



Flint Hills Regional Council Board of Directors

Board Meeting Minutes - March 16, 2018

Riley, KS

Present from Board of the Regional Council: **Pam Bales**, City of Alma Councilwoman; **Ed Bashaw**, Emporia State University; **Ben Bennett**, Geary County Commissioner; **Scott Briggs**, Lyon County Commissioner; **Tim Brown**, City of Junction City Commissioner; **Linda Cook**, Kansas State University; **David Fox**, Morris County Commissioner; **Honey Grant**, City of Grandview Plaza Vice-Mayor; **Sharon Haun**, City of Council Grove Councilwoman; **Galen Johnson**, City of Dwight Mayor; **Linda Morse**, City of Manhattan Mayor; **Kelley Paskow** (*for Tim Livsey*), Fort Riley; **Darci Pottroff**, City of Riley Councilwoman; **Eladio Reid**, City of Ogden Councilman; **Marvin Rodriguez**, Riley County Commissioner; and **Richard Weixelman**, City of Wamego Commissioner.

Absent from the Board: **Rodney Allen**, Wabaunsee County Commissioner; **Ryan Armbrust**, City of Alta Vista Councilman; **Todd Hensley**, City of Reading Mayor; **Dee McKee**, Pottawatomie County Commissioner; **Susan McKenzie**, City of White City - City Clerk; **Dale Renfro**, City of Onaga Councilman; **MarySue Roller**, City of Woodbine Mayor; **Jeff Rosell**, City of Westmoreland representative; **Jimmy Thatcher**, City of Clay Center Mayor; Perry Wiggins, Governor's Military Council; and Lee Wolf, City of Chapman Councilman.

Present from Staff Support: **Justin Kuzila**, Community Development Planner; **Gary Stith**, Director; and **Janna Williams**, Regional Planner.

Guests: **Eric Cattell**, City of Manhattan Community Development Director; **Vern Hay**, Private Citizen; **Kay Hutchinson**, Greater Morris County Development Corporation Executive Director; **Criss Mayfield**, Private Citizen; **Bruce McMillan**, Private Citizen; **Usha Reddi**, City of Manhattan Commissioner; **Monty Wedel**, Riley County Planning & Development Director; and **Diane Wolfe**, Executive Director, Council Grove/Morris County Chamber of Commerce.

WELCOME:

- Scott Briggs, FHRC Board President, called the meeting to order at 9:00 a.m. and invited the board members, staff, and meeting guests to introduce themselves.
- The City of Riley Mayor, Tim Sharp, welcomed attendees to Riley.

APPROVAL OF MEETING MINUTES:

- Member Honey Grant motioned for the February 16, 2018 meeting minutes to be approved. Member Galen Johnson seconded. The motion was carried unanimously.

DIRECTOR'S UPDATES:

Staff Activities & Updates

- Gary Stith, Director, gave an update about what the staff is currently working on throughout the region.

Finance/Budget Review

- The bank balance, as of March 14, 2018, is \$65,739.28
- Outstanding Membership Assessments - \$15,841.00
- Outstanding Reimbursement Requests - OEA JLUS \$37,874.00
- Line of Credit Outstanding Balance - \$115,500.00

AMENDMENTS TO FHRC OPERATIONS MANUAL:

- Trinidad Galdean JD PHR/SHRM-CP, Employment Law Attorney, presented and lead the discussion about the amendments that were recommended about the FHRC Operations Manual:
 - Communications/Technology, Emails, Equipment and Social Media Use
 - FLSA Updates, ADAAA Compliance & Employee Leave Policy
 - Harassment, Retaliation and Disciplinary Policies Updates

Member Linda Morse asked to table the vote on the amended FHRC Operations Manual until the next board meeting to have time to review the document. She would like a copy of the FHRC Bylaws for herself and all other members to review.

FHRC COMMITTEES:

- The FHRC Committee discussed the specific assigned items in their group and then feedback was provided when the board reconvened in its entirety. The following information was shared:
 - Assets – Collaborations to help council growth and expansion within the region.
 - Budget – Discussions about the conference planning exhibitor list. Janna will edit the list and staff will send out to the board mailing list.
 - Fort Riley – Training areas, assistance with partnerships and educating the public on where we've been and where we are going. What can we do to improve Fort Riley and the region?
 - The Council is a logical forum to ask for and share information. There is a lot of untapped collaborations.
 - Opportunities to reach out to the following entities: KSU, Technical Schools, Workforce, AmeriCorps, Job Corps, Fort Riley, Legislative, State, Local Ordinances and Grants. What are other avenues?
 - Clearinghouse: Ask the Council – even if we don't know the answer, we can broadcast the request and find a resource.

CITY/COUNCIL/PARTNER UPDATES:

- Fort Riley - Kelley Paskow, PAIO Lead, reported the following:
 - Strategic Plan for the Garrison has been approved and signed
 - There are a few more weeks of testing at the installation
 - Month of the Military Child is observed in April
 - Manhattan City Commissioner Usha Reddi thanked the installation for their Home Away from Home Program. Host families are still needed, there is a wait list.

- Kansas State University - Linda Cooke, Chief of State and Director of Communications, reported on the following:
 - Provost interviews have begun, announcement within 30 days
 - 2025 Plan Update
 - Enrollment Recruiting
 - Consultant will develop recommendations regarding enrollment reduction. There will be a report in May.

- Governor's Military Council - Perry L. Wiggins, Executive Director, was not in attendance at the meeting.

- Emporia State University - Ed Bashaw, School of Business Dean, reported on the following:
 - There is an entrepreneurial challenge at the university
 - Holt Prize entrants did well in Boston and are going to London for competition
 - The business college has a new Master of Science in Information Technology degree program

- City of Ogden – Eladio Reid, City Councilman, reported the following:
 - Main Street Funding – Grants and Loans
 - A doctor was brought in the community for free clinics and healthcare
 - Meals on Wheels is an ongoing program
 - The city is now a part of the Flint Hills Metropolitan Planning Organization

- City of Manhattan – Linda Morse, City Mayor, reported on the following:
 - Aggieville Plan is completed, working on the parking garage
 - Attended the National League of Cities, infrastructure was a huge topic
 - Partnering with schools to build two community centers / gyms located by them

- City of Riley – Member Darci Pottroff, City Councilwoman, reported the following:
 - New Dollar General Store
 - Working on City Pool; streets will be a future issue
 - CIPP Work
 - Clay County Medical Center will build a clinic in the city
 - Pride Committee Activity – new benches and Riley summer nights Fall Festival
 - Need grant writing assistance from FHRC for sewer pounds

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- Riley County - Member Marvin Rodriguez, County Commissioner, reported the following:
 - Ambulance service back under the county, trying to attend to the City of Riley area
 - Health Department will be accredited in a few months
 - Emergency Radio transmission difficulties through the county. Need to upgrade radios for fire, law enforcement and ambulance services. Working with legislators on these issues to find improvements.
 - KSU Entrepreneurship Program Student Competition – Riley County student won first place
 - Fort Riley guided tour was well received

ADJOURNMENT:

- The next board meeting will be held on April 20, 2018 at Westmoreland Community Center, 201 Main Street, Westmoreland, KS 66549 from 9:00 a.m. - 12:00 p.m.
- The meeting was adjourned at 12:00 p.m.