



**Flint Hills Regional Council Board of Directors**  
Board Meeting Minutes - February 16, 2018  
White City, KS

Present from Board of the Regional Council: **Maurice Baker** (*for Pam Bales*), City of Alma Mayor; **Ben Bennett**, Geary County Commissioner; **Scott Briggs**, Lyon County Commissioner; **Tim Brown**, City of Junction City Commissioner; **David Fox**, Morris County Commissioner; **Honey Grant**, City of Grandview Plaza Vice-Mayor; **Galen Johnson**, City of Dwight Mayor; **Tim Livsey**, Fort Riley Deputy Garrison Commander; **Dee McKee**, Pottawatomie County Commissioner; **Susan McKenzie**, City of White City - City Clerk; **Linda Morse**, City of Manhattan Mayor; **Jimmy Thatcher**, City of Clay Center Mayor; **Richard Weixelman**, City of Wamego Commissioner; and **Perry L. Wiggins**, Governor's Military Council.

Absent from the Board: **Rodney Allen**, Wabaunsee County Commissioner; **Ryan Armbrust**, City of Alta Vista Councilman; **Ed Bashaw**, Emporia State University; **Sharon Haun**, City of Council Grove Councilwoman; **Darci Pottroff**, City of Riley Councilwoman; **Eladio Reid**, City of Ogden Councilman; **Dale Renfro**, City of Onaga Councilman; **Marvin Rodriguez**, Riley County Commissioner; **MarySue Roller**, City of Woodbine Mayor; **Jeff Rosell**, City of Westmoreland representative; **Todd Hensley**, City of Reading Mayor; and **Lee Wolf**, City of Chapman Councilman.

Present from Staff Support: **Sondra Clark**, Regional Transit Administrator; **Unique Hiram**, Administrative/HR Manager; **Justin Kuzila**, Community Development Planner; **Tammy Popejoy**, Administrative Assistant; and **Gary Stith**, Director.

Guests: **Robert Boyd**, Private Citizen; **Vern Hay**, Private Citizen; **Kay Hutchinson**, Greater Morris County Development Corporation Executive Director; **Chris Mayfield**, Private Citizen; **Bruce McMillan**, Private Citizen; and **Diane Wolfe**, Executive Director, Council Grove/Morris County Chamber of Commerce.

**WELCOME:**

- Scott Briggs, FHRC Board President, called the meeting to order at 9:00 a.m. and invited the board members, staff, and meeting guests to introduce themselves.
- Member Susan McKenzie and Scott Fairbanks, City of White City Mayor, welcomed attendees to the jurisdiction.

**APPROVAL OF MEETING MINUTES:**

- Member Linda Morse asked to strike Animal Health Corridor from the January 12, 2018 Finance Committee Supplemental Board Meeting Minutes.
- Member Linda Morse motioned for the January 12, 2018, Meeting minutes to be approved as amended. Member Honey Grant seconded. The motion was carried unanimously.

## **DIRECTOR'S UPDATES:**

### Staff Activities & Updates

- Gary Stith, Director, gave an update about what the staff is currently working on throughout the region.

### Finance/Budget Review

- The bank balance, as of February 15, 2018, is \$86,145.14. The remaining FHRTA local match is \$8,831.00.
- Outstanding Membership Assessments - \$16,676.80.
- Outstanding Reimbursement Requests - OEA JLUS \$37,874.00.
- Outstanding Other Contracts - \$12,422.23.
- Line of Credit Outstanding Balance - \$125,500.00.
- Board President Scott Briggs introduced the discussion of FHRTA Local Match Funds.
- Sondra Clark, FHRTA Regional Transit Administrator, explained that the funds were remaining match funds from Dickinson, Riley and Pottawattamie counties for the Mobility Management Program. KDOT elected not to renew the Fiscal Agent contract with FHRC; therefore, those remaining funds needed to be returned back to their respective funding sources.
- Member Linda Morse motioned for the prorated remaining local match funds to be returned back to Dickinson, Riley and Pottawattamie counties along with the \$3,000 Grant Award funds to be returned to the Caroline Peine Foundation. Member Dee McKee seconded. The motion was carried unanimously.

## **APPROVAL TO HIRE INTERNS TO ASSIST WITH PROJECTS:**

- Gary Stith requested authorization to hire four interns to assist with projects. Currently, there are two interns on staff.
- Board President Scott Briggs requested further discussion on hiring interns due to the current financial situation of the Council.
- Member Dee McKee indicated that she would like the Council to pursue interns receiving college credit instead of being paid for their work on projects.
- Member Linda Morse motioned for the approval to hire interns that are funded through grants. Member Honey Grant seconded. The motion was carried unanimously.

## **ELECTION OF OFFICERS AND NOMINATING COMMITTEE:**

Nominating Committee Members Ben Bennett, Dee McKee and Linda Morse presented the following slate of candidates for the 2018 FHRC Board Officers and Executive Committee positions:

**Officers and Executive Committee**

President	Scott Briggs
Vice President	Dee McKee
Secretary	Pam Bales
Treasurer	Galen Johnson
At Large	Linda Morse
At Large	Honey Grant

- Member Dee McKee motioned to accept the 2018 Slate of Officers as recommended. Member Galen Johnson seconded. The motion carried unanimously.

**PRESENTATIONS:**

- **Greater Manhattan Economic Partnership (GMEP)** presented by Lyle Butler, Manhattan Area Chamber of Commerce President.
- **Fort Riley Economic Impact Report, FY2017** presented by Benjamin R. Van Becelaere, Plans, Analysis & Integration Director.

**ACTION ITEMS:**

- Approval of 3<sup>rd</sup> Year EDA Planning Partnership Grant Application
  - Gary Stith requested authorization to commit membership dues as local match for the third year of the EDA Planning Partnership Grant application. The funding would begin in April 2019.
  - Member Jimmy Thatcher motioned to authorize FHRC membership dues for local match for the third year of the EDA Grant. Member Ben Bennett seconded. The motion was carried unanimously.
- Approval of Contract for Services for GMEP.
  - Member Richard Weixelman motioned to approve the contract for Services for GMEP. Member Linda Morse seconded. The motion was carried unanimously.

**CITY/COUNCIL/PARTNER UPDATES:**

- Fort Riley - Tim Livsey, Deputy Garrison Commander, reported the following:
  - Upcoming installation events
- Kansas State University - The university will be announcing a replacement for Jackie Hartman who has resigned from her position.
- Governor's Military Council - Perry L. Wiggins, Executive Director, reported the following:
  - Will work to set up a meeting between the FHRC Board President, Director and Kansas Department of Commerce Secretary.
- Emporia State University - Ed Bashaw, School of Business Dean, was not present at the meeting.

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- Council Grove – Diane Wolfe, Executive Director, Council Grove/Morris County Chamber of Commerce reported the following:
  - Community is working to revitalize the first three blocks of Main Street
  - Received a Minnesota Housing Partnership Grant
  
- Reading – Todd Hensley, City of Reading Mayor, was not present at the meeting.
  
- White City – Member Susan McKenzie, City Clerk, reported the following:
  - The city is trying to get a new restaurant in community.
  - There are 44 vacant homes in community that need repaired. The city would like to find a revitalization program that they could participate to repair the vacant homes.
  
- Morris County - Member David Fox, County Commissioner, reported the following:
  - A bid was accepted for 25% less of the \$230,000 that Engineers estimated the cost would be to replace the bridge that failed in September/October 2017.
  - There will be new Administrators at the Morris County Hospital and the school district.

**ADJOURNMENT:**

- The next board meeting will be held on March 16, 2018 at Riley City Hall, 222 South Broadway, Riley, KS 66531 from 9:00 a.m. - 12:00 p.m.
- The meeting was adjourned at 12:00 p.m.