



Flint Hills Regional Council Board of Directors
Board Meeting Minutes - April 20, 2018
Westmoreland, KS

Present from Board of the Regional Council: **Pam Bales**, City of Alma Councilwoman; **Ben Bennett**, Geary County Commissioner; **Scott Briggs**, Lyon County Commissioner; **Tim Brown**, City of Junction City Commissioner; **David Fox**, Morris County Commissioner; **Honey Grant**, City of Grandview Plaza Vice-Mayor; **Galen Johnson**, City of Dwight Mayor; **Dee McKee**, Pottawatomie County Commissioner; **Tim Livsey**, Fort Riley Deputy Garrison Commander; **Usha Reddi** (for Linda Morse), City of Manhattan Commissioner; **Eladio Reid**, City of Ogden Councilman; **Marvin Rodriguez**, Riley County Commissioner; and **Jimmy Thatcher**, City of Clay Center Mayor.

Absent from the Board: **Rodney Allen**, Wabaunsee County Commissioner; **Ryan Armbrust**, City of Alta Vista Councilman; **Ed Bashaw**, Emporia State University; **Linda Cook**, Kansas State University; **Sharon Haun**, City of Council Grove Councilwoman; **Todd Hensley**, City of Reading Mayor; **Susan McKenzie**, City of White City - City Clerk; **Darci Pottroff**, City of Riley Councilwoman; **Dale Renfro**, City of Onaga Councilman; **MarySue Roller**, City of Woodbine Mayor; **Jeff Rosell**, City of Westmoreland representative; **Perry Wiggins**, Governor's Military Council; and **Richard Weixelman**, City of Wamego Commissioner; and **Lee Wolf**, City of Chapman Councilman.

Present from Staff Support: **Unique Hiram**, Administrative/HR Manager; **Justin Kuzila**, Community Development Planner; **Gary Stith**, Director; and **Janna Williams**, Regional Planner.

Guests: **Eric Cattell**, City of Manhattan Community Development Director; **Kay Hutchinson**, Greater Morris County Development Corporation Executive Director; **Marcie Matzke**, Westy Official Weekly Publisher/Editor; **Criss Mayfield**, Private Citizen; **Bruce McMillan**, Private Citizen; and **Monty Wedel**, Riley County Planning & Development Director.

WELCOME:

- Scott Briggs, FHRC Board President, called the meeting to order at 9:03 a.m. and invited the board members, staff, and meeting guests to introduce themselves.
- The City Clerk, Vickie, welcomed attendees to the jurisdiction.

APPROVAL OF MEETING MINUTES:

- Member Pam Bales motioned for the March 16, 2018 meeting minutes to be approved. Member Dee McKee seconded. The motion was carried unanimously.

DIRECTOR'S UPDATES:

Staff Activities & Updates

- Gary Stith, Director, gave an update about what the staff is currently working on throughout the region.

Finance/Budget Review

- The bank balance, as of April 18, 2018, is \$67,453.69
- Outstanding Membership Assessments - \$891.40
- Outstanding Reimbursement Requests - EDA \$14,325.40
- Line of Credit Outstanding Balance - \$115,500.00

OLD BUSINESS - ADOPTION OF AMENDMENTS TO FHRC OPERATIONS MANUAL EMPLOYEE HANDBOOK SECTION:

- Member Pam Bales motioned for the adoption of the amendments to the Flint Hills Regional Council Operations Manual Employee Handbook Section. Member Honey Grant seconded. The motion was carried unanimously.

GARRISON COMMAND STRATEGIC PLAN 2030:

- Ben Van Becelaere, Fort Riley Plans, Analysis & Integration Office Director, gave a brief presentation on the Garrison Command Strategic Plan 2030.
 - The Strategic Plan was approved and signed in March 2018.
 - LOE 6 – Community Partnerships was highlighted during the presentation. There is a total of 39 MOU/MOAs with the communities and installation.
 - The first IGSA ever completed with the Department of Defense is the Salt Bulk Purchasing with the City of Manhattan.

GIS PLANNING ZOOM SOFTWARE:

- Justin Kuzila, Community Development Planner, provided a live demonstration of the GIS Planning Zoom Software that was purchased with EDA and GMPEP funds. The site tool will be officially launched in September 2018. Some of the basis stats shown during the demonstration were population, demographics and workforce.

CITY/COUNCIL/PARTNER UPDATES:

- Fort Riley – Tim Livsey, Deputy Garrison Commander, reported the following:
 - Artillery Testing is completed at the installation
 - 4,900 soldiers are currently deployed / 3,800 soldiers in training

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- Several key leadership changes during Summer 2018 / COL Shrader will be replacing COL Lawrence
 - IMCOM 3-Star General visited the installation
 - The installation housing threshold has been reached at 3,827
- Kansas State University - Linda Cooke, Chief of Staff and Director of Communications, was not in attendance at the meeting.
- Governor's Military Council - Perry L. Wiggins, Executive Director, was not in attendance at the meeting.
- Emporia State University - Ed Bashaw, School of Business Dean, was not in attendance at the meeting.
- City of Alma – Member Pam Bales, City Councilwoman, reported the following:
- New Mexican Restaurant will open in November 2018
 - ½ cent sales tax
 - New Dollar General store
 - Safe Sidewalks (in works) / Dog Ordinance (Pit Bulls)
- City of Onaga – Dale Renfro, City Councilman, was not in attendance at the meeting.
- Pottawatomie County – Member Dee McKee, County Commissioner, reported the following:
- Growth Challenges
 - St. Georges (Willie's Sandwich Shop)
 - 75 jobs at Caterpillar (Welders)
 - Tulip Festival
- Wabaunsee County - Member Rodney Allen, County Commissioner, was not in attendance at the meeting.
- City of Wamego - Member Richard Weixelman, City Commissioner, was not in attendance at the meeting.
- City of Westmoreland - Member Dee McKee, County Commissioner, reported the following:
- Industrial Park has been platted.
 - Repavement of Main Street (county partnership)
 - RV Park / Sidewalks

ADDITIONAL COMMENTS / ADJOURNMENT:

- Board President Briggs has requested information and recommendations from the City of Manhattan, Riley and Pottawatomie Counties is provided to the entire board regarding

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the Flint Hills Regional Transit Administration prior to any correspondence being endorsed about the removal of Fiscal Agent responsibilities for the entity.

- City of Manhattan Commissioner Usha Reddi provided a brief update about IRB / Community Development. She also stressed the importance of the jurisdictions working together regionally expanding the tool box for economic incentives.
- The next board meeting will be held on May 18, 2018 at C.L. Hoover Opera House, 135 West 7th Street, Junction City, KS 66441 from 9:00 a.m. - 12:00 p.m.
- Member Honey Grant motioned for the meeting to be officially adjourned at 11:52 p.m. Member Jimmy Thatcher seconded. The motion was carried unanimously.