

## Questions & Responses to Web Application Development RFP 4-6-21

1. Do you have any technology & CMS preference; or do you want us to propose a technology and CMS? **No preference, just quality at reasonable price**
2. Do you want to design a new application from scratch; or do you want to revamp your existing website? **This RFP is for a new application that would be available online, but not a revamp of existing website.**
  - a. If it's a revamp, do you want to migrate the data from your existing site?
  - b. If yes, what is the approximate data size?
3. We are assuming the current website will be in the English language only. Do you need support for multiple languages on your site? **English only**
4. Will there be any front-end login and registration process? **Log-in for users will be needed**
5. How many user roles will be there? **Estimated 25-30 users that would be able to enter data and make modifications. 25-30 users that would review, make comments and approve, 25 potential view only users, 1-2 admin users, and 1 super admin is anticipated**
6. What would be the supportive Attachment types? (with reference to 29.1.1) **pdf, word, excel anticipated**
7. What would be the autodeletion policy? (with reference to 29.1.2) **Set a date into the future that would autodelete, if user enters draft, but it is never approved by a supervisor after several e-mail reminders.**
8. How many levels of approval will be there, and will there be any timeline for the approval? (with reference to 29.1.3) **Anticipated one person entering data, one person (potentially same or may be higher rank) approving, and then a Board reviewing and ranking in priority by specific funding need categories**
9. How many types of membership will be there and will it be free of cost? (with reference to 29.1.4). **We are a membership based organization, and this application would be free for our members to use.**
10. What are the categories of unfunded need? (with reference to 29.1.5) **Equipment / Supplies (COVID or Other); Technology; Personnel; Planning/Analysis/Research; Infrastructure; Facility-Related**
11. How many levels of prioritization will be there and what be the timeline? (with reference to 29.1.6) **2 levels of prioritization (Jurisdiction level and then region-wide level). Ranking each entry as 1) Immediate (1-2 years); 2) High (3-5); 3) Future (5+ years); 4) No longer being considered at this time.**

12. Will there will be approval flow for funding? Maybe - 2 approval levels possible – 1) FHRC Board & 2) Benefiting Jurisdiction(s) (with drop down list of member jurisdictions) FHRC will research potential funding options / strategies, and will need to enter data identifying one or more potential funding strategy, and a status field to indicate 1) Researching; 2) Potential funding options identified (and be able to list multiple sources) 3) Actively pursuing funding source; 4) Full or Partial Funding Awarded 5) Project Underway, 6) Project Complete
- a. if yes, then how many levels of approval will be required? (with reference to 29.1.8). See response above
13. Which type of Security you are expecting? (with reference to 29.1.9) Prevent hackers from entering site
14. Could you please explain the internal and external users? (with reference to 29.1.10) Internal users would be Flint Hills Regional Council (FHRC) staff (2-5 staff). External users would be 1) city or county staff entering data, 2) a city/county manager so the staff's entry is approved before going outside the jurisdiction; and then 3) FHRC Board may further prioritize or mark/tag items that are important for FHRC to potentially provide support and/or assist to identify potential funding strategies and potentially assist to pursue funding opportunities.
15. Do you need to integrate chat features? Chat features are not necessary, but a comments and notes field would be good.
16. Do you have any preference for a hosting platform? Quality at reasonable price but no preference otherwise