

**Flint Hills Regional Council Board of Directors
Minutes of March 26, 2010**

**Flint Hills Regional Council Board of Directors
Meeting Minutes—March 26, 2010
Held at Riley County Commission Room, Manhattan, KS**

Present from Board of the Regional Council: **Ben Bennett** Geary County Commissioner; **Sharon Brown** City of Clay Center Mayor; **Stan Hartwich**, Pottawatomie County Commissioner; **Vern Hay**, Morris County Commissioner; **Terry Heldstab**, City of Junction City Mayor; **Karen McCulloh** Riley County Commissioner; **Debi Schwerdtfeger**, Council Grove City Council; **Jim Sherow** City of Manhattan Commissioner; **David Shover**, City of Riley City Council; **John Armbrust**, Governor's Military Council; **Linda Hoeffner**, Fort Riley;

Present from Regional Council Membership:

Present from Staff Support: **Karen Davis**, City of Manhattan; **Kristina Hyland**, Regional Growth Coordinator.

Guests: **Robert Reece**, Pottawatomie County; **Bruce McMillan**, Flint Hills Regional Task Force; **Monty Wedel**, Riley County Zoning; **Bill Ditto**, Wamego; **Lyle Peterson**, Kansas Department of Commerce; **John Pagen**, Manhattan Chamber of Commerce; **Phil LeBlanc**, KMAN Radio; **Breanne Walker**, KJCK Radio; **Luke Thompson**, Manhattan Mercury

Welcome and Approval of Minutes from Feb. 19 – President Brown called the meeting to order at 9:18 a.m. Member Sherow moved approval of the February 19, 2010 minutes as submitted; Member McCulloh seconded the motion, and it carried 9 yeas, 1 absent.

Updates –

OEA Grant: Garry Gontz and the OEA are interested in moving the grant from the City of Manhattan to the FHRC. The City is spending money as required for the candidate search and to pay the Regional Growth Coordinator and the funds are reimbursed quarterly. A round of applause was offered to the City of Manhattan for handling all the grant administration work until the FHRC is setup. Once the grant is moved the Regional Growth Coordinator will move with it and continue to work until a Regional Planner is hired. Will call together the former Technical Management Team to help sort out the detailed steps necessary to move the grant to the FHRC. These will be presented to the OEA.

Report on status of EIN/IRS Non-profit filing/DUNS/CCR: EIN and DUNS are established. Turned in the IRS application on March 19. Need one more piece of EIN paperwork and a bank account to list in the CCR. These are the last steps before we will be eligible to receive federal grant monies.

Directors & Officers Insurance: Member Sherow moved to authorize \$1994.51 to establish D&O insurance and General Liability Insurances with Coryell Insurance in Junction City. Member Shover seconded. Motion passed 9 yeas. 1 absent.

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Interview Committee Report – Member Sherow moved to go into Executive Session with voting directors only along with the consultant, Bill Dodge, to discuss the Executive Director Interviews and Candidates. Discussion: 30 minutes is a good starting amount of time. Start without the non-voting members because it involved budgetary matters. Non-voting members present expressed an interest in being included but stressed that it was not necessary. Member Hartwich seconded the motion amended to include the 30 minute time. Motion passed 9 yeas and one absent. After 30 minutes the Executive Session was extended 15 minutes. After 15 minutes, the time was extended a further 10 minutes and the non-voting members were asked to join the Executive Session at this time.

Reconvene at 10:42am – Motion to make an offer to Ty Warner contingent upon completion of references and drug test made by Member Hay, seconded by Member Heldstab. Voted by roll call Member McCulloh - yeah, Member Schwerdtfeger - yeah, Member Bennett - Yeah, Member Sherow - Yeah, Member Hartwich - Yeah, Member Heldstab - Yeah, Member Shover - Yeah, Member Hay - Yeah, Member Brown – Yeah: 9 yeas and 1 absent. Discussion: apologize to John Pagen and Bob Cole for not consulting with them during the Executive Session as part of the Interview Committee spent lots of time with the candidates. Request the media hold the news until noon to give President Brown time to contact the candidates and let them know the decision. Member McCulloh moved to go back into Executive Session to discuss executive director salary and contract negotiations for 15 minutes and to include the Regional Growth Coordinator and the non-voting directors in that discussion. Member Heldstab seconded. Motion passed 9 yeas and 1 absent.

Reconvene at 11:10am - Motion to have President Brown negotiate with Ty Warner as discussed in Executive Session by Member Heldstab. Member McCulloh seconded. Motion passed 9 yeas and 1 absent. Discussion: Board will hold an Interim meeting to discuss the executive director's contract after the contract is worked out by an appointed sub-committee. The sub-committee will consist of volunteer Members Heldstab and Brown and the HR Directors from Junction City, Manhattan and Geary County. The resulting Contract will be sent to the Board the Board will discuss it at the Interim meeting (time/location TBA) brings back to board. Member McCulloh moved that the contract be made for 3 years. Member Hartwich seconded. Motion passed 9 yeas and 1 absent.

Select Legal Counsel and Accountant – Member Brown stepped out to place phone calls to the candidates. Member Heldstab presided as Vice President. McCulloh moved to select Weary Davis for legal counsel. Member Schwerdtfeger seconded. Motion passed 8 yeas and 2 absent. Member Schwerdtfeger moved to select Reese and Novelly for accounting services. Member Shover seconded. Motion passed 8 yeas and 2 absent.

Set Fee for New Member in 2010 – Member Brown returned and reported that she had left a message for Ty Warner and spoken to Chris Company, informing both of the decision. Member McCulloh moved that the fee for any additional members joining the Council in 2010 would be \$.33 per capita which is equivalent to the current

members' contribution. Member Sherow seconded. Motion passed 9 yeas and 1 absent.

Adopt Conflict of Interest and Sign Required Statement – Member McCulloh moved to adopt the Conflict of Interest Policy. Member Bennett seconded. Motion passed 9 yeas and 1 absent. Required Statements were signed and gathered.

Fill in Blanks in Operations Manual Procurement Procedures – Motion to table this item by Member Sherow, seconded by Member Heldstab. Tabled. 9 yeas and 1 absent.

Request to City of Manhattan for Office Setup Purchase – Member Sherow moved to approve the request to the City as presented. Member McCulloh seconded. Motion passed 9 yeas and 1 absent.

April Meeting – will be April 23, 2010 in Wamego to accommodate Northeast Kansas Officials Day in Topeka.

Motion to adjourn – Member Sherow moved to adjourn the meeting. Seconded by Member Hay. Passed 9 yeas and 1 absent.

Adjourned at 11:50am