



## Flint Hills Regional Council Board of Directors

Board Meeting Minutes – September 16, 2016

Reading, KS

Present from Board of the Regional Council: **John Armbrust**, Governor's Military Council; ; **Pam Bales**, Alma City Councilwoman; **Ben Bennett**, Geary County Commissioner; **Scott Briggs**, Lyon County Commissioner; ; **Honey Grant**, Grandview Plaza Vice-Mayor; **Steve Harmon**, City of Emporia Commissioner; **Vern Hay**, Morris County Commissioner; **Jennifer Laird**, Chase County; **Tim Livsey**, Fort Riley Deputy Garrison Commander; **Karen McCulloh**, City of Manhattan Commissioner; **Susan McKenzie**, City of White City - City Clerk; **Mike Ryan**, City of Junction City Commissioner; **Kevin Sorenson**, City of Reading Mayor; and **Jimmy Thatcher**, City of Clay Center Mayor.

Absent from the Board: **Robert Boyd**, Riley County Commissioner; **Vic Enns**, Wamego Commissioner; **Jackie Hartman**, Kansas State University; **Stan Hartwich**, Pottawatomie County Commissioner; **Sharon Haun**, Council Grove Councilwoman; **Galen Johnson**, City of Dwight Mayor; **Joe Kormanik**, City of Alta Vista Commissioner; **Darci Pottroff**, City of Riley Councilwoman; **Dale Renfro**, City of Onaga Councilman; **MarySue Roller**, City of Woodbine Mayor; **Jeff Rosell**, City of Westmoreland Councilman; **James E. Williams**, Emporia State University; and **Lee Wolf**, City of Chapman Councilman.

Present from Staff Support: **Sondra Clark**, Transit Administrator/Mobility Manager; **Unique Hiram**, Administrative Manager; **Austin Masters**, Community Development Manager; and **Gary Stith**, Director.

Guests: **Joe Foster**, City of Emporia Planner; **Todd Hensley**, City of Reading Councilman; **Kay Hutchinson**, Greater Morris County Development Executive Director; and **David Yearout**, Junction City/Geary County/Milford Planning & Zoning Director.

### WELCOME:

- Scott Briggs, FHRC Board Vice President, called the meeting to order at 9:03 a.m. and invited the board members, staff, and meeting guests to introduce themselves.
- Member Kevin Sorenson, City of Reading Mayor, and Todd Hensley, City of Reading Councilman, welcomed everyone to their town and shared information about many of the construction projects currently underway.

### APPROVAL OF MEETING MINUTES:

- Member & Board Secretary Honey Grant motioned for the July 19, 2016 meeting minutes to be approved as presented. Member Karen McCulloh seconded. The motion was carried unanimously.

## **DIRECTOR'S UPDATES:**

### Staff Activities & Updates

- Gary Stith, Director, gave an update about what the staff is currently working on throughout the region.

### Finance/Budget Review

- The bank balance, as of September 14, 2016, is \$103,088.60 with \$53,150.40 belonging to the FHMPO.
- Outstanding Reimbursement Requests: None.

## **PRESENTATIONS:**

- **Fort Riley Force Reduction Economic Impact Analysis Draft Report**
  - Charlie Perham (Project Manager), Matt Schwalb (Deputy Project Manager/Analyst), and Rod Lewis (Lead Economist) from Matrix Design Group LLC., gave a presentation in regards to the Fort Riley Force Reduction Economic Impact Analyst Draft:
    1. Five counties were covered, Clay, Dickinson, Geary, Riley and Pottawatomie.
    2. The analysis was completed to understand the loss of 2,345 military service personnel.
    3. REMI Model was used to gauge FY16 economic impacts.
    4. Areas of strategic focus include the following: state-level advocacy; talent pipeline; economic diversification; act regionally; and leverage EDA economic development.
    5. There will be two public meetings held on October 17<sup>th</sup> & 18<sup>th</sup> with one in Junction City and the other in Manhattan. (The presentation was rescheduled to evening of October 17)
    6. Website: [www.flinthillsciar.com](http://www.flinthillsciar.com).
- **Bylaws Amendment on Election of Officers**
  - Member and Past President Vern Hay motioned for approval of the amendment presented at last month's board meeting in regards to the proposed Bylaws Amendment about the Flint Hills Regional Council's annual elections. Member Karen McCulloh seconded. The motion was carried unanimously.
  - The Seventh Amended FHRC Bylaws will have the following updated language:
    1. Section 6.1. Annual Meeting of the Council. "Kansas State Statutes prescribe that both county and city newly elected officials begin their term of office in January of the year after the election of such officials. The newly appointed members on the Council shall meet annually in February of the same year cited above to elect the officers as: ..."
    2. Section 8.4. Nominating Committee. There shall be a nominating committee whose functions shall be: ... (3) members of the Council who shall be appointed annually in the November meeting of the Council by the President."

- **Economic Development Activity in Emporia/Lyon County**
  - Kent Heermann, President of Regional Development Association of East Central Kansas, gave a presentation on the economic development in Emporia/Lyon County. Emporia is an important center for manufacturing in the region.
- **Presentation and Acceptance of 2015 FHRC Audit**
  - Michelle Morton and Carol McCullough, Reese & Novelty CPAs, gave a brief presentation on the 2015 FHRC Audit, which was favorably completed with no findings.
  - Member Ben Bennett motioned for the acceptance of the 2015 FHRC Audit as presented by Reese & Novelty. Member Karen McCulloh seconded. The motion was carried unanimously.

#### **CITY/COUNCIL/PARTNER UPDATES:**

- **Fort Riley** – Tim Livsey, Deputy Garrison Commander, reported the following:
  - 1<sup>st</sup> Brigade completed National Training Center (NTC).
  - Department of the Army Hiring Practices Audit was successfully completed.
  - Cyber Audit is completed and was highly successful.
  - There were 250 attendees at this year's Housing Summit.
  - Division Staff transition is underway.
  - 2017 Department of Defense (continuing resolution).
- **Kansas State University** - Jackie Hartman, Office of the President, was not in attendance at the meeting.
- **Governor's Military Council** – John Armbrust reported on the following:
  - GEN Wiggins' transition starting as the new Executive Director begins on October 1<sup>st</sup>. His official retirement ceremony will be held on September 30<sup>th</sup> at Fort Riley.
  - The Opening/Ribbon Cutting Ceremony for the new hospital will be held on October 12<sup>th</sup>.
  - The 2016 AUSA Conference will be held October 3-5, 2016 in Washington, DC.
- **Emporia State University** – Member Steve Harmon, Emporia City Commissioner, reported on the following:
  - Inauguration Dinner for ESU 14th President Alicia Garrett was held the previous evening.
  - The official inauguration ceremony is being held today.
- **City of Dwight** – Member Galen Johnson was not in attendance at the meeting.
- **City of Manhattan** – Member Karen McCulloh, City Commissioner, reported on the following:
  - Events: KSU Homing Game.
  - Noise ordinance was passed.

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- New exhibit is at the Discovery Center.
- Pottawatomie County – Member and Board Treasurer Stan Hartwich was not in attendance at the meeting.
- City of Riley – Member Darci Pottroff was not in attendance at the meeting.
- Riley County – Member and Board President Robert Boyd was not in attendance at the meeting.
- City of Wamego – Member Vic Enns was not in attendance at the meeting.

**ADDITIONAL ITEMS:**

- None at this time.

**ADJOURNMENT:**

- The upcoming board meeting will be held on October 21, 2016 in Chapman, KS.
- Member Honey Grant motion for the meeting to be adjourned at 12:04 p.m. Member and Board At-Large Jimmy Thatcher seconded. The motion was carried unanimously.