consideration or compensation; and*
- *Complete a project close-out report at the end of NPS assistance.*

#### Continued Assistance

RTCA recognizes that broad-based, community-driven planning projects involve meaningful public outreach and take time. If your project goals and outcomes are not realized this fiscal year, you may request a second year of NPS assistance by submitting a simple request for continued assistance to Program Lead David Thomson by March 31, 2022.

#### Measuring Success

Each year, on average, our partners across the country create over 1,400 miles of trails, conserve more than 63,000 acres of open space, and protect more than 700 miles of rivers. Congress measures our program's success by looking at the tangible, on-the-ground results (miles and acres) our partners have achieved five years after we complete our technical assistance. Keeping an on-going record of your project successes will help all of us report good results, especially as RTCA will have changes in staffing, due to our short-term work detail situation while we work to fill current position vacancies.

We look forward to a successful year of collaboration with you and your project partners on this exciting opportunity.

Sincerely,

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